CIN : U60300UP2013SGC060836

UPMRC

उत्तर प्रदेश मेट्रो रेल कॉरपोरेशन लि0
UTTAR PRADESH METRO RAIL CORPORATION LTD.
(भारत सरकार एवं उत्तर प्रदेश सरकार का एक संयुक्त उपक्रम)
(A JOINT VENTURE OF GOVT. OF INDIA & GOVT. OF U.P.)

No. UPMRC/HR/267/2023 /1648

Dated: 11.06.2025

To,

Secretary,
Railway Board, Rail Bhawan,
Room No. 209, New Delhi – 110001

The General Manager (P),
All Zonal Railways/Production Units/RDSO.

Director General's/Directors,
All Centralized Railway Training Institutes.

Sub: Filling up of two posts of Senior System Analyst (CAD/BIM) in Uttar Pradesh Metro Rail Corporation on deputation / contract basis.

Ref: Vacancy Notice No. UPMRC/HR/D/4/2025 dated 11.06.2025.

Uttar Pradesh Metro Rail Corporation urgently requires services of suitable officials on deputation / contract basis. A Copy of the vacancy Notice No. UPMRC/HR/D/4/2025 dated 11.06.2025 for filling Two (02) posts of Senior System Analyst (CAD/BIM) in Uttar Pradesh Metro Rail Corporation Limited on deputation / contract basis is enclosed. The vacancy is required to be filled up urgently. Hence it may be given wide publicity.

In view of the above, it is requested to circulate the above vacancy notice widely and send the application of volunteers with their Bio-data indicating previous posting together with a statement giving details of previous deputation, if any, duly signed by the applicant, along with Vigilance/DAR clearance and last 04 years APARs. The last date of receiving applications is 10.07.2025.

DA: Notification & Application form.

(R.N Tiwari)
Manager (HR)
For Uttar Pradesh Metro Rail Corporation Limited

Copy to:
Website Manager,
Railway Board,
Rail Bhawan, New Delhi.
(Mail contentmanager@rb.railnet.gov.in)
It is requested to host the link on the website
with sufficient visibility & access to Railway Employees

UTTAR PRADESH METRO RAIL CORPORATION LIMITED

(A joint venture of Govt. of India & Govt. of UP)
Administrative Building VipinKhand, Gomti Nagar, Lucknow-226010
Phone: 0522 – 2304014-15

VACANCY NOTICE NO. UPMRC/HR/D/4/2025, Date: 11.06.2025

REQUIREMENT OF SENIOR SYSTEM ANALYST (CAD/BIM) IN UPMRC ON DEPUTATION / CONTRACT BASIS

Uttar Pradesh Metro Rail Corporation Ltd (UPMRC), a 50:50 jointly owned Company of Government of India and Government of Uttar Pradesh has been entrusted with the responsibility of implementation and operation of the rail based Mass Rapid Transit System (Metro) in various cities in the state of Uttar Pradesh. Metro is operational in the city of Lucknow, Kanpur & Agra (priority corridor). The works of Kanpur & Agra Metro Projects for the balance corridor are going on in full swing.

The corporation is planning to position itself as one of the best employers by adopting modern HR practices and is designing an employee's friendly HR policy. To work with UPMRC will not only give exposure to its employees in terms of best in class technology but will also provide other benefits. To meet with the immediate requirement of Uttar Pradesh Metro Rail Corporation Limited, applications are invited from experienced officers of Indian Nationality from Metro Rail /Indian Railways / Railway PSU /Govt. Organisations / PSUs having relevant experience, for the above mentioned post on **deputation/contract basis**.

Pay Scales, age limit, educational qualification, experience and job description are as per details mentioned below: -

