GOVERNMENT OF INDIA (भारत सरकार)
MINISTRY OF RAILWAYS (रेल मंत्रालय)
RAILWAY BOARD (रेलवे बोर्ड)

File No. PC-VII/2025/HRMS/15 **New Delhi, Dated: 27.05.2026**

To,

The General Managers,
All Indian Railways/PUs/CTIs,
(As per standard mailing list)

Sub : Extension of timelines for completion of APAR for the year 2024-2025.
Ref: Board's letter No. PC-VII/2025/HRMS/15 dated 10.04.2026

Kindly refer to Board's letter referred above wherein extended timelines for completion of various stages of e-APAR for the year 2024-2025 were specified.

2. Though the timelines for reporting, reviewing and accepting the APARs for year 2024-2025 are over, it is observed that a number of APARs are still pending at these stages. In view of such pendency in completion of e-APARs, it has been decided by the competent authority to extend the timelines for completion of various stages of e-APAR for the year 2024-2025 as under:

S. No.	Activity	New Target Date
1.	Forwarding report by reviewing officer to accepting authority	15th June, 2026
2.	Appraisal by accepting authority	15th June, 2026
3.	Communication of APAR to the officer report above	Immediately after completion
4.	Submission of representation, if any, on APAR from the date of communication	30 days from the date of communication of APAR.
5.	Completing the process relating to the representation submitted by the official.	15 days from the date of representation received, if any.

3. All Field Units are requested to take steps to ensure that the pending APARs are completed within the above mentioned timelines.

4. This issues with the approval of competent authority.

27/05/26

(Shatrughna Behera)
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Railway Board
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Copy to : (i) PPS to AM(HR) for information to AM(HR)
(ii) PPS to Secretary, Railway Board for information of Secretary, Railway Board
(iii) PCPOs and PFAs of all Indian Railways (As per standard mailing list)
(iv) JS/Railway Board
(iv) GM/HRMS/CRIS for kind information and necessary action