भारत सरकार Government Of India
रेल मंत्रालय Ministry Of Railways
(रेलवे बोर्ड) (Railway Board)

No. 2013/CE-I/W (CD)/3 New Delhi, dated 29.11.2013

The General Manager,
All Indian Railways including PUs.

विषय : **Allotment of seats for Civil Defence (CD) Courses of 2014 at NCDC, Nagpur.**

संदर्भ : **i) Director/NCDC/Nagpur's letter No. 1801/1/Allot./2014-TRG dated 18.11.2013.**
ii) Board's letter of even number dated 04.11.2013.

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Training calendar and Railway-wise allocation of seats confirmed by NCDC, Nagpur is hereby enclosed as Annexure. (The detailed booklet of instructions, facilities available, course contents, eligibility conditions etc. may be downloaded from National Civil Defence College (NCDC), website: http://ncdcnagpur.nic.in)

It is being observed that seats allotted for Railways for Training Courses at NCDC Nagpur are not fully utilized. All Zonal Railways and Production Units are requested to observe the following while nominating candidates for the Courses:

- Seats allotted must be fully utilized.
- Select candidates as per laid down eligibility conditions so that the training obtained by candidate can be used to further multiply the number of trained CD Personnel.
- Select only those candidates that are **Medically Fit** and capable of pursuing practical training exercises in Instructors and Advanced Courses.
- The names of nominated candidates must reach NCDC Nagpur and Railway Board minimum two weeks prior to the commencement of the training programme.
- Candidate must have working knowledge of English or Hindi Language.
- **NO CONFIRMATION** for nominated candidates should be requested.
- All candidates must be given a copy of the attached joining instructions (copy enclosed).

संलग्नक/उपरोक्तानुसार

29.11.13

(आलोक कुमार)
कार्यकारी निदेशक/सिविल इंजीनियरिंग(जी)/रेलवे बोर्ड

Copy to: i) Sh. G.S. Saini, Director/National Civil Defence College, 61/1, Civil Lines, Nagpur-440001.
ii) The Dy. General Manager (G) & Controller of Civil Defence, All Indian Railways including PUs.

TRAINING CALENDER & RAILWAYWISE ALLOCATION OF SEATS-2014

SN		Name of Course	Schedule Date and duration (in weeks)		Capacity	Railway															Pus								
						CR	ECO	EC	ER	NC	NE	NF	NR	NW	SC	SEC	SE	SR	SW	WC	WR	CLW	CORE	DCW	DLW	ICF	RCF	WP	Total
1	160	Civil Defence Instructors	02.01.2014 to 07.02.2014	5 weeks	40	2	3	2	2	1	1		2		1	2	2			2	4								24
2	8	Emergency Operations Centre Management	20.01.2014 to 24.01.2014	1 week	30						1					2					2								5
3	260	Civil Defence & Disaster Management	10.02.2014 to 21.02.2014	2 weeks	30	2		2		1	1				1	2			2										11
4	20	Earthquake Disaster Preparedness and Management	24.02.2014 to 07.03.2014	2 weeks	30	2		2		1	1	1				2					2								11
5	10	Incident Command Management System	10.03.2014 to 14.03.2014	1 week	30						1		1			2			2		4								10
6	32	Communication for CD Trainers	20.03.2014 to 11.04.2014	1 week	30	2			2		1	1				2			2		2								12
7	11	Biological Incident First Responders	24.03.2014 to 28.03.2014	3 weeks	30											2													2
8	11	TOT on Civil Defence	16.04.2014 to 30.04.2014	2 weeks	30	2					1		1			2	2				2								10
9	6	TOT in Disaster Psycho-Social Intervention	21.04.2014 to 25.04.2014	1 week	30						1	1	3			2													7
10	7	Disaster Management for IMS students, Indore	19.05.2014 to 06.06.2014	3 weeks	30						0																		0
11	3	Advance Life Support	02.06.2014 to 11.06.2014	8 days	30	2					1	1	1			2													7
12	57	Unexploded Bombs and Explosive Safety	09.06.2014 to 20.06.2014	2 weeks	30	2		2			1	1				2	2		1		2								13
13	13	TOT on Radiological & Nuclear Emergencies	23.06.2014 to 04.07.2014	2 weeks	30						1					2													3
14	58	Flood/Cyclone Disaster Responders	07.07.2014 to 08.08.2014	5 weeks	40	2	3	2			1				2	2													12
15	1	Emergency Trauma management for Med. Officers	21.07.2014 to 25.07.2014	1 week	30						0	0																	0
16	19	Chemical Disaster First Responders	11.08.2014 to 29.08.2014	3 weeks	30	2					1					2													5
17	104	Industrial Disaster Management.	01.09.2014 to 12.09.2014	2 weeks	30	2					1					2			2										7
18	11	Advance HAZMAT Life Support for Med. Officers	15.09.2014 to 19.09.2014	1 weeks	30						1																		1
19	9	Emergency Response to Rail Transport Accidents	17.09.2014 to 30.09.2014	2 weeks	30	5	3	2	2	1	1	2	2		2	2	2	1	2	2	10								39
20	8	Collapsed Structure Search and Location	22.09.2014 to 26.09.2014	1 week	30	2			2		1	1	2			2			2		2								14
21	56	Advance Search & Rescue	07.10.2014 to 28.10.2014	3 weeks	30	2	3				1					2			2										10
22		National Training Conference "Traindia-2014"	30 - 31 October 2014	2 days	---	2			5		1	1	2			2			2										15
23	46	Auxiliary Fire Fighting	12.11.2014 to 24.12.2014	6 weeks	40	4	5	2	1		1				2	2	2		2										21
24	21	Basic Life Support (BLS)	17.11.2014 to 28.11.2014	2 weeks	30	2	3	2			1	1	1		2	2	2	1			2								19
25	261	Disaster Management for Senior Executives from Govt. & Industries	08.12.2014 to 12.12.2014	1 week	30	2					1				2	2													7
26	5	Community Disaster Preparedness for CD Wardens	15.12.2014 to 19.12.2014	1 week	30	2			2		1	1	1		1	2			2		2								14
		Total			780	41	20	16	16	4	23	11	16	0	13	46	12	2	21	4	34	0	0	0	0	0	0	0	279