Organization	Uttar Pradesh Metro Rail Corporation Limited
Title of the post	Senior System Analyst (CAD/BIM)
No of Posts	02 (Two)
Scale of pay	(i) Parent pay plus deputation allowance on deputation basis. (ii) Rs 44,000- 89,600/- on contract basis.
Term of Appointment / Period of Appointment	(i) **Deputation:** a)Normal Tenure of deputation for a period of **3 years**, which may be extendable. (ii) **Contractual Engagement Basis:** a) If selected on contract basis, the engagement shall be on fixed term contractual basis, initially for a period of **five years**, which may extend further as per requirement but not beyond the age of superannuation, at the sole discretion of UPMRC, subject to mutual consent and satisfactory performance. However, the contract of appointment may be terminated by either side by giving 90 day's notice or by paying the contractual remuneration/salary in lieu of notice period, if the circumstances so warrant. b) The candidate selected on contract basis shall have no claim, whatsoever, for continued engagement, or, for any regular employment in the company, under any circumstances. However, candidate may be given regular employment based on requirement, performance at discretion of UPMRC.
Educational Qualification	Diploma or B.Tech/ B.E in Civil/ Mechanical Engineering with minimum 60% marks/ equivalent CGPA from Government recognized University/ Institute.
Desirable Educational Qualification	Course/ Certificate in any software in CAD/3D BIM modelling (like Revit etc.)

Eligibility Criteria & Experience	**For Candidates working in CDA/IDA payscales:-** The applicants should be either working in CDA payscale of Rs.9300-34800(Grade pay Rs. 4600) or equivalent IDA scale as on closing date of vacancy notice. Candidates shall submit proper documents establishing the equivalent IDA scale issued by the organization where candidate is presently working. **OR** The applicant should be either working in CDA payscale of Rs.9300-34800 (Grade pay Rs.4200) with 4 years service in same Grade pay or working in equivalent IDA scale with 4 years' service in same IDA scale as on closing date of vacancy notice. Candidates shall submit proper documents establishing the equivalent IDA scale issued by the organization where candidate is presently working. **For Candidates working in Private Sector:-** Candidates working at comparable level with relevant post qualification experience of minimum of 07 years in reputed private sector. For the purpose of comparable and equivalent level, candidates must have a minimum gross salary of Rs. 07 Lakh per year during any of the financial year 2023-24 or 2024- 25 as per Form-16/ITR. Note: In case of inability to submit the Form-16/ITR for the financial year 2024-25 by the closing date, candidates have to submit an undertaking that the same will be submitted before the date of interview.
Essential Work Experience	Experience in developing CAD drawings of Civil structures such as concrete/ steel/ pre-stressed structures for elevated/ underground infrastructures for Railways/ Metro/ Highways/ Buildings.
Desirable Work Experience	Working experience of Revit or equivalent software for 3D BIM models.
Age as on the closing date of vacancy notice	40 years (Upper age limit) as on the closing date of vacancy notice.
Mode of Selection	Eligible candidates would be called for interview at Lucknow & selection is based on Interview basis. The Uttar Pradesh Metro Rail Corporation Limited reserves the right to shortlist candidates for interview. In the event of number of applications being large, UPMRC will adopt short listing criteria to restrict the number of candidates to be called for interview to a reasonable number by any or more of the following methods: (i) On the basis of Desirable Qualification (DQ) or Desirable Work experience (DWE) if more than one DQ/ DWE is prescribed. (ii) On the basis of higher educational qualifications than the minimum prescribed in the advertisement. (iii) On the basis of higher experience in the relevant field than the minimum prescribed in the advertisement. The candidate should, therefore, mention all his/her qualifications and experience in the relevant field over and above the minimum qualifications. The Uttar Pradesh Metro Rail Corporation Limited reserves the right to shortlist candidates for interview. No correspondence in this regard shall be entertained. The candidate should be free from DAR/ Vigilance.
Job Description	The incumbent of the post shall be responsible for managing CAD/BIM related development of design works related to Metro Projects.
How to Apply	The applicant should submit their application to **"General Manager/HR/Uttar Pradesh Metro Rail Corporation Limited, Administrative Building, Near Ambedkar Samajik Parivatan Sthal, Vipin Khand, Gomtinagar, Lucknow-226010"** as per enclosed application form before closing date. The applicant should submit application through proper channel as per enclosed application form requesting their parent organization to forward their application along with NOC, D&AR and Vigilance Clearance and APARs ratings for the preceding 04 years.
Web Address	www.upmetrorail.com

Whether the Company/Organization, has been exempted from the rule of permanent absorption.	Yes
Closing Date	30 days from the date of issue. (10.07.2025)

NOTE: -

i) Cut off date for age & eligibility criteria would be reckoned as on closing date of vacancy notice.

ii) The applicant should not only be fit in related field but should also be physically and medically fit.

iii) The applicant should continue with their email address and mobile/phone number so as to reach them as and when required.

