S·No-16

भारत सरकार / GOVERNMENT OF INDIA
रेल मंत्रालय / MINISTRY OF RAILWAYS
रेलवे बोर्ड / (RAILWAY BOARD)

No.2019/E(GR)II/1/1 New Delhi, Dated: 09.03.2020

To
The General Managers(P),
All Indian Railways and Production Units.

Sub:- Procedure for engagement of Contract Medical Practitioners (CMPs) – issue of Joint Procedure Order (JPO) reg.

To meet shortage of Doctors, Indian Railways against the regular vacancies of Indian Railway Medical Services (since renamed as Indian Railway Health Service), a scheme for engagement of Contract Medical Practitioners is in vogue.

2. To streamline the process/procedure for engagement of CMPs, West Central Railway had devised a Joint Procedure Order (JPO) and the same was circulated vide this office letter of even No. dated 28.02.2017 (copy enclosed) to Zonal Railways and Production Units for adoption as per their convenience with certain exceptions.

3. Railway Board Vigilance during investigation of a vigilance case regarding engagement of CMPs noticed some irregularities in one of the Railways where there was no JPO in place for the purpose. It thus appears that JPO has not been devised/framed by all the Railways.

4. In order to effect system improvement in engagement of CMPs on Indian Railways, it has been decided that the instructions issued vide Board's Office letter of even No. dated 28.02.2017 followed by letters dated 28.06.2017 and 06.12.2017 should strictly be adopted by all Indian Railways and Production Units. All Zonal Railways and Production Units are, therefore, directed to devise a JPO for engagement of CMPs that should be followed scrupulously.

5. For the purpose of framing/finalizing JPO for engaging CMP, Railways/PUs should form a Committee comprising of SAG level Officers of Medical, Personnel and Finance departments. The JPO so finalized should be uploaded on the official website of the Railway.

6. Instructions issued by Railway Board from time to time may be referred to for guidance for framing the JPO. Some of the instructions issued by Railway Board are enclosed. The JPO to be devised is for streamlining & removing ambiguities in engagement of CMPs. The JPO will in no way supersede the instructions that are issued from Railway Board time to time.

7. Compliance report on the above may be sent to Railway Board within three months from the date of this letter.

This has the approval of Board(MS).

Kamal Kishor 09/03/2020

D.A.: As above.

(KAMAL KISHOR)
Dy. Director/Estt.(Gaz.Rec.)II
Railway Board.

Copy to:- (i) PED/Vig. w.r.t Note No.2019/V4/ECR/MD/Misc/Engagement of CMP, dated 30.04.2019.
(ii) DG(RHS) w.r.t. Note No.2019/Health/Misc., dated 09.05.2019 for information.
(iii) PCMD All Indian Railway including PUs.

Sanjay 11/3/20

O/C

11/03/2020

GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)

No. 2016/E(GR)II/1/1 New Delhi, dated, 28 .02.2017

General Managers,
All Indian Railways &,
Production Units.

(Kind Attention: Chief Personnel Officers)

Sub: Procedure of engagement of Contract Medical Practitioners (CMPs).

The issue regarding delays taking place in actual engagement/joining of Contract Medical Practitioners (CMPs) against the regular vacancies of IRMS was under consideration of Board. In order to speed up the process of engaging CMPs against the regular vacancies of IRMS, West Central Railway have issued a Joint Procedure Order (JPO) **(copy enclosed)**. The said Joint Procedure Order issued by WCR was examined in Board's office in consultation with Health & Finance Directorates and it was decided with the approval of Board (MS & FC) that Joint Procedure Order issued by WCR may be circulated to Zonal Railways & PUs for adoption **as per their convenience** with the following **exceptions**:-

(i) Since the retirement age of doctors of Central Government including Railways has been increased from 60 to 65 years resulting into 'Nil' retirement vacancy in IRMS and joining rate of ADMOs on the basis of CMSE has improved, CMPs should be engaged only against 80% of the vacancies of IRMS.

(ii) Selection Committee for screening of candidates for engagement of CMPs shall constitute the following:-

(a) Any SAG officer of Personnel Department of the Zonal Railway
(b) Chief Medical Director/Chief Health Director of the Zonal Railway
(c) SAG officer from any other Department of the Zonal Railway

Note: One of the members of the Selection Committee will be from the reserved community.

O/C

Please issue fair.

...2/-

(iii) Interviews/selections may be held at the Zonal Headquarter or Divisional Headquarter as per convenience of the Screening Committee.

(iv) While the vacancy circular should indicate the places where vacancies are available, candidates may also indicate their choice of places in their applications and also during interview so that candidates are posted as per their choice to the extent possible.

(v) Criteria for empanelment of candidates should be decided by the Selection Committee themselves.

(vi) All other terms and conditions with reference to engagement of CMPs as issued by Railway Board from time to time shall be scrupulously followed. In case of any discrepancy, instructions issued by Board from time to time shall prevail over the contents of JPO.

This issues with the approval of DG/RHS, Railway Board.

