Government of India
Ministry of Railways
(Railway Board)

No.E(MPP)96/1/15 New Delhi dt.26.6.96

The General Manager,

Central Railway,Mumbai.
Eastern Railway,Calcutta.
Northern Railway,New Delhi.
North Eastern Railway,Gorakhpur.
Northeast Frontier Railway,Guwahati.
Southern Railway,Madras.
South Central Railway,Secunderabad.
South Eastern Railway,Calcutta.
Western Railway,Mumbai.

Sub:- Creation of Vacancy bank in Railway Board.

It has been decided that a Vacancy Bank should be maintained by Railway Board on the same lines as is being done by the Railways for crediting the value of the surrendered posts and for releasing the matching surrender for creation of new posts required for the maintenance and operation of new assets etc.

To enable operation of the vacancy bank in Railway Board it has been decided that 5% of the money value available in each railway's vacancy bank as on 1.6.1996 should be debited to the Railway's vacancy bank to enable the same being credited to the Railway Board Vacancy Bank.

It has also been decided that out of the surrender memos prepared by the Railways on or after 1.6.96, only 95% of the value of the surrender memo should be credited to the Railway's vacancy banks and the balance 5% should be advised through a monthly statement in reference to this letter for being credited to Railway Board's vacancy bank.

Following action may please be taken:
I. Within 10 days of receipt of this letter the Railways should furnish the following to this office:

(a) Money value of credit available in the railway's vacancy bank as on 1.6.96;

(b) Amount (5% of the value at item (a) above) debited to the railway's vacancy bank for being credited to Railway Board's vacancy bank;

(c) Net amount at the credit in the railways vacancy bank as on 1.6.96; after transfer of 5% to Railway Board.(Item(a)-Item(b) above)

II. At the end of each month, beginning with the end of June,96, each railway should furnish a brief summary of the status of their vacancy bank as per form attached. Information in this form should be sent to Board's office along with the monthly statement of the surplus staff, staff redeployed, posts surrendered, posts created, Supernumerary posts etc. which is already being sent to this office in response to Board's letter No.E(MPP)93/1/12 Vol.II dated 21.11.94.

Please acknowledge receipt and ensure compliance.

(NIRAJ KUMAR)
Executive Director(TRG. & MPP)
Railway Board

Copy to:

1. Shri S.K.Agarwal/CPO/CR/Mumbai.
2. Shri A.S.Gupta/CPO/ER/Calcutta.
3. Shri N.N.S.Rana/CPO/NR/New Delhi.
4. Shri A.K.Mishra/CPO/NER/Gorakhpur.
5. Shri K.Laloo/CPO/NFR/Guwahati.
6. Shri P.Murugan/CPO/SR/Madras.
7. Shri N.Ramasubramanian/CPO/SCR/Secunderabad
8. Shri Vinod Prasrad/CPO/SER/Calcutta.
9. Shri A.K.Chopra/CPO/WR/Mumbai.
10. FA&CAOs of IR for information.