Government of India (Bharat Sarkar)
Ministry of Railways (Rail Mantralaya)
(Railway Board)

No. E(MPP)96/1/15Pt.

Dated: 26.04.2013

Shri A.K. Brahmo, CPO/Central Railway, Mumbai
Shri, R.K. Parashar, CPO Eastern Railway, Kolkata
Shri J.S.P. Singh, CPO East Central Railway, Hajipur
Shri Mohd Akhtar, CPO East Coast Railway Bhubaneshwar
Shri Anand Mathur, CPO Northern Railway, New Delhi
Shri Om Prakash, CPO North Central Railway, Allahabad
Shri S.M.N. Islam, CPO, North Eastern Railway Gorakhpur
Shri C. Saikia, CPO Northeast Frontier Railway Guwahati
Shri G.L. Meena, CPO North Western Railway, Jaipur
Shri N. Swaminathan, CPO Southern Railway Chennai
Shri K. Seshasayi, CPO South Central Railway Secunderabad
Shri K. Ponnuswami CPO South East Central Railway Bilaspur
Shri Manoj Pande, CPO South Eastern Railway Kolkata
Shri K. Harikrishnan, CPO South Western Railway, Hubli
Shri S. Bhattacharya, CPO Western Railway Mumbai
Shri Sunil Bajpai, CPO West Central Railway Jabalpur
Shri R.D. Choudhary CPO/Metro Kolkata
Shri P.C. Nayak, CPO CLW, Chittaranajan
Shri L.B. Rai, CPO DLW, Varanasi
Shri Sukhbir Singh CPO/ DMW, Patiala
Dr. S.X. Sampat Rajan, CPO/ ICF Perambur, Chennai
Shri C.L Bharti, CPO/ RCF Kapurthala
Shri M. Dharmalingam, CPO/ RWF, Bangalore
Shri A.K. Srivastava, CPO/ CORE Allahabad
Ms. Nisha Tewari, CPO/ RDSO Manaknagar Lucknow

Sub: - Computerization of Training and Man Power Planning Formats at Railway Board (Web Based Application)

Zonal Railways are aware that Manpower data is being collected from the Railways as Annexure to the PCDOs to MS on monthly basis before the 20th day of the following month. Zonal Railways are informed that the work on "***Computerization of Training and Manpower Planning Formats at Railway Board***", which was awarded to M/s RITES, has been developed and is ready for use. It has been informed by RITES that the staff from the Zonal Railways and Production Units, CTIs, COFMOW, CORE, IRCMATECH, etc. have been trained. Zonal Railways are advised that the data can now be posted at **www.irmpp.com**. Some of the units have already posted data from 01.04.2012, on trial basis, they need not post the same data afresh.

2. The computerized system has been designed to cater to all the functional requirements related to Manpower Planning(MPP) and Training. Every month the manpower related data needs to be entered by the concerned Division/Railway/PUs/CTIs, etc against the various input forms. The information entered will then be automatically compiled to generate the requisite PCDOs every month on MPP and Training. The computerized system will provide quick and reliable information on-line, reduce unnecessary flow of documents, enable fast compilation of

information that can be easily passed between various modules. The System is designed to generate monthly Book of Sanction(BOS), Safety category details, PCDOs related to manpower planning and training, generation of Annual Performance Report for training centers, etc. An in-built system has been provided for the users to interact via email and messaging.

3. The Zonal Railways/PUs, CTIs, CORE, CAMTECH, etc should have the following minimum hardware/software for posting of the data at www.irmpp.com :-

Operating System	Windows XP/Vista/windows 7 and above
Processor	Core 2 and above
RAM	1 GB and above
Browser	Internet explorer 7 and above
Internet connection	High speed connection required to upload photographs
Printer	Desk jet /laser printer
To read pdf file	Acrobat reader 8 or above
Office suite	Microsoft Office 2007

4. The Railways should continue to post their data at **RAILNET** and simultaneously at **www.irmpp.com** from May 2013 for date effective from 01.04.2013 till further orders. The data needs to be entered well before the 20th of the following month, beyond which no data will be allowed to be entered. **It is essential that each Railway/PU/CTIs/Units, etc updates its BOS as on 01.04.2013 for uploading the same on the Web Based Portal by 31st May 2013.** It is for the benefit of the Railways/PU/CTIs/Units, etc. that the BOS as on 01.04.2013 is posted as soon as possible but not later than **31.05.2013**. Any delay beyond this date would mean that the burden of uploading the backlog would be on the Railway/PUs, etc. and they would have to post the category-wise data for the previous months. **The BOS in MS Office Excel should be furnished to Board so that the same is forwarded to RITES for uploading the same on the Web which will save the effort of posting category-wise, group-wise department-wise, etc data by the Railways/PUs/CTIs/Units, etc.**

