'AM'

भारत सरकार Government Of India
रेल मंत्रालय Ministry Of Railways
(रेलवे बोर्ड) (Railway Board)

No. 2015/CE-1/Sys.Imp./O/1 **New Delhi, Dated 09.09.2015**

- **Principal Chief Engineers** and
- **Chief Administrative Officers (Const.)**
  All Indian Railways and PUs
- **Director, IRICEN,** Pune
- **All Civil Engg. EDs, RDSO,** Lucknow

Sub : **Acknowledgement and Assurance** on instructions & circulars of Railway Board.

Instructions and Policy Circulars are issued by Railway Board on topical subjects for implementation and compliance by the field units on Indian Railways. It has been observed that such communications from various Directorates of Railway Board are not being given due cognizance by Zonal Railways and also, neither any acknowledgement nor timely compliance is being reported in most of the cases.

The matter has been viewed very seriously by Board (ME) and it has been decided that henceforth, all letters pertaining to instructions and policy matters will be marked on top as **'AM'** (Assurance Matter) by the issuing Directorate. Such letters will be acknowledged by the Zonal Railways under the signatures of PCE and CAO(C) with recorded assurance that -

"Receipt of Railway Board's letter no. _____ is acknowledged and the instructions contained therein have been noted by HQrs officials. These have also been circulated to all concerned in the Divisional and Field Offices and they have been educated for needful action thereto."

9/9/15

(S.S. Narayanan)
Additional Member / Civil Engg.
Railway Board

Copy for information and necessary action in Railway Board to :

- ✓ PSO to ME for kind information of Member Engineering please.
- ✓ AM/Works, Adv./L&A and Adv./Bridges.
- ✓ ED/CE(G), EDCE(P), ED/TK(P), ED/TK(Mc), ED/TK(M), ED/Works, ED/Proj.Mon., ED/B&S-I, ED/B&S-II, ED/L&A-I, ED/L&A-II, ED/WP, ED/PSU, ED/Infra./Civil and OSD/ME - to mark on top of all letters of their Directorates pertaining to instructions and policy matters as **'AM'** (Assurance Matter) for further follow up.