GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)

No.2015/H-1/7/3 New Delhi, Dated 12.03.2020.

The General Managers,
All Indian Railways/PUs

Sub: Prevention/spreading of Coronavirus (COVID - 19) infection.
Ref: Video Conference held on 06.03.2020 regarding COVID-19.

Please find enclosed herewith a copy of Minutes of Video Conference held on 06.03.2020 18.00 Hrs with All General Managers, PCMD/PCMOs, CPROs were apprised of the actionable points for Indian Railways after High level meeting in Cabinet Secretariat regarding Prevention/Spreading Coronavirus (Covid -19) infection.

For necessary action please.

(Dr. Vijay Kumar)
Executive Director Health (Plg.)
Railway Board.

Copy To:PCMDs/ All Indian Railways and PCMOs/All PUs

During Video Conference on 06-03-2020 18.00 Hrs., all General managers, PCMD/PCMOs, CPROs were apprised of the actionable points for Indian Railways after High level meeting in Cabinet Secretariat.

1. All identified Railway Hospitals (Zone wise list read to all) shall contribute 20% beds as isolation facilities for Corona Virus suspected cases. Out of these, identified beds (to be informed to each zone by ED/H/Plg) should be available immediately and rest to be kept in readiness to be operated if required.

2. All hospitals to start helpline numbers on the pattern of helpline started in Northern Railway Central Hospital, New Delhi. The helpline shall be manned round the clock with staff sensitised for this purpose. After immediate start, additional lines can be provided by zones/divisions.

3. The disease after infection is the most likely to show symptoms within 3 to 14 days, peaking at 14 days, but the period may be as long as 28 days. So the isolation should be planned accordingly as per symptoms and laboratory test status of patient.

4. Announcements at stations, posters, banners, pamphlets, stickers etc. and other means of mass communication should be used to disseminate relevant information to widest possible public. General Managers to ensure co ordination with different departments involved. The publicity material issued by ED/IP should be used by all to maintain uniformity. Local language material should be used in addition.

5. Railway beneficiaries or their family members/relatives returning from overseas travel should be counselled and advised as per protocol issued by Ministry of Health and Family Welfare (MOHFW) as also shared from time to time.

6. Chairman, Railway Board (CRB) advised all zones should nominate a person with aptitude to scan MOHFW website twice daily and share any change in data/instructions with all.

7. A Whatsapp group **COVID-19 Railways** has been created to ensure uniformity of information and its early dissemination.

8. As per instructions from DOPT, biometric attendance is suspended till 31-03-2020.

9. Some General Managers raised issue of use of breath analysers at crew lobbies. All were ensured to comply with safety instructions. Disposable mouth pieces to be used for breath analysers and hand sanitiser used after marking attendance by crew.

10. Mass gatherings to be avoided. Events should be suitably postponed.

11. Today All zones attended Training of Trainers workshop which was live webcast. These trainers should train other staff in small batches.

12. AGM/NR informed that their central helpline shall be in Headquarters office, in addition to NRCH/NDLS helpline. CRB further advised that a register can be kept to keep a record of nature of calls. It shall help in keeping a track of issues/concerns raised by caller and help in fine tune our future actions. Staff manning these helplines should be properly counselled.

13. GM/NER and GM/ECoR raised issue of non availability of masks and PPE material in open market. A list of suppliers and their number as approved by MOHFW shall be shared by ED/H/Plg in group. They should be contacted and if any difficulty is still faced, ED/H/Plg to be informed.

14. It was also clarified that only in specific conditions N95 mask is recommended. In all other situations Universal Aseptic Precautions to be taken.