Government of India (Bharat Sarkar)
Ministry of Railways (Rail Mantralaya)
(Railway Board)

No. E(MPP)2018/3/16 New Delhi, dt. 08.06.2018

The General Managers
All Production Units
CORE/Allahabad

The Director General
RDSO, Lucknow

Sub: Training for implementation of "5S" – Workplace Management System over Indian Railways
Ref: General Manager/NWR's D.O. letter no. NWR/HQ/M/EnHM/21 Vol.III dt. 21.05.2018 to Chairman/Railway Board

"5S" is the name of a "Workplace Management system over Indian Railways" that uses a list of Japanese words: "Seiri, Seiton, Seiso, Seiketsu and Shitsuke, which are translated as "Sorting, Arranging, Cleaning, Standardisation and Discipline". North Western Railway has developed quality trainers for implementation of the 5S in their Railway and are now geared up for training officers/supervisors of Zonal Railways/Production Units on "5S". A copy of the letter by GM/NWR is attached.

The training on 5S for 20 JAG/Sr.Scale officers shall be held at NAIR/Vadodara from 25th June to 28th June 2018 (4 days) .

The training on 5S for 20 Sr. Supervisors shall be held at ZRTI/Udaipur from 18th June to 20th June 2018 (3 days).

The 5S training shall be co-ordinated by PCPO NWR. Nominations as per list below, giving details of name, PU, Service/batch, designation, mobile no., email id, etc. may be sent to PCPO/North Western Railway by 12th June 2018.

Production Unit	Nominations of Officers	Nominations of Supervisors
CLW	3	3
DLW	3	3
DMW	2	2
ICF	3	3
RCF	2	2
RCF RBL	2	2
RWF	2	2
CORE	1	1
RDSO	2	2

The trained officers/supervisors shall ensure implementation of the 5S workplace Management Systems in their areas after the training and also train other officers/Supervisors in their Units on the same.

(Alka Arora Misra)
Executive Director/Trg.&MPP
Railway Board

Copy to: 1. DG/NAIR
2. PCPO/NWR – for making the arrangements for the above training.

Government of India (Bharat Sarkar)
Ministry of Railways (Rail Mantralaya)
(Railway Board)

No. E(MPP)2018/3/16 New Delhi, dt. 12.06.2018

The General Manager
Rail Coach Factory, Kapurthala

Sub: Training for implementation of "5S" – Workplace Management System over Indian Railways
Ref: RCF letter no. 5-S/Persnl./RCF/KXH/2018 dt. 12.06.18

Further to this office letter of even no. dt. 08.06.18 and RCF letter referred above, nominations for "5S - Workplace Management system over Indian Railways" training to be held at NAIR/Vadodara and NWR may be confirmed. It is understood that the 5S system is already being implemented in RCF. However, in order to understand and learn the latest practices in this area, it is necessary that the nominations be sent to NAIR and NWR, as per this office letter referred above.

Kindly ensure nominations are sent to NAIR & NWR urgently

(Padma Sharma)
Joint Director/Training
Railway Board

Copy to:
1. DG/NAIR
2. PCPO/NWR – for making the arrangements for the above training.
3. General Managers – Production Units, CORE/Allahabad
4. Director General, RDSO, Lucknow

रेल मंत्रालय
Ministry of Railways
Railway Board
अनुलग्नक सहित 13/6/18
Issue with enclosure
हस्ताक्षर
Signature
नाम की मोहर

Plean Issue o/c
13/6/18