भारत सरकार Government Of India
रेल मंत्रालय Ministry Of Railways
(रेलवे बोर्ड) (Railway Board)

Minutes Of The Indian Railways Civil Defence Conference 2014

Held on 22nd December, 2014 at Railway Board, New Delhi

1. In terms of Railway Board's letter no. 2014/CE-I/W(CD)/13, dated 25.11.2014, "Indian Railways Civil Defence Conference 2014" was held on 22.12.2014 in Railway Board's office. The following officials were present :

A. Railway Board :

1.	Shri V.K. Gupta	*Member Engineering*	2.	Shri Alok Kumar	*ED Civil Engg.(G)*
3.	Shri Anil Kumar	*Director CE(G)*	4.	Shri Marut Kumar	*Dy.Dir.*
5.	Shri Pawan Kumar	*Assistant*			

B. Zonal Railways :

	S/Shri			S/Shri	
1.	S.K. Purohit	*DGM(G), ECoR*	15.	Pankaj Singh	*DGM(G), ER*
2.	Sunil Mittal	*DGM(G), NFR*	16.	Rajendra K. Agrawal	*DGM, SECR*
3.	Rajneesh Tomar	*DGM, WR*	17.	Ramesh Maurya	*DGM, CLW*
4.	Sunil Udasi	*Sr. ADGM, CR*	18.	R.S. Mishra	*Sr. ADGM, NCR*
5.	A.D. Agnihotri	*D. Secy/GM, CDO/NER*	19.	Sanjay Girdhar	*ADGM, NR*
6.	S.S. Vaidya	*Sr. CDI, CR*	20.	G.L. Bandyopadhyay	*Sr. CDI, ER*
7.	C.H.U.B.E. Prasad	*CDI, ECoR*	21.	Ashok Kr. Verma	*CDI, NER*
8.	Biplab Chowdhury	*Sr. CDI, NFR*	22.	Satish Kumar	*Sr. CDI, NR*
9.	Kailash Dan	*DCDI, NWR*	23.	Ch. L. Narasimham	*ASG, SCR*
10.	B. Jagath Kumar	*Sr. CDI, SCR*	24.	S.K. Khanna	*CDI, SECR*
11.	P. Raghunathan	*Sr. CDI, SR*	25.	V.V. Marathe	*Sr. CDI, SWR*
12.	P. Mahaboob Khan	*CD Volunteer, SWR*	26.	J.N. Sharma	*Parade Cmdr/CLW*
13.	N.D. Gurnani	*CDI, WCR*	27.	Tulsi Singh	*Dy. Warden/ DLW*
14.	Shiv Bechan Ram	*AWSO, WCR*			

2. Shri V.K. Gupta, Member Engineering, Railway Board presided over the Conference and honoured the awardees of President's Home Guard & Civil Defence Medals & Certificates for their Meritorious Services. The awardees were - *Shri Jitendra Nath Sharma, Technician Gr.I & Civil Defence Parade Commander/CLW; Shri C.H.U.B.E Prasad, Sr.Technician & CDI/East Coast Railway; Shri N D Gurnani, Head Typist & CDI /Kota/West Central Railway; Shri S.S. Vaidya, Sr.Civil Defence Inspector, Central Railway; Shri S.K. Khanna, Jr. Translator & CD Instructor / SECR and P. Mahaboob Khan, Sr. Technician & Civil Defence Volunteer/S.W. Railway.*

3. Shri Alok Kumar, EDCE(G) Railway Board addressed the Conference and deliberated all the issues during conference. Representatives from all Railways, except ECR, SER, DLMW, ICF, RDSO, CORE, Metro and RCF attended the Conference and gave inputs.