28/2/2016

O/C

Enclosure: As above (06 pages)

(R.K.Sinha)
Joint Director, Estt.(Gaz.)
Railway Board

Copy to :

DG/RHS, EDH(G), EDF(E),Railway Board- For information please.

Please issue fair.
Neha



General Manager's Office
Personnel Department
Jabalpur – 482 001

पश्चिम मध्य रेल

महाप्रबंधक कार्यालय
कार्मिक विभाग
जबलपुर 482 001

No. WCR/P-HQ/Gaz/CMP

Date: 27.08.2015

All PHOD's –HQ/WCR
All DRM's –JBP, BPL, KOTA
All CWM's –CRWS/BPL, WRS/KOTA

Sub: Joint Procedure Order (JPO) for engagement of Contract Medical Practitioners over West Central Railway.

A copy of Joint Procedure Order for engagement of Contract Medical Practitioners over WCR as approved by GM/WCR is being circulated for information of all concerned.

Kindly acknowledge the receipt.

DA: As above.

27/08/15
(S.D. Patidar)
Dy. Chief Personnel Officer(Gaz.)

Copy to:

1. Secretary to GM/WCR
2. Adviser (Health)/Railway Board, New Delhi
3. Director Estt. (Gaz)/Railway Board, New Delhi

-for information please.

4. MD –CH/JBP
5. CMS –JBP, BPL., KOTA
6. Sr.DPOs –JBP, BPL, KOTA
7. Sr.DFMs –JBP, BPL, KOTA

-for information and necessary action please.

WCR's JPO

114

JPO FOR ENGAGEMENT OF CONTRACT MEDICAL PRACTITIONERS IN WCR

1. Assessment of vacancies: Vacancies to be taken for one year from the date of assessment. Vacancies to be assessed including retirements, inter-zonal transfers, VR(if any), post creation if any sanctioned, EOL, unauthorized absent, study leave etc. Under no circumstance, the total on roll consisting of regular IRMS and CMPs shall exceed the total sanctioned IRMS cadre strength.

2. Finance concurrence: After assessment of vacancies, with recommendation of CMD and CPO, finance concurrence to be obtained for engagement of CMPs against the assessed vacancies.

3. Sanction of competent authority: After Finance Concurrence, GM's sanction is required to be obtained for engagement of CMPs.

   The number of CMPs to be engaged shall not exceed the number as concurred by Finance and sanctioned by GM under any circumstances. In case of any increase in requirement of CMPs, revised concurrence and sanction shall be obtained before any action is initiated under this JPO.

4. Notification: Notification for engagement of CMPs against concurred and sanctioned vacancies, to be issued after following above procedure and to be uploaded in WCR website and in local newspapers. This notification shall carry all terms and conditions as circulated by Railway Board from time to time.

5. Document verification at the time of interview: Candidates presenting for the interview shall need to submit their bio-data along with other required information as per prescribed format and self attested photocopies of their supporting documents. Two nominated supervisors one each from Personnel and Medical shall scrutinize and verify the photocopies of documents with originals, of candidates appearing for walk in interviews. These supervisors shall also prepare attendance sheet.

27/8/15 27.08.15 27/08/15

6. Conduct of interview: Interview will be conducted by a standing selection committee nominated by GM. Interview will be held on first Monday of every month in CMD Office/BBP or Divisional railway Hospital, Bhopal or Divisional railway Hospital, Kota as per need of administration. Actual vacancy during the month and place of interview shall be notified on website by last Monday of the preceding month.

7. Assessment of suitability: To make this selection more objective and transparent, candidates will be empanelled as per the criteria given under:-

Total of 100 marks shall be divided as under:-

(i) Educational Qualification - 60 Marks

The marks for educational qualification will be given according to the percentages of marks obtained by the candidates in all MBBS professional exams as follows :-

Percentage obtained in MBBS	Marks out of 60
Upto 50	50
Above 50 upto 55	53
Above 55 upto 60	56
Above 60 upto 65	59
Above 65	60

(ii) Higher Educational Qualification - 10 Marks

Further, marks for additional educational qualification to be allocated as under:-

Qualification	Marks out of 10
For PG Degree	10
For PG Diploma	5

(iii) Experience - 10 Marks

Allocation of 10 marks for experience shall be as under:-

Experience	Marks out of 10
For every 6 months or under	2 marks subject to maximum not exceeding 10 marks

(iv) Viva (Professional knowledge, Personality, Leadership etc.) - 20 Marks

Panel shall consist of number of candidates equal to number of physical vacancies as advertised only as per para 5. No waitlist shall be kept. In case of non-availability of specialists, the advertised posts may be filled up by engaging specialists of alternate speciality or General Duty CMP.

8 **Approval of recommendation of Selection Committee**: The recommendation of the Committee shall be put up to GM on same day for approval and after approval, the panel shall be notified and posted on website on same day. If the interviews are held at a place other than Jabalpur, approval of GM shall be sought over return fax.

9. **Procedure for joining of CMPs**: The candidates empanelled shall be required to undergo medical examination on the next day, on payment of prescribed fees. Medical memo shall be issued by concerned Personnel Branch of the HQ/Division where interview is held. They shall also be required to submit a contract agreement notarized and duly executed to concerned Personnel Branch.

