GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)

No. ERB-I/2014/2/40 New Delhi, Dated 25. 08.2014

CIRCULAR

Sub: Filling up the ex-cadre gazetted posts of Pay and Accounts Officer & SAO-II(PB-3 + GP Rs. 6600)/ Assistant Accounts Officers(PB-2 + GP Rs.5400/-) in Railway Board.

Ref: Ministry of Railways' Vacancy Circular of even number dated 02.07.2014.

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It is proposed to fill up two Senior Scale posts of Pay and Accounts Officer and SAO-II in PB-3 Grade Rs.15600-39100 + Grade Pay Rs.6600/- and three Group 'B' posts of Assistant Accounts Officer(AC-IV)/ Assistant Accounts Officer(Costing)/ Assistant Accounts Officer(Code Revision) in PB-2 Grade Rs. 9300-34800 + Grade Pay Rs. 5400/- in Railway Board. Officers from Accounts Department of Indian Railways possessing the following qualifications and experience are eligible for being considered for appointment on the above posts: -

(a) holding analogous posts on regular basis.

(b) Possessing the following educational qualification and experience:

(i) Degree of a recognized University or equivalent,.
(ii) Working experience of Railway Accounts offices viz, Compilation and its analysis for monitoring of expenditure, Budget/Establishment/Administration/ Traffic Accounts etc.
(iii) Experience of working on various computer systems/software such as MS office etc.

2. The candidate shall not be of more than 56 years of age on the last date of receipt of application indicated in this circular.

3. It may be brought to the notice of the candidates applying for the above mentioned posts that they shall not be allowed to withdraw their candidature subsequently under any circumstances.

4. The candidates already applied for the above posts (except SAO-II) circulated earlier and whose applications, complete in all respects, were forwarded by the Cadre Controlling Authorities need not apply again.

5. Name of such officers, who are eligible in terms of the conditions mentioned above and are desirous of being considered for the posts of PAO, SAO-II and AAOs/ Railway Board, may be forwarded in the prescribed proforma enclosed at Annexure-A, alongwith attested copies of their last 5 years' Annual Confidential Reports, D&AR/SPE/Vigilance clearance reports, etc. in Room No.536-A, Rail Bhavan, New Delhi-110001 within 30 days from the date of issue of this circular.

(J.M.S. Rawat)
Deputy Secretary (Estt)
Railway Board

DA: One Proforma