CIN : L74999DL2003GOI118633

रेल विकास निगम लिमिटेड
Rail Vikas Nigam Limited
गुणवत्ता, गति एवं पारदर्शिता
(A Government of India Enterprise)

**ISSUED ON 20.03.2025**

# VACANCY NOTICE

**No. RVNL/2025/INDENT/9/1** **VACANCY NOTICE NO. 2025/RVNL/14-FIN**

| | | |
|---|---|---|
| ORGANIZATION | : | RAIL VIKAS NIGAM LTD. (RVNL) |
| TITLE & NO. OF POSTS | : | **MANAGER (FINANCE) – 2 POSTS** |
| LOCATION | : | **CORPORATE OFFICE – NEW DELHI** |
| DURATION | : | FOR DEPUTATION- FIVE YEARS SUBJECT TO GOVT'S APPROVAL FOR EXEMPTION TO RVNL FROM THE RULE OF IMMEDIATE ABSORPTION |
| SERVICE/DEPARTMENT | : | FINANCE DEPARTMENT |
| TERMS OF APPOINTMENT | : | DEPUTATION / ABSORPTION |
| AGE | : | FOR DEPUTATION - BELOW 56 YEARS<br>FOR ABSORPTION – NOT ABOVE 57 YEARS |
| SCALE OF PAY | : | PARENT PAY PLUS DEPUTATION ALLOWANCE ON DEPUTATION /<br>IDA SCALE (Rs. 50000-160000/-) ON ABSORPTION |
| EXPERIENCE | : | PREFERENCE WILL BE GIVEN TO THE CANDIDATES HAVING EXPERIENCE OF WORKING IN CONSTRUCTION ORGANIZATION. |
| ELIGIBILITY | : | **FOR MANAGER (FINANCE): LEVEL-8(CDA)/IDA E-2 (Rs. 50000-160000/-)}**:<br>(i) substantive posts in Level-8 (CDA) **OR**<br>(ii) posts in analogous grade IDA E-2 (Rs.50000-160000/-) **OR**<br>(iii) Posts carrying grade IDA E-1 (Rs. 40000-140000/-) for four years. |
| NOTE | : | CUT OFF DATE FOR AGE AND ELIGIBILITY WOULD BE RECKONED AS ON CLOSING DATE OF VACANCY NOTICE |
| WEB ADDRESS | : | www.rvnl.org - Career - Jobs |
| CLOSING DATE | : | **30 DAYS FROM DATE OF ISSUE** |

CANDIDATES MUST APPLY THROUGH PROPER CHANNEL FOR SELECTION ON DEPUTATION/ABSORPTION BASIS AGAINST THE ABOVE-MENTIONED VACANCIES IN THE PRESCRIBED PROFORMA AVAILABLE AT THE WEB ADDRESS INDICATED ABOVE.

IN ADDITION, A SCANNED COPY OF THE DULY FILLED IN AND SIGNED PROFORMA IN PDF FORMAT MUST ALSO BE SENT BY CANDIDATE DIRECTLY BY E-MAIL TO **rvnl.deputation@rvnl.org** AS AN ADVANCE COPY.

CONCERNED CONTROLLING OFFICER / ZONAL RAILWAYS ETC. MAY FORWARD THE APPLICATIONS OF **ONLY ELIGIBLE CANDIDATES** ALONGWITH VIGILANCE/DAR CLEARANCE AND LAST 05 YEARS APAR GRADING TO EMAIL rvnl.deputation@rvnl.org WITHIN 15 DAYS OF CLOSING DATE.

AMIT KUMAR

Digitally signed by AMIT KUMAR
Date: 2025.03.20 16:21:36 +05'30'

**(AMIT KUMAR)**
**Joint General Manager/HR**

**PRESCRIBED PROFORMA**
**FOR SUBMISSION OF APPLICATIONS ON DEPUTATION / ABSORPTION BASIS**

| | | | |
|---|---|---|---|
| **Important** *(Please don't leave blanks)* | **Vacancy Notice No.** *(appears on the top right side of notice)* | | Photograph |
| | **Post against which application has been submitted** | | |
| | **Choice of Station** *(wherever applicable)* | | |
| | **Applying on Deputation/ Absorption basis** | | |

**Personal Data**

| | | | |
|---|---|---|---|
| **1.** | Name | : | |
| **2.** | Gender | : | |
| **3.** | Service | : | |
| **4.** | Department | : | |
| **5.** | Category | : | |
| **6.** | Date of Birth | : | |
| **7.** | Age (as on Closing Date of Notification) | : | |
| **8.** | Date of Joining the post | : | |
| **9.** | Date of entry in Substantive grade | : | |
| **10.** | Present Grade/ Pay Level in Pay Matrix (7th CPC) & Basic Pay | : | |
| **11.** | Present Post/Post on which working | : | |
| **12.** | Contact Details | | |
| | (a) Email ID | : | |
| | (b) Mobile Number | : | |
| **13** | (a) Present Organization Address | : | |
| | (b) Personnel/HR Deptt. Contact Details | : | |
| | (c) Email address of Personnel /HR Deptt | | |

**14. Educational Qualifications: -**

| S.No. | Qualification/Degree | Year/ Division | Institution/University, Place/ Country |
|---|---|---|---|
| | | | |
| | | | |
| | | | |

**15. Experience Details: -**

| S.No. | Designation & Organization with Place of posting | Grade / Level | Period of Service | | Job Profile/ Brief Details of Work done / Experience |
|---|---|---|---|---|---|
| | | | From | To | |
| | | | | | |
| | | | | | |
| | | | | | |

**16. Details of previous deputation/foreign assignment (if any): -**

| S.No. | Organization | Designation | From | To |
|---|---|---|---|---|
| | | | | |
| | | | | |

| | | | |
|---|---|---|---|
| **17.** | Whether debarred from deputation? If yes, please furnish details. | : | |
| **18.** | Whether cooling off period completed. If yes, date of return from previous deputation with details, wherever applicable | : | |

**19. APAR Ratings for last 5 years:** *Copy of APARs/Grading to be attached (Not to be left blank)*

| Year | Rating |
|---|---|
| | |
| | |
| | |
| | |
| | |

**20. Awards, if any: -**

| S.No. | Name of award | Brief Details |
|---|---|---|
| | | |
| | | |

**21. Punishments, if any in career: -**

**22. Whether presently undergoing punishment. If yes, give details.**

I certify that the details furnished by me above are true and I am eligible for the post as the criteria laid down in the vacancy notice.

**(Name and Signature of the applicant)**

**Place:**
**Date:**