JOINING INSTRUCTIONS

(The nominating authorities are requested to forward one copy of joining instructions to all those nominated on the respective courses)

LOCATION: The National Civil Defence College campus lies 1.5 kms from the Main Railway Station and 8.5 kms from the Dr. Babasaheb Ambedkar International Airport. The Administrative complex & Hostel of the college are located in Civil Lines, west of Hislop College on Temple road.

ARRIVAL: The trainee officers must arrive a day prior to the commencement of the course and report to the Hostel Warden. **Those reporting late shall not be accepted and sent back to their respective organizations.**

ACCOMMODATION: Moderate level of accommodation is available in the College Hostel. One for Gazetted Officers and another for other ranks. On arrival, Hostel Warden will allot the accommodation to the trainee officers. **Officers coming from Industries/ Govt. undertakings can stay in local Hotels if they wish and have the permission from their own Department.** The accommodation rental charges are as follows:

(a) Rs.7.00 per day for single occupation.
(b) Rs.3.50 per day for double occupation.

NOTE:1. **Gazetted *Officers coming for Courses will be provided furnished accommodation (Non AC) in the hostel.***

2. ***It may please be noted that officers attending courses at this college are not permitted to bring their FAMILIES with them, as we do not have family accommodation.***
3. **The other ranks trainee officers are provided a cot, mattress and bed sheet, however, they must bring blanket etc.**

DINING: The College Dining facility is being run on contract basis and dining in the College trainee officer's mess is compulsory for Hostel occupants. The present catering charges for meals provided are;

- Disaster Management Courses, Incident Management and Command System, Advance Hazmat Life Support course. **Rs.220/-per day**

- Civil Defence Instructors, TOT on CD & Rad., EOCM, EDR, UXB, Flood/Cyclone Disaster Responders, Search and Rescue, Auxiliary Fire Fighting Course, Communication for CD Trainers, & other courses **Rs. 140/-per day**

(The Rates for catering are liable to change in case of fresh contract undertaken)

PHYSICAL TRAINING: The trainee officers undergoing Civil Defence Instructors, Flood/Cyclone Disaster Responders, Auxiliary Fire Fighting, Advanced Search and Rescue & Earthquake Disaster Response Courses are required to attend Physical Training (P.T) in the morning of each working day. The nominees must be in possession of P.T. uniform i.e. white half sleeve shirt, white shorts, white nylon socks and white canvas shoes.

MEDICAL FITNESS: The nominating authority must ensure that only medically fit candidates will be nominated for various courses at National Civil Defence College. All candidates must carry a **"Medical Fitness Certificate"** from a Registered Medical practitioner. Departments will be held responsible for any medically unfit candidate deputed for any course at National Civil Defence College.

DEPARTURE: The trainee officers deputed for training courses at this college will be required to clear all their dues, well in time, prior to their departure on termination of the course. Hence, they should be in possession of adequate funds. Departure of participants will be effected only after 1700 Hrs.

SPORTS AND RECREATION: Sports facilities like, Table Tennis, Carom, Chess, Volley Ball and Badminton are made available in College Campus. Each trainee is required to pay Rs.50/- in case of a course of 15-day duration or more and Rs.30/- if the course is of a lesser duration for these facilities.

TRANSPORTS: Trainee Officers will make their own arrangements of transport from Airport/Railway Station to the Institute Campus.

National Civil Defence College, Nagpur
(Location Map)