5. Zonal Railways should start posting of manpower data in May 2013, for data as on 01.04.2013, for generating the PCDOs from the above system pertaining to sanctioned strength, on roll strength, vacancy bank, surplus staff, alternative employment on medical ground, safety category vacancies, etc. A form has been generated specially for posting data for the first time and all details including process and procedure has been elaborately explained in the User Manual. Data has to be entered group wise and department wise. Those units/Divisions/Railways who have already posted PCDO data from April 2012 to March 2013 on trial basis need not enter afresh opening balance data for April 2013. **The posting of the data for April 2013 (i.e. 01.04.2013 and 30.04.2013) should be completed by 20th May 2013** and likewise for subsequent months.

6. The **User Manual** is enclosed for assisting the officers/staff for using the application. The login and password for Zonal Railway Headquarters/PUs/CTIs, etc have been created by the staff who have already undertaken training at M/s RITES. However in respect of other sub units, the Login/Password will have to be created by the Zonal Railways HQs, including training centres, workshops, store depot etc. In case additional staff has to be trained, the same should be done locally through the staff that have already been trained. The Railway may make sufficient copies of the CDs and distribute the same to all concerned and even make hard copies of the same for wide publicity and greater dissemination of information about Web Based Manpower Planning and Training Application. The User Manual has been prepared using hyperlink enabling the individuals to access the relevant sections easily. The user manual pertaining to Gazetted manpower data is under preparation and will be circulated shortly.

7. The Railways/PUs/CTIs should no longer send the manpower data in hard copy for the following Annexures to PCDOs: -

(a) Sanctioned Strength Non-gazetted (Annexure-15)
(b) On-roll strength for Non-gazetted (Annexure-16)
(c) Vacancy Bank (Annexure-17)
(d) Surplus Staff (Annexure-18)
(e) Alternative Employment on Medical Grounds(Annexure-30)
(f) Safety Category vacancies

8. The Railways should: -

i. send the manpower data for gazetted in hard copy also until further instructions;
ii. post the data on RAILNET also at **http://10.50.19.91/mpp** till further orders; and
iii. Nominate a Dy CPO at HQs to monitor posting of data on-line through **www.irmpp.com** and RAILNET also. His/her contact details may be forwarded to Board.

9 In respect of any doubts/clarification, Shri Pramod Kumar Senior System Analysts(IT)/RITES can be contacted at **Mobile**: 9999679030 or **email** pramodkumar@rites.com and Shri Anil Wason Dy. Director(MPP) Railway Board either on **Phone** (i) **Rly**: 44204, (2) **P&T**: 23304304, (3) **Mobile**: 9717649519 or **email**: ddmpp@rb.railnet.gov.in.

10. Kindly acknowledge receipt of this letter.

DA: as above

(R.R. Prasad)
Executive Director (TRG & MPP)
Railway Board

Copy to: -

1. Shri Pramod Kumar, Director General, NAIR/Vadodara.
2. Shri M.K. Jain, Director, IRIEEN/Nasik.
3. Shri S.K. Pathak, Director, IRIMEE/Jamalpur.
4. Shri C.P. Tayal, Director, IRICEN/Pune.
5. Shri Satyendar Kumar, Director, IRISET/Secunderabad.
6. Ms. Ashima Singh, Director, IRITM, Lucknow.
7. Smt. Jaya Singh Chauhan, Director Jagjivan Ram RPF Academy, Lucknow.
8. Shri P.K. Agarwal, CAO(R)/COFMOW, New Delhi.
9. Shri A.R. Tupe, Executive Director, CAMTECH/Gwalior.

are requested to access the **www.irmpp.com** and enter the Man Power Data as detailed above.

(R.R. Prasad)
Executive Director (TRG & MPP)
Railway Board

Copy to: (1) Shri I.A.V. Sarma, General Manager/IT, RITES, RITES Bhawan Gurgaon.
(2) D(TRG), Railway Board for following up with the CTIs to ensure that the manpower data is posted by 20th of the following month.

(Anil Wason)
Dy.Director/MPP
Railway Board