GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)

No. ERB-I/2018/3/3 **New Delhi, Dated: 20 .06.2019**

CIRCULAR

Sub: Filling up the Group B post of Assistant Director/Mil Rail (in scale PB-2 + Grade Pay 4800/-(pre-revised).

It is proposed to fill up one Group B/Gazetted post of Assistant Director/Mil Rail in PB-2 + Grade Pay 4800/-(pre-revised) on tenure basis of Ministry of Railways being operated in MilRail/Army Headquarter, Delhi. Officers from Indian Railways(including Railway Board) possessing the following service condition, educational qualification & eligibility criteria are eligible for being considered for posting to the posts:-

(a)	(i) Holding analogous posts on regular basis: or (ii) With 5 years, regular service in Pay Band-2 Rs.9300/-34800/- plus Grade Pay Rs.4600/- or equivalent
(b)	**Educational Qualification and experience**: (i) Degree from a recognized University or equivalent, (ii) Five years working experience in Operating /Planning/Safety Department; (iii) Good Knowledge of MS Word, Excel and Power Point to analyse the freight data and generate various reports as required. (iv) Good command over English and able to draft notes, letters etc. (v) Knowledge of Railway network and new developments taking place in Railways. (vi) Previous working experience in Railway Board and Inter-Ministerial liaison will be desirable.

1.1 The period of tenure of the post shall ordinarily not exceed 5 years.

(The crucial date of determining eligibility shall be last date of receipt of applications).

2. The applications of officers who are eligible in terms of the above specified conditions and are desirous of being considered for the above post may be forwarded, in the prescribed proforma enclosed as Annexure-A, alongwith the attested photocopies of Confidential Reports (APARs) for the last 5 years including the latest D&AR/SPE/Vigilance clearance reports etc. in Room No. 536-A, Rail Bhavan, New Delhi within 30 days from the date of issue of this circular.

DA: One Proforma

20/6/19

(Vijay Kumar)
Under Secretary(Estt)-I
Railway Board

...2/-

Copy to:

1. The General Managers, all Indian Railways, including ICF, RCF, CLW, DLW, RWF, CORE and Metro Railways/Kolkata.
2. The Director Generals, RDSO, Lucknow, NAIR, Vadodara.
3. The Chief Administrative Officers (MTP), New Delhi, Mumbai and Chennai.
4. CAO, COFMOW, Tilak Bridge, New Delhi.
5. CAOs, Diesel Loco Modernisation Workshop, Patiala and DLW, Varanasi.
6. The Director, IRIEEN, Nasik Road, Nasik
7. The Director, IRIMEE, Jamalpur.
8. The Director, IRISET, Secunderabad.
9. The Director, IRICEN, Pune.
10. Railway Rates Tribunal, 3, Dr. P.V. Cherian Crescent Road, Chennai-15
11. AM(T), ED(Mil Rail), EDTT(S), JS, Dir(GA), Railway Board.
12. G Branch, Railway Board (with 5 spares for placing on the Notice Board).
13. RBCC, E(O)I, E(O)II, III, E(GP) Branches with 5 spares.

ANNEXURE-A

BIO-DATA (PROFORMA)

(To be furnished in duplicate)

Application for the post of _____

1. Name and Address in Block letters
2. Date of Birth (In Christian Era)
3. Educational Qualifications:
4. Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).

	Qualifications/ Experience required	Qualifications/ Experience possessed By the officer
Essential	i)	
	ii)	

5. Please state clearly whether in the light of entries made by you, you meet the requirements of the post.
6. Details of employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient

Office/Instt/ Orgn	Post held	From	To	Scale of Pay	Nature of duties

7. Name of present post held

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