भारत सरकार / GOVERNMENT OF INDIA
रेल मंत्रालय / MINISTRY OF RAILWAYS
(रेलवे बोर्ड / RAILWAY BOARD)
****

No. 2021/E(GR)II/16/3

New Delhi, dated 08.10.2021

The General Manager (P),
All Indian Railways
including Production Units & RDSO.

(Kind Attn: Principal Chief Personnel Officers)

Sub:- Unauthorized absence of ADMO Probationers.

Kind attention is invited to this Ministry's letter No. 2018/E(GR)II/16/3 dated 20.05.2019 regarding the cases of unauthorized absence of ADMO Probationers relating to acceptance of the notices for resignation and termination of service. Prior to that Rule 510 of IREC Volume – 1 was amended vide circulation of Board's letter No. E(P&A)I-2013/CPC/LE-2, dated 05.02.2016 relating to deemed resignation in cases of absence beyond a period of five years.

2. With a view to further streamline and expedite finalization of cases of unauthorized absence of ADMO probationers it has been decided that cases of unauthorized absence which are covered under Rule 510 of IREC (Volume – 1) as stated above may be dealt with by the Railways at their end. Cases of ADMO probationers which are not covered under the above Rule shall continue to be dealt with in accordance with the aforesaid letter dated 20.05.2019. It is further clarified that cases where Rule 510 is invoked the procedure to be followed for recovery of dues, if any, shall be as in the aforesaid letter dated 20.05.2019.

Yours faithfully,

Kamal Kishor
08.10.2021

(Kamal Kishor)
Deputy Director/Estt.(Gaz. Rectt.)-II
Railway Board
Tel: 011-23047260
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1st Floor, Room No. 156-D

रेल मंत्रालय
Ministry of Railways
रेलवे बोर्ड
Railway Board
Signature
जारी की तिथि
Date of Issue

d/c

2021/ ( ) /1673

822613/2021/E(GR)II

S.No. 36

Government of India
Ministry of Railways
(Railway Board)

No.2018/E(GR)II/16/3 New Delhi, dated 20.05.2019.

The General Managers,
All Indian Railways & PUs

(Kind Attn: Principal Chief Personnel Officers)

Sub: - Unauthorized absence of ADMO Probationers.

References have been received from many Zonal Railways stating that a number of ADMO Probationers have been unauthorizedly absent for a very long time. As a result, though these ADMO Probationers are on the rolls of the Railways against the sanctioned strength of IRMS, they are not practically working on Zonal Railways for a very long time hampering the health care system on Railways. Based on the details of the unauthorizedly absent ADMO Probationers provided by Zonal Railways, the issue of unauthorized absence of ADMO Probationers has been examined in consultation with Establishment and Finance Directorates of Ministry of Railways and the Competent Authority has decided as under:-

S.No.	Category of ADMO Probationers	Decision taken by the Competent Authority
1.	Absentees who have **not** undergone Institutionalized training and have submitted resignation from service but D&AR proceedings have not been initiated yet.	Resignation may be accepted at Railway's level under GM's power without going through D&AR Procedure. Thereafter, Railway may file civil suit for recovery of one month's salary in lieu of notice period and other dues if any.
2.	Absentees who have **not** undergone Institutionalized training and have **not** submitted resignation from service but D&AR proceedings have not been initiated yet.	Railway may send proposals to Board for termination of services without going through D&AR Procedure. Thereafter, Railway may file civil suit for recovery of one month's salary in lieu of notice period and other dues if any.
3.	Absentees who have undergone Institutionalized training and have submitted resignation from service but D&AR proceedings have not been initiated yet.	Resignation may be accepted at Railway's level under GM's power without going through D&AR Procedure. Thereafter, Railway may file civil suit for recovery of cost of Institutionalized training, one month's salary in lieu of notice period and other dues if any.

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4.	Absentees who have undergone Institutionalized training and have **not** submitted resignation from service but D&AR proceedings have not been initiated yet.	Railway may send proposals to Board for termination of services without going through D&AR Proce e. Thereafter, Railway may file civil suit for recovery of cost of Institutionalized training, one month's salary in lieu of notice period and other dues if any.
5.	In cases of those absentees where **D&AR proceedings have already been initiated and not yet finalized.**	The Disciplinary Authorities may be advised to finalize the D&AR cases expeditiously and further course of action be taken as per outcome of these cases.

All the Zonal Railways/Production Units are advised to take immediate necessary action accordingly under intimation to Board's office.

This issues with the concurrence of Finance Directorate of Ministry of Railways.

(R. K. Sinha)
Joint Director, Estt.(Gaz.)
Railway Board.

No.2018/E(GR)II/16/3 New Delhi, dated 20.05.2019.

Copy to:

1. Principal Chief Medical Directors/All Indian Railways.

(R. K. Sinha)
Joint Director, Estt.(Gaz.)
Railway Board.

No.2018/E(GR)II/16/3 New Delhi, dated 20.05.2019.

