भारत सरकार Government of India
रेल मंत्रालय Ministry of Railways
रेलवे बोर्ड (Railway Board)

*Amendment No.39 of July 2013*
*Edition of Subject List*

# Office Order No.89 of 2019

**Sub-: Revised duty list of EDs working in Civil Engineering and Track Directorates.**

Subsequent to transfer of the post of EDTK(P) from Board's Office, it has been decided by the Competent Authority that Subjects as mentioned below would be handled by the concerned Executive Directors as indicated below in addition to their existing duties:

| S. No. | | Subject | ED to whom Additional Duty(s) are assigned: |
|---|---|---|---|
| i. | a. | Development/improvement of track material: Floating of tenders and placement of contracts and distribution of new/improved Switches, Switch Expansion Joints and Crossings viz., Thick Web Switches, Switch Expansion Joints, Wieldable CMS Crossings, etc., and monitoring of contracts thereof. | ED/Track/Mod (Track-I) |
| | b. | Planning, procurement, import and export of rails including endforged, corrosion free and head hardened rails, allotment of rails, issuing of bulk indents of rails and work relating to production schedule meeting. Allotment of track materials to private and assisted sidings. | |
| | c. | Matters related to Insulated Glued Joints | |
| | d. | Monitoring receipt and utilization of new and second hand track materials for the Railways. | |
| | e. | Flash Butt Welding Plants on Zonal Railways and matters related to Mobile Flash Butt Welding. | |
| | f. | Matters related to AT welding | |
| | g. | Rail wields failures and USFD testing | |
| | h. | Permission for sale of second hand P.Way materials to Private parties | |
| | i. | Matters related to prevention of Corrosion of rails | |
| | j. | Matters related to Fish Plates | |
| | k. | Allotment of wagons for fabrication of End Unloading Rakes (EURs). | |
| ii. | | Procurement of Vehicles for USFD | ED/Track/MC (Track-III) |
| iii. | | Interface at Board level regarding IT enablement of Civil engineering Dte. | ED/CE/G (CE-II) |

2. Further, the revised Duty Lists of Track-I, Track-III and CE-II branches are also enclosed at Annexure-I.

**E. No. 2019/O&M/7/26**
**Dated:10 .12.2019**

**(B. Majumdar)**
**Joint Secretary/Railway Board**

**All Officers/Branches in Board's Office, Metro Station Building, Pragati Maidan and Dayabasti, New Delhi.**

**Copy to:-**

AM/CE, ED/Track(Mod.), ED/Track(MC), EDCE/G

*Annexure-I*

# *TRACK – I*

## Track Procurement & Policy

1. Development/improvement of track material: Floating of tenders and placement of contracts and distribution of new/improved Switches, Switch Expansion Joints and Crossings viz., Thick Web Switches, Switch Expansion Joints, Wieldable CMS Crossings, etc., and monitoring of contracts thereof.

2. Planning, procurement, import and export of rails including endforged, corrosion free and head hardened rails, allotment of rails, issuing of bulk indents of rails and work relating to production schedule meeting. Allotment of track materials to private and assisted sidings.

3. Matters related to Insulated Glued Joints.

4. Monitoring receipt and utilization of new and second hand track materials for the Railways.

5. Flash Butt Welding Plants on Zonal Railways and matters related to Mobile Flash Butt Welding.

6. Matters related to AT welding.

7. Rail wields failures and USFD testing.

8. Permission for sale of second hand P.Way materials to Private parties.

9. Matters related to prevention of Corrosion of rails.

10. Matters related to Fish Plates.

11. Allotment of wagons for fabrication of End Unloading Rakes (EURs).

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## ***Track – III***

1. Planning and procurement of Track Machines, projection in 5 year plan/corporate plan.

2. Inclusion of Track Machines in RSP, provision in Annual Budget.

3. Procurement of Track Maintenance and Track Relaying Machines through Global/Local tenders.

4. Procurement of different spares for various Track Machines through tenders.

5. Post contract management – interaction with suppliers – local and foreign.

6. Fixation of targets and compilation of progress of work of Track Machines/Track Relaying Machines, Track Recording Cars, OMS – 2000 Ballast Cleaners and other Track Machines working on zonal railways and submission to Board (ME).