Shri V.K. Gupta, Member Engg. and Shri Alok Kumar, EDCE(G) with President's Medals Awardees of Civil Defence

4. <u>Civil Defence Training Courses At NCDC, Nagpur</u> :

A reference has been made to Director, NCDC/Nagpur vide Railway Board's letter no. 2013/CE-I/W(CD)/6, dated 30.06.14 for allocation of 331 seats to Indian Railways during 2015. It was advised that Railways shall propose names of the volunteers who are eligible for the course. Till date, the no. of staff/officials as indicated below have been proposed by the Railways to attend the various courses :

Schedule Date & Duration (Weeks)	Name Of Course	Staff/Officers Spared By Railways To Attend
05.01.15 (5)	Civil Defence Instructor	ER-02, NR-01, WR-06, ECoR-03, SER-02, SWR-02, Metro-03
23.02.15 (2)	Earthquake Disaster Preparedness & Management	NR-01
09.03.15 (1)	Incident Command Management System	WR-03
16.03.15 (3)	Communication For CD Trainers	CR-01
06.04.15 (2)	TOT On Civil Defence	CR-02, SER-02
20.04.15 (1)	Emergency Operation Centre Management	Metro-02
27.04.15 (3 days)	Management Of Deceased	NR-01
08.06.15 (2)	Unexploded Bombs & Explosive Safety	SWR-02
14.09.15 (2)	Emergency Response To Rail Transport Accident	SER-02
19.10.15 (2)	Basic Life Support	SER-02
04.11.15 (3 days)	National Seminar On Disaster Management	SER-02
09.011.15 (6)	Auxiliary Fire Fighting	SER-02

5. **Recommendations For President's Home Guard And Civil Defence Medals For Gallantry/Distinguished/Meritorious Services :**

On the occasion of Republic Day, 2014 and Independence Day, 2014, six of our colleagues have been awarded President's CD Medal for their Meritorious Services. It it noticed that awardees from Civil Defence cadre are less as compared to Home Guards cadre. Zonal Railways were advised to forward more recommendations for deserving bona-fide volunteers for such prestigious award.

6. **Remuneration For Civil Defence Volunteers :**

The increased remuneration to Civil Defence Volunteers as proposed vide Railway Board's letter no. 2013/CE-I/W(CD)/6, dated 30.06.2014, is under consideration by a Committe under Ministry of Home Affairs. The Report of the Committee is still awaited from Director General/Civil Defence.

7. **Post Of Civil Defence Permanent Cadre :**

The Civil Defence organisation has poor cadre structureon Railways. In few Railways, there are insufficient number of permanent posts in Civil Defence Cadre and in some Railways, posts remain vacant due to non-availabilty of manpower. Therefore, it is decided that the Zonal Railways may create posts in Civil Defence Cadre on Railways through their own resources and fill vacancies on top priority. Zonal Railways were further advised to fix a target date for filling up vacancies in each Divison & Zone and ensure widespread advertisement of vacancies.

8. **Advertisement Of Civil Defence Cadre :**

The incredible services rendered by Volunteers need wide publicity to increase the social status and morale of volunteers. This will help in strengthening of Civil Defence organization. Zonal Railways were advised that President Medalist Civil Defence volunteers should be honored by GM/DRM on the eve of National functions like Independence Day, Republic Day etc. The welfare work done by volunteers during calamities should be advertised widely through local print media, TV, poster, pamphlet etc.

9. **Formation Of Control Room Procedure During The Disaster :**

Zonal Railways were advised to prepare Guidelines for setting up of Civil Defence Control Room for liaisoning with other departments for relief and rescue works during disaster, accidents etc.

10. **Training Module Of Civil Defence :**

The latest syllabi of Civil Defence Basic/Refresher courses need to be implemented on Zonal Railways. Training period of Civil Defence Basic and Refresher Training Courses should be 10 and 6 days respectively. In this regard, a Committee of 3 CDIs was set up which has submitted its report and on this report comments of Zonal Railways were sought which are still awaited except from ECoR, NER, NFR, NWR, SCR, SECR, WCR, WR, SER and Metro. It needs to be expedited.

11. Training Module At Zonal Training Centre Level :

It was suggested that Civil Defence Training Modules for short duration may be developed at Zonal Training Centre level for inclusion in initial and refresher training courses of all department's Railway staff. Necessary orders will be organized through ED/T&MPP, Railway Board.

