भारत सरकार / **GOVERNMENT OF INDIA**
रेल मंत्रालय / **MINISTRY OF RAILWAYS**
रेलवे बोर्ड / **(RAILWAY BOARD)**

No.2020/E(GR)II/7/8 New Delhi, dt.28.07.2021

The General Managers (P),
All Indian Railways, RDSO &
Production Units.

(Kind Attn.: Principal Chief Personnel Officers (PCPOs))

Sub: Non-joining of IRHS probationers on the allotted Railway Zones on relieving from Foundation Course by NAIR.

Please refer to Board's letter of even No. dated 24.06.2021 whereby it was advised that the provision contained in Para 3 of E(O)III's letter No. E(O)III/98/PL/5 dated 07.08.1998 (copy enclosed) regarding implementation of inter-railway transfer order of officers shall mutatis mutandis be applicable to the ADMO Probationers under order of posting to Zonal Railways.

2. As envisaged in the letter dated 07.08.1998, the responsibility to monitor reporting of ADMO Probationers under order of posting to their Railways rests with PCPOs and PHODs of the Zonal Railways/PUs concerned. For this purpose, PCPOs are expected to liasion with NAIR and keep track of the movement of the officer and ensure that the Probationer joins the Railway immediately. If the Probationer fails to report to allotted Zonal Railways/PUs within prescribed joining time as admissible under rules, it shall be the responsibility of the concerned PCPOs of the Zonal Railway/PUs to issue notices and initiate further action against the Probationer as per the extant rules.

Kamal Kishor
28/7/2021

(Kamal Kishor)
Deputy Director/Estt.(Gaz. Rectt.)-II
Railway Board Tel:
011-23047261
Email: kamal.pandey14@gov.in
Room No.156-D, First Floor, Rail Bhawan

Copy to :

i) **PCMDs/ All Indian Railways for information and with a request to work in close liaison on PCPOs in such matters.**

ii) **Director General, National Academy of Indian Railways (NAIR), Vadodara, Gujarat –390004.**

28/07/21.

dlv

324/2021/E(GR)II

भारत सरकार/ GOVERNMENT OF INDIA
रेल मंत्रालय/ MINISTRY OF RAILWAYS
रेलवे बोर्ड/ (RAILWAY BOARD)

No.2020/E(GR)II/7/8 NewDelhi,dt. 24.06.2021

The General Managers (P),
All Indian Railways, RDSO &
Production Units.

(Kind Attn.: Principal Chief Personnel Officers (PCPOs))

Sub: Non-joining of IRHS probationers on the allotted Railway Zones on relieving from Foundation Course by NAIR.

Instances have been reported by Railways where IRHS Probationers under order of posting to Zonal Railways, after being relieved from Foundation Course by NAIR, did not report for joining to the allotted Railway. Neither did they send any intimation regarding their absence. This causes serious administrative problems.

2. Vide extant instructions contained in para 3.1 of Board's letter of even no. dated 05.11.2020 (copy enclosed) it was interalia advised that Probationers who after being relieved from NAIR fail to report to their allotted Railway within the prescribed joining time without any justified reasons / approval should be treated as unauthorized absent and action should be initiated as per extant rules for such unauthorized absence.

3. In continuation of the aforesaid instructions, it is clarified that the provision contained in Para 3 of E(O)III's letter No. E(O)III/98/PL/5 dated 07.08.1998 (copy enclosed) shall mutatis mutandis be applicable to the ADMO Probationers regarding their joining on the allocated Railway after relieving from Foundation Course by NAIR.

4. Necessary action, under intimation to Board's office, as stated above should be initiated by Railway concerned against Probationers who fail to report to allotted Railway on relieving from NAIR.

Yoursfaithfully,

DA: As above

Kamal Kishor 24/06/2021

(Kamal Kishor)
Deputy Director/Estt.(Gaz.Rectt.)-II
RailwayBoard
Tel:011-23047261
Email: kamal.pandey14@gov.in
Room No.156-D, First Floor, Rail Bhawan

25/06/21

Copy to :

i) PCMDs/ All Indian Railways for information and with a request to work in close liaison with PCPOs in such matters.

ii) Director General, National Academy of Indian Railways (NAIR), Vadodara, Gujarat–390004.