In addition, the candidates shall be required to produce original certificates for proof of their date of birth and educational qualifications.

The candidates shall also be required to produce certificates of their character and antecedents from two gazetted officers of Central/State Governments.

27/08/15

27/8/15

27.08.15

10. **Document verification**- Since the engagement of CMPs is done on need basis and the engagement has to materialize in the shortest possible time, a post-facto document verification from the concerned issuing authorities will be done. The concerned SrDPO where CMP is posted will send the educational qualification, caste certificate and NOC (if submitted) to issuing authority for verification.

11. **Posting of CMPs**- On successful fulfillment of above conditions, posting orders of CMPs shall be issued by Personnel Branch on recommendation from Medical Department. The place of posting may vary from the advertised vacancy based on administrative requirement.

The candidates shall be required to join immediately. Normally, no extension in joining time shall be permitted. However, in exceptional cases, extension may be considered on request by selected CMP jointly by CMD and CPO.

12. **Records of selected CMPs**- The entire documents (Personal file) pertaining to the selected CMPs shall be transferred to Personnel Deptt of the concerned unit for safekeeping and further correspondence.

13. **Procedure for extension of term of CMPs**: Extension of term of CMPs shall be considered on receipt of proposal from concerned Hospital/Division. The proposal shall contain a willingness of the CMP, working report and recommendation of MD/CMS. The proposal shall be submitted to CPO office who shall process for CMD's recommendation, Finance concurrence and GM's sanction.

14. **Joining of CMPs on extension**- On communication of sanction of competent authority for extension of term, the CMP shall undergo a fresh medical examination and submit a contract agreement duly notarized and executed to the concerned Personnel Branch, before joining. A minimum gap of seven days shall be ensured after completion of current term and before joining for next term of CMP.

27/8/15 27.08.15 27/08/15

15. **Termination / Acceptance of resignation**: A CMP can tender resignation by giving a 15 day notice. Administration can also terminate a CMP by issuing a 15 day notice. However in exceptional circumstances due to exigencies of service and administrative interest a CMP may be terminated with immediate effect. In such cases of immediate termination/resignation, honorarium equal to balance period of notice shall be payable to CMP or shall be recoverable from CMP as the case may be. Termination or acceptance of resignation shall be done with approval of CMD and CPO.

16. **Compliance of instructions of Railway Board**: All the terms and conditions with respect to engagement of CMPs as issued by Railway Board from time to time shall be scrupulously followed. In case of any discrepancy, instructions issued by Railway Board from time to time shall prevail over the contents of this JPO.

CMD 27/8/15

CPO 27.08.15

23/03/15
FA&CAO

S.No. 18

GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)

No. 2016/E(GR)II/1/1 New Delhi, Dated: 28.06.2017

The General Managers,
All Indian Railways &
Production Units.

(Kind Attention: Chief Personnel Officer)

Sub: Procedure of engagement of Contract Medical Practitioners (CMPs).

In terms of para 1(i) Board's letter No. 2016/E(GR)II/1/1 dated 28/02/2017, it was decided that Contract Medical Practitioners (CMPs) should be engaged only against the 80% of the vacancies of IRMS. In view of the acute scarcity of doctors on some of the Zonal Railways and references received in this regard from them, the matter has been further examined in Board's office and it has been decided with the approval of Board that CMPs may be engaged against the **total (100%) vacancies** of IRMS. However, the number of CMPs engaged and the number of regular IRMS doctors should not exceed the total sanctioned strength on a Zonal Railways at any point of time.

2. The other instructions issued vide Board's letter No. 2016/E(GR)II/1/1 dated 28.02.2017 shall remain unchanged.

3. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

28.6.17

(Lily Pandeya)
Director/Estt.(GC)
Railway Board

Copy to: DG/RHS, EDF(E), DDF(E)I, Health & F(E) Special Branches.

रेल मंत्रालय
Ministry of Railways
रेलवे बोर्ड / Railway Board
अनुलग्नक सहित जारी
Issue with Enclosure
हस्ताक्षर
Signature.....
जारी की तिथि
Date of issue.....

GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)

No.2016/E(GR)II/1/1 New Delhi, Dated 06.12.2017

General Managers,
All Indian Railways &
Production Units.

(Kind Attn: Chief Personnel Officers)

Sub: Procedure of engagement of Contract Medical Practitioners (CMPs).

1. In order to avoid delays taking place in actual engagement/joining of Contract Medical Practitioners (CMPs) against the regular vacancies of IRMS, the Joint Procedure Order (JPO) issued in this regard by West Central Railway which envisages the system of monthly walk-in-interviews for selection of CMPs, was circulated to Zonal Railways/PUs for adoption as per their convenience vide Board's letter of even No. dated 28.02.2017 & 28.06.2017.

2. It is further reiterated that Zonal Railways/PUs should resort to the system of holding monthly walk-in-interviews for selection of CMPs to the extent possible in terms of Board's letter of even No. dated 28.02.2017 & 28.06.2017 so that proper medical care may be made available to all serving/retired railway employees, their wards and other railway beneficiaries.