12. Standard List of Civil Defence Equipment :

SECR were advised to prepare Standard List of Equipment required for Civil Defence Organisation at Zonal Railways and Divisional Levels. The report submitted by SECR is under examination in Board's office.

13. Civil Defence Training For Frontline Staff :

The Railways may ensure that all the Civil Defence Volunteers who are well versed with Fire Fighting training may impart similar training in Fire Fighting to their colleagues. The chapter of Control room fire should also be included in the courses of Civil Defence training. A Civil Defence training centre is being set up at DLW.

14. Railway Board's Directives For Releasing The Railway Staff For Various Civil Defence Activities :

It is being experienced that the Railway staff nominated for Civil Defence Training Courses are not relieved by their controlling officers/supervisors/depot-in-charges and they are also reluctant to spare their staff for the various Civil Defence activities organised by the Zonal Railways. Board has already issued directives vide letter no. 2014/CE-I/W(CD)/10, dated 19.09.14. Compliance from Railways is awaited, except for NR and Kolkata Metro.

15. Procurement Of Civil Defence Materials :

Board delegates the powers to GM who, in turn, re-delegates his power to subordinate officers. However, NFR were advised to send detailed proposal for delegation of powers to CCD/DGM(G) of the Railways/PSUs. It is still awaited.

16. Participation of Civil Defence Personnel in Disaster Situations :

Natural calamity is not covered under Civil Defence Act. However, guidelines are being issued by Board to all Zonal Railways for permitting Civil Defence personnel to participate in disaster situations over Zonal Railways in time of emergencies/crises. In addition, Civil Defence Volunteers must also be deputed in future to take part in the other mega social events like Kumbh Mela, carnivals etc.

17. Civil Defence Manual for Railways :

The Manual of Civil Defence for Railways was published in 1958. Its soft copy is available on website through Railway Board's web-portal. Zonal Railways were advised to go through the existing Manual and send suggestions for updating and matching with the present situation and current challenges; so that these could be considered in Board for modification of Manual, which is still awaited from ECR, NR, SCR, SR, SWR, WCR.

18. Annual Seminar/Conference :

Zonal Railways/Units will conduct the Seminar/Conference in their respective Zones alternatively. This should also be conducted at Divisions level.

19. Unique Uniform Code for Civil Defence Personnel :

Although uniform for Civil Defence Personnel on Indian Railways has been prescribed by Board vide letter no. 2004/W(CD)/Mtg., dated 28.06.2005; but its procurement & distribution against allocation No. 12K-620-99 needs to be streamlined.

20. Training Policy :

Civil Defence Training Capsule courses should be included in all types of departmental training courses at training centres/schools. Necessary letter in this regard will be organised through ED/T&MPP, Railway Board.

21. CUG Connectivity / SIM :

CUG connectivity/SIM may be issued to every in-charge Civil Defence Volunteer on all Divisions for better communication on Zonal Railways. General Manger may take necessary action in this regard.

22. Combined Rescue Exercises With Other Railway Unit :

Inter Zonal combined rescue exercise should be done by all Zonal Railways. They should have activities among the Zones/Divisions at regular intervals for the strengthening of the Civil Defence Unit on their Railway.

23. Half Yearly Report :

A half yearly report (from January to June and July to December) should be sent to Board's office covering all the activities which have been done by the Railways during the six months period.

(No. 2014/CE-I/W(CD)/13, Dated 30.12.2014)

(आलोक कुमार)
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Distribution for information and necessary action :

- General Managers of all Indian Railways and DG/RDSO.
- Dy. GMs(G) and Controllers of Civil Defence on all Indian Railways.

Copy to :

- PSO to CRB, ME, FC, MT, ML, MM & Secretary in Railway Board for kind information of CRB, ME, FC, MT, ML, MM & Secretary please.
- AM/CE, Adv.(F) and ED/T&MPP in Railway Board for information.