Government of India (Bharat Sarkar)
Ministry of Railways (Rail Mantralaya)
(Railway Board)

RBE No. . 9 /2017

No. E(MPP)2009/1/34

New Delhi, Dated 31.01.2017

The General Managers,
All Indian Railways/PUs,
Metro Railway/Kolkata
Railway Electrification/Allahabad
DG/RDSO/Lucknow
CAO/DMW/Patiala
CAO/COFMOW/New Delhi

The Directors,
IRITM/Lucknow
IRIEEN/Nasik
IRIMEE/Jamalpur
IRICEN/Pune
IRISET/Secunderabad
DG/NAIR/Vadodara
ED/CAMTECH/Gwalior

Sub: Revised Training Modules of Traffic (Commercial) and Traffic (Transportation) Department.

Ministry of Railways (Railway Board) had constituted a Committee to review the Training Modules of all categories of Traffic Transportation & Traffic Commercial department and with the approval of Board (MT & MS) it has been decided to revise the existing training modules.

2. The revised modules prepared are as under:-

Traffic Transportation Modules

SN	Category	Stage	Revised Duration
1.	Traffic Apprentice	Induction / Promotional	300 days
2.	Pro-ASM*	Induction /Promotional	75 days
3.	TT Machine Supervisor	Induction	12 days
4.	Cabinman/Poinstman/Leverman to Cabin Master	Induction / Promotional	24 days
5.	Goods Guard**	Induction / Promotional	30 days
6.	Section Controller#	Promotional	30 days
7.	TNC@	Induction / Promotional	18 days
8.	Pointsman	Induction	27 days
9.	Shunting Master	Induction	15 days
10.	Cabinman / Switchman	Induction	24 days
11.	Leverman	Induction	25 days
12.	Cabinman / Leverman	Promotional	25 days
13.	Cabin Master / Switchman	Refresher	09 days
14.	Pointsman	Refresher	06 days
15.	Cabinman / Leverman	Refresher	06 days

*Included in ASM Portion of Traffic Apprentice Module.
** Included in Guard Portion of Traffic Apprentice Module.
# Included in Section Controller Portion of Traffic Apprentice Module.
@ Included in TNC Portion of Traffic Apprentice Module.

Traffic Commercial Modules

SN	Category	Stage	Revised Duration
1.	Commercial Apprentice	Induction	80 days
2.	Ticket Examiner	Induction / Promotional	26 days
3.	Enquiry-cum-Reservation Clerk	Induction / Promotional	26 days
4.	Commercial Inspector	Promotional	45 days
5.	Commercial Supervisor	Promotional	57 days
6.	Ticket Checking Supervisor	Promotional	26 days
7.	Coaching Supervisor	Promotional	26 days
8.	Goods Supervisor	Promotional	25 days
9.	Ticket Checking Staff	Refresher	06 days
10.	Commercial Clerks Supervisor	Refresher	06 days
11.	Enquiry / Reservation Clerk	Refresher	06 days
12.	Commercial Inspector	Refresher	06 days
13.	Claim Inspector	Refresher	06 days
14.	Goods Clerk / Goods Supervisor	Refresher	06 days
15.	Customer Care for all frontline Staff	Special Courses	06 days
16.	Contract Management	Special Courses	06 days
17.	Passenger Amenities	Special Courses	06 days

3. The above Training Modules have been scanned and uploaded and can be viewed/downloaded from **railnet** http://www.indianrailways.gov.in/railwayboard/view under **E(MPP) Training Circulars**.

4. Kindly acknowledge receipt. Hindi version will follow.

31/1/17

(Anuradha Singh)
Director/MPP
Railway Board.

No.E(MPP)2009/1/34 . New Delhi, dated: -01-2017

Copy to:

1) The General Secretary, NFIR, 3 Chelmsford Road, New Delhi for information with 35 spares.
2) The General Secretary, AIRF, 4 State Entry Road, New Delhi for information with 35 spares.
3) The Secretary General, FROA, R.No.256-A, Rail Bhavan, New Delhi for information with 5 spares.
4) The Secretary General, IRPOF, R.No.268, Rail Bhavan, New Delhi for information with 5 spares.
5) All Members, Department Council & Secretary Staff side National Council 13-C, Ferozeshah Road, New Delhi with 90 spares.
6) The General Secretary, AIRPF Association, Room No.256-D, Rail Bhavan, New Delhi with 5 spares.
7) General Secretary, All India SC & ST Railway Employees Association, 171/B-3, Basant Lane Railway Colony, New Delhi (15 copies).

For Secretary/Railways

No.E(MPP)2009/1/34. New Delhi, dated: -01-2017

Copy to:

i) PS & ED(PG) to MR, MSR(A) & MSR(K)
ii) PSO/Sr.PPS to CRB, FC, ML, ME, MM, MS, MT, DG(RHS) & DG(RPF)
iii) Sr.PPS/PPS/PS to AM(Budget), AM(CE), AM(C&IS), AM(Comml.), AM(Elect), AM(Fin), AM(Mech.), AM(Plg.), AM(Project), AM(PU), AM(Sig.), AM(Staff), AM(RS), AM(T&C), AM(Tele), AM(Traffic), AM(Works), Adv.L(RS), Adv(Vig.), Adv.Fin(Exp), Adv(IR), Adv(Safety), LA, OSD(MIS).
iv) ED(Plg.), ED(Accts.), EDF(BC), EDCE(B&S), EDCE(G), EDCE(Plg.), ED(CHG), ED(CC), ED(C&IS), ED(E&R), EDEE(Dev), EDEE(G), EDE, ED(RRB), EDE(N), EDE(Res), EDF, EDF€, EDF(S), EDF(B), EDF(RM), EDF(X)I, EDF(X)II, ED(H), EDLM, ED(MIS), EDE(GC), ED(T&MPP), EDME(Chg.), EDME(Fr.), EDME(Tr.), EDME(TOT), EDME(Dev.), EDME(W), ED(PC)I, ED(PC)II, ED(PP), ED(Project), ED(Project)/DMRC, EDRE, ED(Safety), JS, JS(C), JS€, JS(P), IG./RPF(Hqs), IG/RS, ED(S9g.), ED(Stat&Econ.), EDRS(C), EDRS(G), EDRS(P), EDRS(S), EDRS(W), ED(TD), EDTT(M), EDT(MC), EDT(P), ED(T&C), EDCE(P), ED(PM), ED(PG), EDTC-I, EDTC(FM), EDTT(F), EDTT(FM), EDTT(S), EDV(A), EDVE, EDV(T), ED(W).
v) Chief Commissioner of Railway Safety, Lucknow.
vi) E(Trg.), E(NG)I, E(NG)II, E(G), F(E)I, F(E)II, F(E)III, E(SCT)I, E(SCT)II branches of Railway Board.