Copy to:

1. Principal Financial Advisors, All Indian Railways.
2. Principal Director of Audit, All Indian Railways.
3. Deputy Comptroller & Auditor General of India (Rlys), Room No.224, Rail Bhawan, New Delhi.

For Financial Commissioner/Railways.

Copy to: DG/RHS, EDF(E), DDF(E)II, Health & F(E) Special Branches.

22/05/19

81690/2021/E(GR)II

भारत सरकार /GOVERNMENT OF INDIA
रेल मंत्रालय /MINISTRY OF RAILWAYS
(रेलवे बोर्ड /RAILWAY BOARD)

RBE No. 14 /2016.

No.E(P&A)I-2013/CPC/LE-2 New Delhi, dated.05.02.2016

The General Managers/FA&CAOs,
All Indian Railways and Production Units etc.

Sub: Amendment to the Indian Railway Establishment Code, Volume I, 1985 Edition (Reprint Edition 2008) Chapter V - Leave Rules.

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In exercise of the powers conferred by the proviso to Article 309 of the Constitution, the President is pleased to direct that Rule 510 of the Indian Railway Establishment Code, Volume-I, 1985 edition (Reprint Edition-2008) may be amended as in the enclosed Advance Correction Slip No. 129 .

2. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

3. Please acknowledge receipt.

DA: Correction Slip.

(S. R. Kanaujia)
Joint Director Estt.(P&A)
Railway Board

No. E(P&A)I-2013/CPC/LE-2 New Delhi dated 05.02.2016

Copy to the Deputy Comptroller and Auditor General of India (Railways), Room No.224, Rail Bhawan, New Delhi (with 40 spares).

DA: Correction slip.

For Financial Commissioner/Railways

No. E(P&A)I-2013/CPC/LE-2 New Delhi dated 05.02.2016

Copy forwarded to:-

1. The General Secretary, AIRF, R.No.253, Rail Bhawan, New Delhi. (with 35 spares).
2. The General Secretary, NFIR, R.No.256-E, Rail Bhawan, New Delhi.(with 35 spares).
3. The Members of the National Council, Departmental Council and Secretary, Staff Side, National Council, 13-C, Ferozeshah Road, New Delhi.(with 60 spares).
4. The Secretary General, FROA, R.No.256-A, Rail Bhawan, New Delhi.(with 5 spares).
5. The Secretary, RBSS, Group 'A' Officer Association, R.No.402, Rail Bhawan (with 5 spares).
6. The President, Railway Board Class II Officers' Association.
7. The Secretary General, IRPOF, Room No.341-C, Railway Board.
8. The President, Indian Railway Class II Officer Association.

...2/-

9. The Secretary, Railway Board Ministerial Staff Association.
10. The Secretary, Railway Board Class IV Staff Association
11. The Secretary General, AIRPF Association.
12. The General Secretary, All India SC/ST Railway Employees Association, R.No.8, Ground Floor, Rail Bhawan, New Delhi-110001.
13. The General Secretary, Retired Railway Employees Welfare Association (Regd.), 490A/16, Gurudwara Raod, Gurgaon.
14. The Chief Commissioner of Railway Safety, 16, Ashok Road, Lucknow.

For Secretary, Railway Board

Copy to : PSOs/Sr.PPSs/PPSs/PSs/PAs to :- MR, MSR,

CRB, FC, ME, ML, MM, MS, MT, AM(B), AM(CE), AM(C), AM(C&IS), AM(Elec), AM(F), AM(Plg), AM(Projects), AM(Sig), AM(MS), AM(Mech.), AM(PU), AM(RS), AM(T&C), AM(Telecom), AM(T), AM(Vig), AM(Works), Adv(AR), Adv(F), AM(Staff), Adv.(Safety), Adv(IR), DG/RHS, DG/RPF, Secretary., ED(Plg.), ED(A), EDF(BC), EDCE(B&S), EDCE(G), EDCE(Plg.), ED(Chg.), ED(CC), ED(C&IS), ED(E&R), EDEE(Dev.), EDEE(G), EDEE(RS), EDE, EDE(RRB), EDE(N), EDE(Res.), EDF(C), EDF(E), EDF(S), EDF(B), EDF(RM), EDF(X)I, EDF(X)II, ED(H), ED(LM), ED(MIS), EDE(GC), EDT(MPP), EDME(Chg.), EDME(FR), EDME(Tr.), EDME(TOT), EDME(Dev.), EDME(W), EDPC-I, EDPC-II, ED(PP), ED(Proj.), ED(Proj.)-DMRC, ED(RE), EDRE(S&T), EDRE(S), ED(Safety), ED(Sig.), ED(S&E), EDRS(C), EDRS(G), EDRS(P), EDRS(S), EDRS(W), ED(TD), EDTrack(M), EDTrack(MC), EDTrack(P), ED(T&C), ED(CP), ED(PM), ED(PG), EDT(R), EDTC(FM), EDTT(M), EDTT(FM), EDTT(M), EDTT(S), EDV(A), EDV(E), EDV(S), EDV(T), ED(W), IG/RPF(HQs), IG/RS, JS, JS(C), JS(D), JS(E), JS(G), JS(P), DPC-I, DPC-II, DE(N), DF(A/Cs), DE(G), DE(N), DPR, JDE(G), JDE(L), JDE(LL), JDE(W), JDF(B), JDF(F), JDE(N), JDE(Res.),DS(G), DS(Parl.), US(A), DDE(D&A), DDE(P&A), DDE(LR)I, DDF(E)I, DDF(E)II, DDF(E)III, DDE(R)I (with 2 spares), DDE(W), DDPC-VI, DDE(Trg.) & PAO,

