Government of India (Bharat Sarkar)
Ministry of Railways (Rail Mantralaya)
(Railway Board)

No. 2017/E(Trg)/23/19 New Delhi, dt. 17.07.19

The General Managers
All Indian Railways/PUs
RE/Allahabad
COFMOW/New Delhi

Director General
RDSO/Lucknow
NAIR/Vadodara

Sub: Group B Foundation Program at NAIR
Ref: Board's letters no. (i)E(Trg)/87(22)/2 dt. 13.2.1989,
(ii) E(Trg)95(23)/2 dt. 15.03.1996 and
(iii)E(Trg)2007(22)/4/5 dt. 03.03.2010

The Group B Foundation Program (BFP) at the National Academy of Indian Railways, and Group B Integrated courses (IC) at CTIs are very important for Group B Officers who come from different streams of the non-gazetted cadres. The Foundation courses provide them with important inputs on the working of the different departments in Indian Railways and also aim to inculcate, among others, team work, understanding basic management etc.

a) The BFP & IC would be mandatory before the promotion of officers to Group B.
b) It is mandatory that officers on promotion to Group B complete both the BFP & IC programs within one year of their assuming charge. In cases of exigencies, wherever officers have been granted promotion to Group B, it would be the responsibility of the concerned Deputy Chief Personnel Officer (Gazetted) of the Railways/PUs etc. to depute the said officer(s) for the BFP & IC course positively within a year, which implies that either for reasons of impending retirement or otherwise, no officer would be exempted from the mandatory BFP & IC course.

2. It would be the responsibility of Deputy Chief Personnel Officer (Gazetted) of the Zonal Railway to draw up an advanced calendar of nominees for the BFP & IC courses in consultation with the PHOD of each department of the Railway/PU etc. to ensure that no officer is either confirmed or allowed to retire without having attended the mandatory BFP & IC courses. The list of nominated officers for the BFP & IC programs should be sent to email id: groupb.railways@gmail.com.

3. Violation of the above instructions would be viewed seriously.

4. Kindly acknowledge receipt.

(Alka Arora Misra)
Executive Director/Trg.&MPP
Railway Board
Email id: groupb.railways@gmail.com

Copy to: 1. PCPOs, All Indian Railways/PUs
2. DRMs – all railways
3. Directors – IRICEN/Pune, IRITM/Lucknow, IRIEEN/Nasik, IRIMEE/Jamalpur, IRISET/Secunderabad & JR RPF Academy/Lucknow.