भारत सरकार (GOVERNMENT OF INDIA)
रेल मंत्रालय (MINISTRY4 OF RAILWAYS)
रेलवे बोर्ड (RAILWAY BOARD)

**GENERAL MANAGERs/CAOs**
**ALL ZONAL RAILWAYS/ PRODUCTION UNITS/ ALL RAILWAY PSUs.**

**DIRECTOR GENERAL, RDSO & NAIR.**
**DIRECTORS, ALL RAILWAY TRAINING INSTITUTE**

**No. ERB-I/2021/30/17** **DATED: 25.02.2022**

| | | |
|---|---|---|
| NAME OF ORGANIZATION | : | MINISTRY OF RAILWAYS (RAILWAY BOARD) |
| SERVICE | : | IRPS |
| NAME OF POST | : | EXECUTIVE DIRECTOR IN ESTABLISHMENT/HR DIRECTORATE |
| NUMBER OF POSTS | | ONE |
| SCALE OF PAY | : | PRESENT PAY |
| PLACE OF POSTING | : | RAILWAY BOARD'S OFFICE, NEW DELHI |
| DURATION | : | NORMAL TENURE FIVE YEARS |
| REQUIREMENTS | : | SAG IRPS OFFICER<br><br>A COOLING OFF PERIOD OF THREE YEARS WILL BE NECESSARY FOR POSTING OF AN OFFICER BETWEEN TWO TENURE/POSTING IN RAILWAY BOARD/RDSO. |
| NOTE | : | REFUSAL TO JOIN RAILWAY BOARD AFTER EXERCISING OPTION WILL LEAD TO DEBARMENT FROM RAILWAY BOARD POSTING FOR TWO YEARS. |
| CLOSING DATE | : | 15 DAYS FROM THE DATE OF ISSUE. |

SEND NAMES OF VOLUNTEERS IN ATTACHED PRESCRIBED PROFORMA TO **DIRECTOR (CONFIDENTIAL), ROOM No. 152-J, RAILWAY BOARD**(.) APPLICATIONS RECEIVED WITHOUT DULY FILLED PROFORMA WILL NOT BE ENTERTAINED AT ALL(.) THIS VACANCY NOTICE SHOULD BE WIDELY CIRCULATED TO ALL ELIGIBLE OFFICERS (.) ADVANCE COPY OF APPLICATION CAN ALSO BE SUBMITTED DIRECTLY IN TERMS OF BOARD'S CIRCULAR NO. ERB-I/2013/2/70 DATED 17.12.2018.

25/2/2022

**(Vijay Kumar)**
Under Secretary (Estt.)-I
Railway Board

Annexure-I

## APPLICATION FOR POSTING IN RAILWAY BOARD/RDSO TOGETHER WITH UNDERTAKING

| | | | |
|---|---|---|---|
| 1. | Name | : | |
| 2. | Date of Birth | : | |
| 3. | Service | : | |
| 4. | Batch | : | |
| 5. | Date of Joining Service/DITS | : | |
| 6. | Present Designation | : | |
| 7. | Whether willing for Railway Board posting | : | YES/NO |
| 8. | Whether willing for RDSO Posting | : | YES/NO |

*Note: While applying for posting in Railway Board/RDSO, the officer should enclose a Note indicating his/her past contributions to IR, performance highlights so far, and three focus areas for Indian Railways in order of priority as envisioned by the officer and the reasons thereof. The Note should also contain justification as to why an officer considers himself/herself suitable for the posting in Railway Board/RDSO.*

**UNDERTAKING:-**

*I also hereby give an undertaking that my refusal to join Railway Board or RDSO after exercising the option will lead to my debarment from Railway Board/RDSO posting for two years.*

*(Name & Signature)*
*With date*