3. This issues with the approval of DG/RHS, Railway Board.

6/12/2017

R.K. Sinha)
Joint Director/Estt. (Gaz.)
Railway Board
Ph. 011-23389050

O/C

Ministry of Railways
Railway Board
Signature
Date of Issue

GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
RAILWAY BOARD

No. 2018/Trans.Cell/Health/CMP & PTDS New Delhi, dated: 06.06.2018

The General Manager, All Indian Railways/PUs, NF(Con), CORE
The DG/RDSO/Lucknow, DG/NAIR/Vadodara
CAOs, DMW/Patiala, WPO/Patna, COFMOW/NDLS, RWP/Bela, CAO/IROAF

Sub: Engagement/Re-engagement of Medical Practitioners on Contract basis (CMPs) including Part-time Dental Surgeons, Classification of operations and reimbursement of expenditure on Dental treatment

Ref: 1. Railway Board letter no. 2017/Trans/01/Policy dated 18.10.2017
2. Railway Board letter No. 2017/H-1/25/2/Dental/Policy dated 23.03.18

Based on the feedback provided by doctors in the field, the matter of engagement/re-engagement of CMPs including Part-time Dental Surgeons, classification of operations into major, minor, special etc and re-imbursement of Dental treatment has been reconsidered and the Board (MS, FC & CRB) have approved the following.

1. **(a) Engagement of Medical Practitioners on Contract basis (CMPs) including Part-time Dental Surgeons:**

(i) Full powers for engagement of CMPs including Part-time Dental Surgeons were delegated to DRMs vide reference 1 above. DRMs will exercise these powers based on recommendations of the committee headed by CMS, Sr.DPO and Sr.DFM (One member not below JA Grade of SC/ST may be co-opted if not already on the committee to be nominated by DRM)

(ii) Full powers for engagement of Contract Medical Practitioners (CMPs) including Part-time dental surgeons for Workshops are delegated to CWMs (SAG) who will exercise these powers based on recommendations of the committee headed by One SAG doctor nominated by CWM, One JAG personnel officer & One JAG finance officer (One member not below JA Grade of SC/ST may be co-opted if not already on the committee to be nominated by CWM). If the officers of required grade are not posted under CWM, the officers from the nearest division may be got nominated from the DRM of that division. These powers are limited to CWMs having hospitals under their control.

(iii) Full powers for engagement of Contract Medical Practitioners (CMPs) including Part-time dental surgeons for PUs are delegated to GM(or CAO) of PU/DG(RDSO) who will exercise these powers based on recommendations of the committee headed by CMO, One JAG personnel officer & One JAG finance officer (One member not below JA Grade of SC/ST may be co-opted if not already on the committee to be nominated by GM(or CAO) of PU/DG(RDSO)).

(iv) For engagement of Part-time Dental Surgeons, an IRMS Dental Surgeon not below the rank of JAG will be included in the committee.

Sanjeeb Kumar

6/6/18 06.06.18

(b) Re-engagement of Medical Practitioners on Contract basis (CMPs) including Part time Dental Surgeons:

The re-engagement of CMPs including Part-Time Dental Surgeons for additional terms not exceeding one year each may be done with the approval of MD/Zonal Hospital for Zonal Hospitals and with the approval of DRMs/CWMs/GM(or CAO) of PU for hospitals in Divisions/Workshops/PUs. The approval for re-engagement of CMPs/Part-time Dental Surgeons may be considered on the basis of recommendation of a nominated SAG level Medical officer for Zonal Hospital or CMS/CMO for Division/Workshop/PU. The proposal shall be submitted to associate Personnel office who shall process for recommendation, finance concurrence and sanction of competent authority in the Division/Workshop/Zonal Hospital/PU.

(c) The conditions of maximum number of terms for re-engagement, age and other terms and conditions as per extant policy shall remain unchanged.

2. **Classification of operations:**

The classification of operations into Major, Minor, Special etc be reviewed by Health Directorate and new operations may also be added to the list.

3. **Reimbursement of expenditure on Dental treatment:**

The reimbursement of expenditure, incurred on Dental treatment of Railway beneficiaries, is permitted as per Railway Board letter No. 2017/H-1/25/2/Dental/Policy dated 23.03.18. This arrangement, which was being extended every year is made permanent .

4. This issues with the concurrence of Associate Finance of Transformation Cell of Railway Board.

6/4/18

(Anand S. Khati)
Executive Director
Establishment (G)

06.06.18

(Rajesh Gupta)
Executive Director
Transformation Cell

No. 2018/Trans.Cell/Health/CMP & PTDS

New Delhi, dated: 06.06.2018

1. PFAs, All Indian Railways & Production Units
2. The ADAI (Railways), New Delhi
3. The Director of Audit, All Indian Railways

Sanjeeb Kumar

(Sanjeeb Kumar)
Executive Director Accounts
Transformation Cell

Copy to: As per list attached

GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
RAILWAY BOARD

No. 2018/Trans.Cell/Health/Zonal Hospitals New Delhi, dated: 13.06.2018

The General Manager, All Indian Railways/PUs, NF(Con), CORE
The DG/RDSO/Lucknow, DG/NAIR/Vadodara
CAOs, DMW/Patiala, WPO/Patna, COFMOW/NDLS, RWP/Bela, CAO/IROAF

