भारत सरकार GOVERNMENT OF INDIA
रेल मंत्रालय MINISTRY OF RAILWAYS
(रेलवे बोर्ड) (RAILWAY BOARD)

No.2018/E(O)II/41/1

Rail Bhavan, New Delhi
Date: 12./12/2018

The CMDs/MDs,
All Railway PSUs & NHSRCL.
MD, CRIS, New Delhi.
The Vice Chairman, RLDA, New Delhi.

Sub: Deputation of IR officers to Railway PSUs/Autonomous Bodies and other organizations – Simplification/ streamlining of procedures

Your attention is invited to this Ministry's letter of even number dated 7.3.2018 wherein detailed guidelines have been issued in regard to the revised procedure for notification of vacancies, processing of applications, evaluation of candidates and selection etc. for deputation of Railway officers.

2. It has been observed that while seeking deputation of Railway officers, requisite documents/information are not being furnished by the PSUs/Organisations leading to avoidable correspondence. With a view to expediting the process, following documents/ information may invariably be enclosed with the proposal seeking deputation of Railway officers:-

(a) Copy of the vacancy notice issued by the borrowing organization.
(b) Copy of the application and bio-data of the selected candidates.
(c) Information as to whether the application has been forwarded by the Railway. If so, copy of forwarding letter of the Railway should be enclosed.
(d) Minutes of the Selection Committee (this Ministry's letter No.2017/E(O)II/41/5 dated 25.5.17 refers).
(e) Approval of the MD/CMD for the proposal.

3. To avoid delay in relieving the officers approved for deputation, PSUs are requested to make all efforts to ascertain from the Railway the possibility of sparing the officer and to get the application forwarded by the Railways. Where the applicant is already working on deputation with a PSU/ Organization, it may be ensured that the application is forwarded by the PSU/ Organization where the officer is currently on deputation. It may be noted that in such cases, the combined deputation tenure will be counted from the date of joining on initial deputation.

4. It is also noted with concern that the online processing of applications for posts to be filled up on deputation basis has also not been put in place despite the fact that clear instructions in this regard were issued in March 2018 itself.

5. In terms of instructions contained in Board's letter No. 2017/E(O)II/41/11 dated 30.07.2018, all Railway PSUs/organizations were advised to provide for an initial deputation tenure of five years in the relevant Recruitment Rules by suitably amending them wherever necessary so that the need for extension in initial deputation could be minimized. However, it is

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seen that PSUs continue to send proposals seeking initial tenure of three years for the deputationists. Since in most cases PSUs seek extension of initial deputation tenures for the 4th/5th year, it is reiterated that borrowing organizations provide for initial tenure of deputation of five years in their RRs/ Manuals and adopt the same in processing deputation proposals. It may be noted that if the need arises for repatriation of an officer at any time due to completion of project, etc, the instructions do provide for premature repatriation of the officer.

6. Receipt of this letter may please be acknowledged.

(K. Gangadharan)
Director (Deputation)
Railway Board

Copy to:-

1. The General Managers, All Indian Railways/PUs, DG/RDSO.
2. Managing Directors of DMRC, Metro Railway Corporations & Railway JV Companies.
3. PSO/Sr.PPSs to CRB,FC,MT,ME,MS, MRS,MTR,DG/RHS,DG/RPF, DG/RS,DG/S&T, DG/Personnel.
4. EDE(N), ED/PSU, ED/C&IS.