iv) Applications received through proper channel and with verification of service particulars, SPE/ D&AR/ VIGILANCE clearance and enclosure of APARs will be preferred. However, a copy of application may also be sent by the applicant in advance to UPMRC. Applications received after closing date and time and incomplete applications shall not be entertained. UPMRC will not be responsible for any postal delay/ wrong delivery/ non-delivery of communication by the candidate at any stage of the recruitment process. The advance copy of the application along with all the supporting documents may be sent at the email id **careers.hr@upmrcl.co.in,** however sending hard copy of the application is mandatory.

v) **Payment of TA:** All the candidates called for interview shall not be paid any travelling allowance by UPMRC for attending the interview.

vi) All appointees are to be deemed as public servants for the purpose of the UPMRC's Conduct, Discipline and Appeal Rules and such other statutes as notified by the government from time to time.

vii) Candidates will be informed of the final result in due course through UPMRC website and any interim enquiries about the result are therefore, unnecessary and will not be attended to. UPMRC do not enter into correspondence with the candidates about reasons for their non-selection for interview/appointment.

viii) Candidates are advised to check their e-mail (including spam) and official website of UPMRC from time to time for any information/ updates on the recruitment process.

ix) Management reserves the right to cancel/postpone the entire process itself due to various administrative reasons.

x) Candidates may note that they may be posted at any of the project sites/ offices at any location of UPMRC projects during their tenure in UPMRC.

Additional Information for candidates applying for the post on Contract basis-

1. **Character & Antecedents-** The success in the screening process does not confer any right to appointment unless the Corporation is satisfied after such an enquiry, as may be considered necessary, that the candidate having regard to his/ her character & antecedents is suitable in all respects for appointment to the service.

2. **Surety Bond-** Applicable to those who will join on contract basis from Govt./PSUs/Metros/reputed Private Sector and not applicable to non-executives who will join on deputation basis. The candidate selected for the post will have to execute Surety bond of Rs. 1,50,000/- to serve the Corporation for a minimum period of three years (exclusive of the period in which one remained in LWP or EOL) and also three months prior notice, will be required before seeking resignation from the Corporation

3. **Physical & Medical Fitness-** The applicant should not only be suitable in related field, but should be physically and medically fit. Candidates selected from Private organization will have to undergo prescribed medical examination as per UPMRC Rules. Candidates, who fail in the prescribed medical test, will not be given any alternate employment and decision of the corporation shall be final in this regards.

For Managing Director
UPMRC

PRESCRIBED PROFORMA FOR SUBMISSION OF APPLICATION ON DEPUTATION/CONTRACT BASIS

Important *(please don't leave blanks)*		
	Vacancy Notice No. *(appears on the top right side of notice)*	
	File No. *(appears on the left side of vacancy notice)*	
	Post against which application has been submitted	
	Choice of station *(wherever applicable)*	
	Basis of applying for the post	**Deputation/Contract**

1.	**Name**	:	
2.	**Father / Husband Name**	:	
3.	**Gender**	:	
4.	**Service**	:	
5.	**Department**	:	
6.	**Category**	:	
7.	**Date of Birth**	:	
8.	**DITS (Date of entry into Time Scale)**	:	
9.	**Date of entry in Gr.B** ***(wherever applicable)***	:	
10.	**Present pay band with Grade Pay and basic pay as on date of application**	:	
11.	**Present Designation & Organization**	:	
12A.	**Correspondence Address**		
12B.	**Permanent Address**		
13.	**Contact Details**		
	(a) Email ID	:	
	(b) Telephone (O)	:	
	(c) Telephone (R)	:	
	(d) Mobile Number	:	

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14. Educational Qualifications (Attach supporting documents):-

S.No.	Qualification/ Degree	Subjects	Institution/ University, Place/Country	% or CGPA	Passing Year

15. Experience Details (separate sheet may be attached along with supporting documents):-

For applicants in CDA PAY SCALES / IDA PAY SCALES/ PRIVATE SECTOR :-
(Complete details of service / position held since joining)

Post Held	Organization Name with place of posting	CDA/IDA PAY SCALES (Mention the substantive Pay Scale with GP/Level) (MACP not to be mentioned) Annual CTC for Private Sector	Period (From – To) dd/mm/yy – dd/mm/yy

16. Essential and Desirable Educational Qualification:-

A.	Diploma or Bachelors degree in Civil/ Mechanical Engineering with minimum 60% marks/ equivalent CGPA from a Government recognized University/ Institution.	**YES/NO**
B.	Course/ Certificate in any software in CAD/3D BIM modelling (like Revit etc.).	**YES/NO**