7. Arranging courses of training for IR personals on Railways on principle of maintenance and operation of machines in Railway Workshops/Firms workshops.

8. Indigenization of spares/components, interaction with RDSO, Zonal Railways/manufacturers of Track Machines in this regard.

9. Recommendations of expert committee on Track Machines – follow up action thereon.

10. Development of organization and infrastructure, resting facilities including camping coaches on Zonal Railways for operation and maintenance of Track Machines.

11. Follow up action on recommendation of Committee on machines and manpower deployment.

12. Implementation of Mobile Maintenance Unit on Railways.

13. Standing Committee on Track Machines – follow up action and manpower deployment.

14. Monitoring the working of Track Recording Cars, up gradation and modification of Track Recording Cars.

15. Standing Committee on Small Track Machines – issue of orders conveying approval of small machines manufacturers, interaction with RDSO in this regard and follow up action.

16. Submission of periodical returns of important items concerning Track Machines to Board (ME), follow up action thereon and items of assistance forwarded by Zonal Railway.

17. Arranging POH of track machines at CPOH/ALD/NCR and CPOH/RYP/SCR and related matters.

18. Condemnation of track machines.

19. Implementation of Rail Grinding on Indian Railways.

20. Finalization of specification of track machines and small track machines.

21. Supporting rolling stocks for track machines.

22. **Procurement of Vehicles for USFD**

23. Replies to Audit Paras on above and submission of Action Taken Notes(ATNs).

24. Replies to Parliament Questions on above.

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## ***C.E.-II***

1. Track Renewal Works – Policy matters and sanction of abstract/revised estimates and completion of reports.
2. Scrutiny of out-of-turn track renewal works, etc.
3. Scrutiny of new track renewal proposals costing Rs. 50 lakhs and above each and to communicate Board's approval thereto for inclusion in the PWP/FWP of the Railways. Preparation of consolidated Memo of all new track renewal works costing Rs.50 lakhs and above for MR's approval.
4. Railway Accident Committee's recommendations connected with track.
5. CCRS's/CRS recommendations on accidents due to failure of track.
6. Policy matters relating to running of high speed trains connected with track.
7. Principal Chief Engineers Conference; coordinating information for holding Chief Track Engineer's/Principal Chief Engineer's Meeting for assessment of requirements of P.Way materials.
8. Policy decisions regarding progress of speed restrictions.
9. Preparation of paras for Railway Board's Audit Report regarding items connected with track renewals and speed restrictions and ballasting of track.
10. Scrutiny and obtaining Board's orders of Track Standard Committee's Reports/Recommendations.
11. Accidents on P.Way account – Preparation of Accident Statement every month on account of P.Way account.
12. Ballasting Policy and specifications. Progress of ballasting and statements regarding deep screening, soil formation and collection and training out of ballast.
13. Supply of Tools to watchmen.
14. Track Formation – All technical matters and proposals under Planhead - 31.
15. Ballastless Track – All proposals under Planhead – 31 except technical matters.
16. Nodal Directorate to deal with International Heavy Haul Association (IHHA).
17. Issues related to running of trains at a speed of more than 130KMPH and upto 160 KMPH.
18. Regular Rag picking from Railway Track and adjoining land beyond Station area (50 m from end of farthest platform)(OO 36 of 2019)
19. Issues related to execution of Semi-High Speed Corridors;New-Delhi Mumbai and New Delhi-Howrah.(OO No.66 of 2019)

20. IT Enablement of Civil Engineering Department (transferred from Track –I branch)

***i) Nodal Directorate for development and monitoring of various IT Applications, viz. track, bridge, land, buildings and structures, GIS mapping of assets, project monitoring including infra projects through PPP etc., including proposals, estimates, budget etc.***

***ii) Coordination with zonal railways/other organizations and various directorates of Railway Board including C&IS Directorate (who is the nodal directorate for projects charged to Plan Head Computerization).***

***Note: The execution of all works related to IT in Civil Engineering Department, including Parliament Questions and CA-iii reference, will continue to be dealt with by respective directorates which have been hitherto responsible for the same.***

21. Parliament Questions on above, killing of railway workers while working on railway tracks, speed restrictions, permissible axle load of tracks and wagons, permissible operating speed of trains.

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