Branches : Accounts III (with 10 spares), Budget, Budget(Com)I, Cash- I, II, III, Chasing C&IS, E(P&A) II, ERB-I, ERB-II, ERB-III, ERB -IV, ERB -V & ERB -VI, E(LR)I/II/III, E(RRB), E(Rep)I, II, III, E(MPP), E(W), E(G), E(NG)I & II, E(Coop), E(LL), E(Sports), E(ML), E(SCT)I, II, E(D&A), E(GC), E(GR)I & II E(O) I, II, III & E(O)III(CC), , F(E)-I, II & III, F(E) Spl, G(Pass), G(Acc.), Issue(D), M(L), Parl.), PC-III, IV & V, PC-VI, PC-VII, Project Cell, PR, Sec.(E) & Sec.(ABE).

(DOP&T's OM No. 13026/3/2012-Estt.(Leave) dated 28.03.2013 and their ID No. 13026/1/2013-Estt.(Leave) dated 21.04.2015)

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ADVANCE CORRECTION SLIP TO THE INDIAN RAILWAY ESTABLISHMENT CODE, VOLUME-I, 1985 Edition- (THIRD REPRINT EDITION - 2008)

Advance Correction Slip No. 129

The following amendments may be made to Rule 510 of the Indian Railway Establishment Code, Volume-I, 1985 Edition (Reprint Edition - 2008):-

Rule 510 may be substituted as under:-

510- Maximun amount of continuous leave.

(1) *No Railway servant shall be granted leave of any kind for a continuous period exceeding five years.*

(2) *Unless the President, in view of the exceptional circumstances of the case otherwise determines, a Railway servant who remains absent from duty for a continuous period exceeding five years other than on foreign service, with or without leave, shall be deemed to have resigned from the Railway service;*

Provided that a reasonable opportunity to explain the reasons for such absence shall be given to that Railway servant before provisions of sub-rule (2) are invoked.

Railway Ministry's Decisions -

1. *In the case of all Group 'C' including erstwhile Group 'D' railway employees, the power to grant the leave beyond maximum period of 5 years is delegated to concerned GMs. However, the leave should be sanctioned only with financial concurrence of FA&CAO and personal recommendation of CPO with the rider this power shall not be delegated further down below.*

2. *The power be excercised in rare and exceptional cases only, for which a speaking order clearly bringing out the circumstances as to why it is being proposed are brought out.*

3. *In case of other Groups, the existing provisions will continue'.*

(Authority Board's letter No. E(P&A)I-2013/CPC/LE-2 dated 05.09.2016 based on corresponding instructions of DOP&T contained in OM No. 13026/3/2012-Estt.(Leave) dated 28.03.2013 and their ID No. 13026/1/2013-Estt.(Leave) dated 21.04.2015)

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GOVERNMENT OF INDIA (भारत सरकार)
MINISTRY OF RAILWAYS (रेल मंत्रालय)
RAILWAY BOARD
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No.2018/E(GR)II/16/3 New Delhi, dated 18.09.2019

The General Managers,
All Indian Railways/PUs

(Kind Attn.: Principal Chief Personnel Officers)

Sub:- Unauthorized absence of ADMO Probationers.

In terms of Board's letter of even number dated 20.05.2019, Board's guidelines have been issued for dealing with the cases of unauthorized absence of ADMO Probationers. With a view to further streamline the disposal of Zonal Railway's proposals for termination of service of ADMO Probationers on the grounds of unauthorized absence, it is advised that termination proposal of Zonal Railways/PUs must contain the following:-

(i) ADMO's date of joining in IRMS, brief of his/her service details & the date from which he/she is unauthorizedly absent must be mentioned.

(ii) A copy of the offer of appointment of the candidate (on the basis of which he/she joined the service) must be enclosed.

(iii) It may be indicated that FORM – I and FORM – II have been issued to the candidate in accordance with the instructions contained in Board's letter No. 99/E(GR)II/7/47 dated 26.07.2000 and a copy of FORM – I & FORM - II must be enclosed.

(iv) The termination proposal must have the approval of PCMD and General Manager of the concerned Zonal Railway/PU, and it must be explicitly mentioned in the proposal.

2 Zonal Railways/PUs are also advised that the termination proposals already sent to Board's office which are not in line with the guidelines may please be resubmitted after following the procedures mentioned above.

(आर. के. सिन्हा)
संयुक्त निदेशक / स्थापना (राजपत्रित)
Joint Director, Estt. (Gaz.)
रेलवे बोर्ड / Railway Board.

O/C

20/9/19