Sub: Delegations of powers on Medical matters

Ref: Railway Board letter no. 2017/Trans/01/Policy dated 18.10.2017

For smooth and more effective functioning of Zonal and other Railway hospitals, it has been decided by Board (MS, FC and CRB) to delegate the following powers-

S.No.	Item Description	Powers Delegated
1	Transportation of dead bodies of Railway beneficiaries, who die in Railway Hospitals, in indigent cases	MD (Zonal Hosp) and CMS/CMO of divisional/workshop/PU hosp Upto Rs. 5,000/- in each case
2	To sanction reimbursement of medical expenses for treatment including pacemaker of railway servants / RELHS-97 and members of their families for treatment taken in emergency without proper reference by authorized Railway Medical Officer (i) Private non-recognized hospitals (ii) In Government hospital including Autonomous body hospitals that are fully funded from Govt. funds but given autonomy for administrative purposes like AIIMS, NIMS (Hyderabad) etc.) [Item 5b of Model SOP, Medical matters]	MD (Zonal Hosp) Rs. 2 lakh per case without annual ceiling subject to associate finance concurrence
3	Referral of Rly. Beneficiaries to Non-Railway Medical Institutions for PET Scan [Item 20b of Model SOP, Medical matters]	For all officers to whom powers are delegated: 1. Limit of Sanction: Limited to NABL/Non-NABL rate specified by CGHS for the city/nearby the city where PET scan is to be/has been got done. 2. In exceptional cases, to be recorded in writing, where PET scan rates exceed prescribed CGHS rates and no hospital is agreeing to conduct PET scan on CGHS rates, then three quotations shall be called for and PET scan be allowed to be done by Medical Board at the institution/

Sanjeeb Kumar

13.06.18

S.No.	Item Description	Powers Delegated hospital quoting the lowest rate with concurrence of the associate Finance and with the approval of CMD of Zone/ CMO of PU.
4	Replacement/addition of small medical equipment, apparatus, appliances including instruments, spares and accessories for Hospital and Dispensaries chargeable to revenue [Item 23 of Model SOP, Medical matters]	MD (Zonal Hosp) Up to Rs.2 lakh Per item (Unit Rate) CMS/CMO Up to Rs.2 lakh Per item (Unit Rate) Exercise of powers is subject to budget provisions. Finance concurrence is necessary, if the cost of an item exceeds Rs. 25, 000/-.
5	To organize refresher/ induction courses for Doctors/Para-Medical/ Health staff. [Item 38 of Model SOP, Medical matters]	MD (Zonal Hosp) Rs. 10,000/- for each course subject to a maximum limit of Rs. 2 lakhs per Annum (with finance concurrence)
6	Procurement of VVI Pace – Maker i. As Reimbursement - To a beneficiary on production of valid documents and on the recommendations of A.M.O. in case the implantation has been done at govt./Pvt. Hospital in emergent circumstance. ii. Single Chamber Pace Maker with or without Rate Response (Including Pacemaker; Leads; Accessories & all associated Hospital Charges. iii. Double Chamber Pace maker: with or without Rate Response (Including Pacemaker; Leads; Accessories & all associated Hospital Charges [Item 52a of Model SOP, Medical matters]	MD (Zonal Hosp) Up to Rs. 60000/- in each case. Should not exceed Rs. 1 Lakh Should not exceed Rs.2.0 Lakh Finance concurrence will be necessary.
7	Referral of patients for treatment, investigations etc to the private empanelled and other Government hospitals	For Zonal hospitals, MD(Zonal Hosp) or one of the SAG medical officer of Zonal hospital nominated by him can sanction referral
8	Engagement of doctors as contract medical practitioners (including part-time dental surgeons) [Item 59 of Model SOP, Medical matters]	MD(Zonal Hosp) Full Powers MD will exercise powers based on recommendations of the committee

Sanjeev Kumar

13.06.18

S.No.	Item Description	Powers Delegated
		headed by One SAG doctor nominated by MD, Dy.CPO(HQ). Dy.FA&CAO(HQ): (One member not below JA Grade of SC/ST may be co-opted if not already on the committee to be nominated by MD)

This issues with the concurrence of Associate Finance of Transformation Cell of Railway Board.