This also disposes:

i) PCMD/SECRs letters No. SECR/HQ/Med/Gaz/IRHS/PRT/06/Vol-IV/07 dated 04/01/2021 and No. SECR/HQ/Med/Gaz/IRHS/PRT/06/Vol-IV/145 dated 09/02/2021

ii) ACMD/NCRs letter No. 7 Med./Transfer-posting dated 15.01.2021

0367/2021/E(GR)

भारत सरकार GOVERNMENT OF INDIA
रेल मंत्रालय MINISTRY OF RAILWAYS
(रेलवे बोर्ड RAILWAY BOARD)

No. E(O)III 98 PL/5

रेल भवन, नयी दिल्ली - ११०००१, तिथि ०७.०८.१९९८
Rail Bhavan, New Delhi-110001, date 07.08. 1998

The General Managers (P),
All Indian Railways &
Production Units
(As per standard list 'A')

Sub: Implementation of inter-Railway transfer order of officers.

In terms of extant instructions, as soon as transfer/posting orders of officers are received by the Railways, the concerned officer is required to be spared by Railway without waiting for his relief, unless permission thereof is obtained by General Manager concerned within a week's time from the Member Incharge. It has also been laid down in Board's instructions contained in letter No. E(O)III-81/TR2/210 dated 08.12.1981 that the leave to the officers, who are under orders of transfer from one Railway to another, can be granted by the Zonal Railway administration to which the officers have been transferred after they have reported to those administrations on being relieved.

2. Several instances have, however, come to the notice of the Board where officers when transferred from one place to another, do not report to the concerned Railway administration where they have been transferred even after they have been relieved on transfer. Neither do they send any intimation regarding their absence. This causes serious administrative problems.

3. In continuation of the aforesaid instructions, it has now been decided by the Board that the following instructions should be scrupulously followed by all concerned in regard to carrying out orders of transfer of officers:-

(i) After the officer has been relieved on transfer he will be deemed to be on the rolls of the Railway to which he has been transferred and that it will be the responsibility of Chief Personnel Officer of that Railway to monitor his reporting for duty on that Railway. To ensure this, the following guidelines are laid down:-

a) The relieving Railway should not entertain any request from such officer for grant of leave even on medical grounds and the officer concerned should not be paid any salary for the period after the date of relief.

b) As soon as the officer is relieved, the relieving Railway should send an intimation to the CPO and PHOD of the Railway, to which the officer has been transferred, indicating the date of relief, number of days of joining time to which he is entitled, his residential postal address, telephone no., etc.. His last Pay Certificate, Service Book, Leave Account, Personal File, etc. should also be sent to the new Railway immediately.

...2/-

810367/2021/E(GR)II

(ii) The PHOD of the Railway to which an officer has been transferred, after receipt of intimation regarding relief of the officer from the relieving Railway, will keep liaison with CPO and the relieving Railway for keeping track of the movement of the officer under transfer and to ensure that the officer joins the new Railway immediately.

(iii) However, there may be cases where the officer may be unable to join the new Railway due to genuine reasons such as illness or any other circumstances beyond his control. In such a situation the officer concerned should apply for leave to the Railway to which he has been posted/transferred. Leave shall, however, not be granted normally for more than 15 days at a time.

(iv) Necessary instructions should be issued to the CMD/concerned medical authorities not to issue medical certificates for more than 15 days at a time and the medical certificate should clearly indicate the nature of illness. The medical certificate should be countersigned by the Medical authority next higher to Authorised Medical Attendant. In case leave on medical certificate is extended beyond two months, the medical certificate should be countersigned by CMD and for the period beyond 3 months, the medical certificate should be issued with the approval of DG/RHS, Railway Board.

(v) The CPOs of all the Railways will ensure that a statement indicating the case of officers who have not joined on transfer to new Railway within 15 days after the expiry of joining time, is sent to Joint Secretary (G), Railway Board every month indicating the action taken in such cases, for submission to Board.

4. The above instructions should be given wide publicity and brought to the notice of all Railway officers at the earliest.

Kindly acknowledge receipt of the letter.

(A.C. Bakshi)
Joint Secretary (G)
Railway Board