17. Essential Work Experience :-

A.	Have experience in developing CAD drawings of Civil structures such as concrete/ steel/ pre- stressed structures for elevated/ underground infrastructures for Railways/ Metro/ Highways/ Buildings.	**YES/NO** (Attach detailed note with supporting documents)
B.	Have working experience of Revit or equivalent software for 3D BIM models.	**YES/NO** (Attach detailed note with supporting documents)

C.	**For Candidates working in CDA/IDA pay scales :-** The applicant should be either working in CDA pay scale of Rs.9300-34800(Grade payRs.4600) or equivalent IDA scale as on the closing date of vacancy notice. Candidates shall submit proper documents establishing the equivalent IDA scale issued by the organization where candidate is presently working. **OR** The applicants should be either working in CDA payscale of Rs.9300-34800 (Grade pay Rs. 4200) with 4 years' service in Grade pay Rs.4200 or working in equivalent IDA scale with 4 years' service in same Grade pay as on the closing date of vacancy notice. Candidates shall submit proper documents establishing the equivalent IDA scale issued by the organization where candidate is presently working.	**YES/NO** (Attach detailed note with supporting documents)
	For Candidates working in Private Sector:- Candidates working at comparable level with relevant post qualification experience of minimum of 07 years in reputed private sector. For the purpose of comparable and equivalent level, candidates must have a minimum gross salary of Rs. 07 Lakh per year during any of the financial year 2023-24 or 2024- 25 as per Form-16/ITR.	**YES/NO** (Attach detailed note with supporting documents)

18. Details of previous deputation/ Foreign assignment, if any (Attach supporting documents):-

S.No.	Organization	Designation	From	To

19.	**Whether debarred from deputation? If yes, please furnish details.**	:	
20.	**Whether cooling off period completed? If yes, date of return from previous deputation with details, wherever applicable.**	:	
21.	**Whether applied for deputation under Central Staffing Scheme i.e. Central deputation. If yes, registration number (if any) allotted by supremo.gov.in**	:	

22. APAR Ratings for last 04 years (Attach supporting documents):-

Year	Rating

23. Awards, if any (Attach supporting documents):-

S. No.	Name of Award	Brief Details

24.	**Whether any conviction (by court of Law) /punishment/penalty (due to disciplinary action by employer) was awarded to applicant in last 10 years.**	**YES/NO**
	If yes, details of case.	Separate sheet may be enclosed
25.	**Whether at present any case is pending in the court of law or any disciplinary enquiry is going on, against applicant.**	**YES / NO**
	If yes, details of case	Separate sheet may be enclosed
26.	**NOC, Vigilance and D&AR status from current employer enclosed.**	**YES / NO**
27.	**Copies of Annual performance appraisal report for last 04 years enclosed.**	**YES / NO**
28.	**Whether appeared for interview in UPMRC in past.** (If yes, details of the interview)	

29. For candidates who have current/ previous experience of working in private sector.

S.No.	Name of Private Organization	Name of Head HR	Mobile No./ Official E-mail ID

I certify that the details furnished by me above are true and I am eligible for the post as per the criteria laid down in the vacancy notice.

(Name and Signature of the applicant)

Place:
Date:

Certificate by the Employer

a) The date of birth, qualifications and experience and other details furnished by Shri/Smt. indicated at S No. 1 to 29 in the application form have been verified and found correct as per service records of the officer.

b) The department will be informed at the earliest, if any disciplinary proceeding is initiated or contemplated against the officer after his / her application is forwarded.

c) Up-to date ACRs/APARs dossiers of the concerned officer for the last 04 years is enclosed or would be forwarded within the due date.

(Signature of the Employer with stamp)

Checklist of documents to be enclosed:

1. Educational Certificates. (Diploma or B.Tech/ B.E in Civil/ Mechanical Engineering)(For all candidates)
2. Work Experience Certificate.(For all candidates)
3. NOC from present Employer. (For Govt Sector/ PSU candidates).
4. Vigilance and D&AR Clearance from present Employer. (For Govt Sector/ PSU candidates).
5. APARs of the Last 04 years. (For Govt Sector/ PSU candidates).
6. Form-16/ITR.(For candidates working in Private Sector)

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