13.06.18

(Rajesh Gupta)
Executive Director
Transformation Cell

No. 2018/Trans.Cell/Health/Zonal Hospitals **New Delhi, dated: 13.06.2018**

1. PFAs, All Indian Railways & Production Units
2. The ADAI (Railways), New Delhi
3. The Director of Audit, All Indian Railways

Sanjeeb Kumar 13.06.18

(Sanjeeb Kumar)
Executive Director Accounts
Transformation Cell

Copy to: As per list attached

S.No. 24

भारत सरकार GOVERNMENT OF INDIA
रेल मंत्रालय MINISTRY OF RAILWAYS
रेल बोर्ड RAILWAY BOARD

No. 2017/Trans/01/Policy New Delhi, dated: 18-10-2017

The General Manager, All Indian Railways/PUs, NF(C), CORE
The DG/RDSO/Lucknow
CAOs, DMW/Patiala, WPO/Patna, COFMOW/NDLS, RWP/Bela

Sub: Delegation of Powers to GMs and DRMs
Ref : 1) Minutes of the Meeting of the Board with General Managers (open line) through Video Conference held on 16-09-2017, circulated vide No. 2017/E&R/8(1)/3, New Delhi, Dated 21-09-2017.
2) PED/Transformation's D.O. letter no 2017/Transf.Cell/CRB Review dated 16.09.17 written to General Managers

As directed by Board (CRB), a review of the Schedule of Powers (SOP) delegated by Railway Board to the General Managers and by the General Managers to their subordinate units has been carried out by Transformation Cell.

2. Vide letter under reference 2 above, suggestions were invited from GMs for making changes in SOP of GM with regard to financial and administrative powers with a view to improve efficiency in train operations and overall service delivery.

3. Full Board in its meeting held on October 13, 2017 has approved the enhanced delegation of powers on different subjects including Medical matters as detailed in paras A to G below. This revised delegation will supersede earlier instructions on the subjects to the extent indicated below.

A. Delegation of Powers to General Managers

SN	Item & Reference	Existing delegation	Revised delegation
1	**Sanctioning of works under PH-17 (Computerization)** **Ref:** Rly Bd letter no F(X)II-2015/PW/7 dtd 12-06-2017 item no. 39-a-iv-a	GM can sanction new works up to Rs 1 Crore per case for replacement of the over aged IT System. These powers shall be exercised with personal concurrence of FA&CAO and personal approval of GM.	(a) GM can sanction new works and replacement related works of over aged IT assets up to Rs 1 crore per case with finance concurrence. These powers are also delegated to PHOD/CHOD/DRM/CWM as under: PHOD/CHOD - Full Powers DRM/CWM - Rs 25 Lakh per case (b) Zonal Railway are permitted to procure equipment like computer, printer etc for new UTS/PRS as under: GM – Full Powers upto Rs 1 Crore per case with finance concurrence DRM – Full Powers upto Rs 50 Lakh per case with finance concurrence
2	**Work for strengthening of LAN under PH-17**	GM can sanction Extension/ Up gradation/ Strengthening works up to Rs. 20 Lakh per case.	GM can sanction Extension/ Up gradation/ Strengthening works up to Rs. 20 Lakh per case.

Sanjeev Kumar

Authority		To sanction medical advance in emergency		To sanction reimbursement in emergency	
	Revised Power	Rs 5 Lakh in each case	Rs 2 lakh in each case	Rs.5 Lakh in each case	Rs2 lakh in each case
CMD	Existing Power	NIL	NIL	NIL	NIL
	Revised Power	Full power	Rs 5 lakh in each case	Full power	Rs 5 lakh in each case
AGM	Existing Power	Full power	Rs 4 lakh in each case	Full power	Rs 5 lakh in each case
	Revised Power	Full power	Rs 10 lakh in each case	Full power	Rs.10 lakh in each case
GM	Existing Power	Full power	Rs 10 lakh in each case	Full power	Rs 10 lakh in each case
	Revised Power	Full power	Full power	Full power	Full power

2. **Sanction of Purchase/Work Order of medical items**

For Sanction of Purchase/Work Order			
Authority	**Subject**	**Existing Power**	**Revised Power**
CMS/MD /CMO	Power to sanction work contract and Purchase Order for procurement of medical implants such as hearing aid, Bi-Pap/C-Pap and other implants to be purchased for supply/implant to the patients & other hospital related items.	NIL	Rs 5 lakh each item through quotation/ tender subject to annual ceiling of Rs 60 lakh
Sanction of Pathological Radiology Investigations and PET Scans			
Health Unit with one doctor	Pathological & Radiological investigations	An imprest of Rs 5000	An imprest of Rs 30,000/- subject to maximum of Rs 1500/- per investigation.
Health Unit with more than one doctor		An imprest of Rs 10,000	An imprest of Rs 60,000 subject to maximum of Rs 1500 per investigation.
CMS/MD /CMO	Pathological & Radiological investigations	Rs 10,000	Up to Rs15,000 per investigation including CT/MRI.
Engagement of Doctors & Para-medical Staff			
Authority	**Subject**	**Existing Power**	**Revised Power**
DRM /CWM (CAO in PU)	Engagement of doctors as	NIL	DRM – Full Power based on recommendations of the

Sanjeeb Kumar

	Contract Medical Practitioners (including part-time dental surgeons)		committee headed by CMS Sr DPO, Sr DFM, (one member (not below JA Grade) of SC/ST may be co opted if not already on the committee to be nominated DRM/CWM
CMS/MD/ CMO	Payment of fee of doctors engaged on case-to-case basis.	Rs 500 fee for first patient and Rs 100/- for each subsequent patient	Rs 1000 fee for first patient and Rs 200 for each subsequent patient
First engagement- with approval of GM. Subsequent extensions of engagement by DRM/CWM	Engagement of doctors as Honorary visiting Specialist (HVS).	No power to DRMs	Extension by DRM
CMS/MD/ CMO	Engagement of Para-medical Staff on contract basis.	NIL	As per procedure laid down from time to time.
Procedure for recommending/sanction of pathological & CT/MRI investigations and PET Scans: • Treating doctor to recommend. • MD/CMO/CMS or any other doctor nominated by MD/CMO/CMS to accord approval.			
CMD will have full power without any limitation in respect of pathological investigations & CT/MRI and PET Scan. In respect of PU hospitals the power of CMD powers will be exercised by CMO.			

Note: Reimbursement in each case will be governed by the CGHS policy issued from time to time

3. Other medical matters

	MEDICAL MATTERS		
	Items	**Existing Power**	**Revised Power**
1	Sanctioning Limit for Transplant of Liver	Railway Board Live - Rs 14 Lakh Cadaver - Rs11 Lakh	GM-Full Powers (Subject to CGHS Policy)
2	Sanctioning Of Advance Payment for Transplant of Kidney (CGHS Circular 18-02-2015)	GM- 6.45 Lakh	GM - Full Powers, (Subject to CGHS policy)
3	Powers to CWMs (SAG In charge of major workshops with major Hospitals) for • Hiring of ambulances • Medical Reimbursement	CWM – Nil Power	Powers of CWMs are same as that of DRMs for • Hiring of ambulances • Medical Reimbursement
4	Empanelment of Private Hospitals for referral	Power only with Railway Board	GM – Full Powers with finance concurrence
5	Hiring of ambulance / vehicle to transport patient to the hospital in emergency	Nil	ADMO/CMP & above – Full powers to be paid from the cash imprest

Sanjeev Kumar

4 Board has also approved that the powers delegated to Branch Officers in the divisions are also delegated to Station Directors in JA/SG grade. The Administrative Officers deployed in Railway Hospitals in JA/SG will also be considered equivalent to Branch Officers and delegated powers, as applicable to Branch Officers.

5. This issues with the concurrence of Associate Finance of Transformation Cell, Railway Board.

(Jeetendra Singh)
Executive Director (Elect)
Transformation Cell
Railway Board

No. 2017/Trans/01/Policy **New Delhi, dated: 18-10-2017**

1. PFAs, All Indian Railways & Production Units
2. The ADAI (Railways), New Delhi
3. The Director of Audit, All Indian Railways

Sanjeeb Kumar 18/10/201.

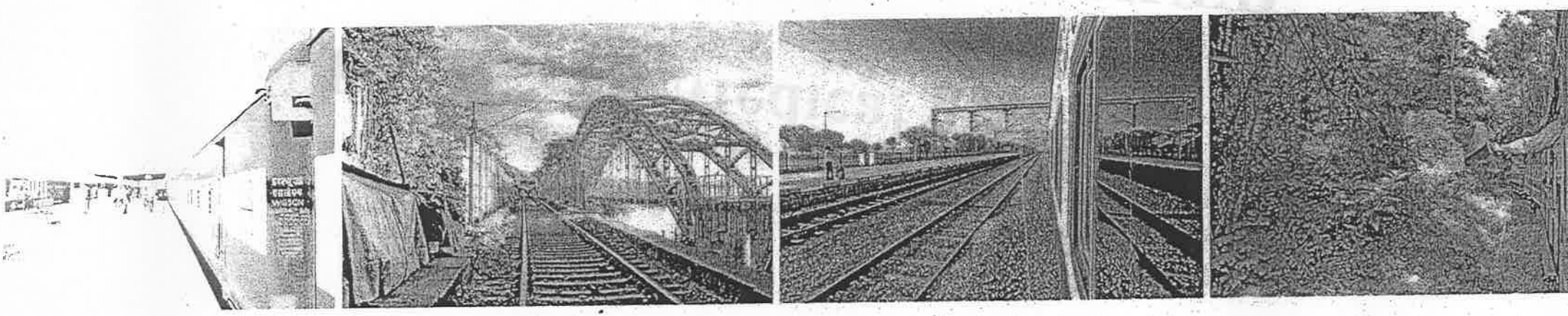
(Sanjeeb Kumar)
Executive Director Accounts
Transformation Cell

Copy – As per list enclosed

सत्यमेव जयते

INDIAN RAILWAYS

MODEL SCHEDULE OF POWERS 2018



Government of India
Ministry of Railways
(Railway Board)

PART ±B: Medical Matters

MODEL SCHEDULE OF POWER

INDIAN RAILWAYS

S.No.	Nature of Powers	PCMD, other HQ officers & MD (Zonal Hospital)	DRM, CWM(SAG)&SAG Officers in independent charge of divisional/sub-divisional/Workshop /PU hospitals	SG/JA Grade Officers of Divisional/ Sub Divisional/ Workshop Hospital In-charges	Sr. Scale and Asst. Scale Officers	REMARKS
1	2	3	4	5	6	7
	surgeons and part-time lady doctors)	MD (Zonal Hosp) Full Powers				2. CWM will exercise powers based on recommendation of a committee headed by one SAG doctor nominated by CWM, one JAG personnel officer and one JAG finance officer. If the officers of required grade are not posted under CWM, the officers from the nearest division will be got nominated from DRM of that division. 3. MD(Zonal Hosp) will exercise powers based on recommendations of the committee headed by one SAG doctor nominated by MD, DyCPO(HQ), Dy.FA&CAO(HQ). 4. GM(or CAO) of PU/DG(RDSO) will exercise powers based on recommendations of the committee headed by CMO, one JAG personnel officer and one JAG finance officer 5. For engagement of Part-time Dental Surgeon, an IRMS Dental Surgeon not below the rank of JAG will be included in the committee. 6. One member not below JA Grade of SC/ST may be co-opted if not already on the committee to be nominated by DRM/CWM/MD/GM(or CAO) of PU/DG(RDSO) 7. Engagement of part-time lady doctors is

S.No.	Nature of Powers	PCMD, other HQ officers & MD (Zonal Hospital)	DRM, CWM(SAG)&SAG Officers in independent charge of divisional/sub-divisional/Workshop /PU hospitals	SG/JA Grade Officers of Divisional/ Sub Divisional/ Workshop Hospital In-charges	Sr. Scale and Asst. Scale Officers	REMARKS
	2	3	4	5	6	7
57.	Invitation of tender for repair of oxygen points and suction points in hospitals by open/limited tender	PCMD Rs. 5 Lakhs in each case MD (Zonal Hosp) Rs. 3 Lakhs in each case	DRM/ADRM/CWM Rs. 3 Lakhs in each case CMS Rs. 50,000/- in each case	Nil	Nil	1. Finance concurrence is not necessary
58.	(i) Powers for reimbursement of Dental procedures undertaken by Railway beneficiaries in Government hospitals or Government college.	PCMD/MD (Zonal Hosp) Full power as per charges levied by the Government hospital	CMS/CMO/Addl CMS Full power as per charges levied by the Government hospital	Full power as per charges levied by the Government hospital	Nil	Authority; 1. Railway Board's letter no. 2012/H-1/12/1/Dental/ Policy dated 14.12.2012 2. Railway Board's letter no.2012/H-1/12/1/Dental/ policy dated 30.8.2013
	(ii)Powers for reimbursement of Dental procedures (Listed in the C.G.H.S. list only) undertaken by Railway beneficiaries in Private non-recognized hospitals.	PCMD/MD (Zonal Hosp) As per CGHS non-NABH city specific rates for procedures listed on CGHS list	CMS/Addl CMS/CMO As per CGHS non-NABH city specific rates for procedures listed on CGHS list	As per CGHS non-NABH city specific rates for procedures listed on CGHS list	-	
	Note: i. This facility will automatically stand withdrawn in case a Railway Hospital/Health Unit is provided with part-time/full-time dental surgeon and requisite infrastructure. ii. In cases of treatment taken in Government hospitals reimbursement of material & lab charges from outsourced agencies shall not be admissible. iii. Reimbursement is restricted to CGHS approved dental procedures and rates, if done in private non-recognized hospital. iv. No Finance concurrence is required for the reimbursement of the above.					
59.	Engagement of doctors as contract medical practioners (including part-time dental	GM(orCAO)of PU/DG(RDSO) Full Powers	DRM/CWM Full powers	-	-	1. DRM will exercise powers based on recommendations of the committee headed by CMS, Sr.DPO, Sr.DFM

S.No.	Nature of Powers	PCMD, other HQ officers & MD (Zonal Hospital)	DRM, CWM(SAG)&SAG Officers in independent charge of divisional/sub-divisional/Workshop /PU hospitals	SG/JA Grade Officers of Divisional/ Sub Divisional/ Workshop Hospital In-charges	Sr. Scale and Asst. Scale Officers	REMARKS
	2	3	4	5	6	7
						to be done on lines similar to engagement of Part-time Dental Surgeons for Hospitals/ Health Units which do not have lady doctors Authority: 1. 2017/Trans/01/Policy dtd 18.10.2017 2. Rly board letter no. 2018/TransCell/ Conclave/Health dtd. 23/3/18 3. Rly.Bd letter No. 2018/Trans.Cell/ Health/CMP & PTDS dated 06.06.2018 4. Rly. Bd. Letter no. 2018/Trans.Cell/ Health/Zonal Hospitals dated 13.06.2018
60.	Engagement of doctors as honorary visiting specialists (HVS)	Nil	DRM/CWM Power for extension only			1. First engagement with approval of GM/DG/CAO. Subsequent extensions of engagement by DRM/CWM/GM/DG/CAO 2. Associate finance concurrence is required. Authority: 1. 2017/Trans/01/Policy dtd 18.10.2017 2. 2014/H-1/12/8/HVS/Policy dated 19.06.2018
61.	Engagement of para-medical staff on contract basis	MD As per procedure laid down from time to time	DRM/CWMAs per procedure laid down from time to time			1. Associate finance concurrence is required. Authority: