GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)

No. 2006/C&IS/Oth./Delegation of Powers/36 **New Delhi, Dated: As signed**

The General Managers, All Indian Railways & Production Units,
DG/RDSO, DG/NAIR.
Directors, Centralized Training Institutes other than NAIR.
DRMs, All Divisions of the Indian Railways,

Sub.: Delegation of Powers on Information Technology related matters.
Ref.: Railway Boards' letter of even number dated 10.12.2008.

Instructions regarding Delegation of Powers on Information Technology related matters were communicated to Railway Units vide letter under reference. These guidelines are being revised to incorporate the changes/modifications made in delegation of powers to Railway Units issued by Board from time to time. With this, the instructions issued vide Board's letter No. 2006/C&IS/Oth./Delegation of Powers/36 dated 10.12.2008 stand superseded.

(i) **Procurement of PCs**

Powers of

• GMs	No limit on numbers.
• PHODs/DRMs/CHODs/ DGs/Head of CTIs	Maximum 10 Nos. per financial year on additional account.

Note:

a. In addition to above, PCs may be procured on replacement account after completing their codal life as prescribed in Board's letter no. 2022/AC-II/2/1 dated 24.03.2022 (ACS no. 91) as amended from time to time. While deciding the replacement, condition of PCs may also be taken into consideration.
b. OO 62 of 2019 issued on 02.08.2019 prescribes a limit of Rs. 55000/- for procurement of Desktop PCs in Railway Board's office. Thus, total per PC cost including CPU and TFT Monitor etc. should not exceed Rs. 55000/-. As per Board's letter No. 2023/F(X)-I/33/Misc/4 dated 06.04.2023, the cost of these is to be charged to the projects, to be sanctioned as per delegation of powers.
c. All procurement is to be done through GeM portal only as per Board's guidelines, letter No. A-15013(12)/11/2020-RBCC dated 27.12.2024.
d. It should be ensured that as far as possible IT equipment is purchased with minimum three years warranty so as to take life cycle cost into account.
e. Peripherals (UPS, Printers, Scanners, Laserjet printers card readers, Bluetooth, dongles etc.) to be procured as per norms for standard non stock items circulated by Railway Board (Stores Dte.) from time to time.
f. Separate copies of licensed software should only be procured for each PC alongwith licenses for Antivirus and firewalls as a standard non-stock requisition in terms of (e) above.
g. Finance concurrence should be obtained in the usual manner.

(ii) **Procurement of Local Area Network Infrastructure (Preferably secured wireless LAN)**

Powers of GMs – Rs.5 Crore.

(GMs have been delegated powers upto Rs.5 crore for sanction of works under PH-17, under Umbrella Work. No powers have been delegated to DRMs or other subordinate officers to sanction works under PH 17).

Note:

a. GMs are authorized to sanction itemized works including PRS/UTS/FOIS and other IT application networks up to Rs. 5 crore in each case under PH-17 (computerization) as per Board's letter No. 2014/F(X)II/10/6-Part(1) dated 08.05.2024.
b. Where Railnet connectivity is provided, efforts should be made to use the Railnet Network.
c. Cost of these items are to be charged to "Capital".
d. Finance concurrence should be obtained in the usual manner.

(iii) **AMC of hardware and Software**

Powers of	
• GMs	Full Powers
• PHODs/DRMs/CHODs	Full Powers
• SAG officers handling Independent establishments	Full Powers

Note:

a. While procuring equipment it should be ensured that as far as possible IT equipment is purchased with minimum three years warranty so as to take life cycle cost into account.
b. The AMC of hardware and software shall be chargeable to revenue.
c. Finance concurrence should be obtained in the usual manner.

2. The restrictions placed on procurement of laser printers vide para 3 of Board's letter No. 98/C&IS/Comp./Policy dated 29.12.98 have been liberalized due to steep fall in the prices and superior printing speed at low cost per print. However, practice of providing every PC with a separate printer may be discouraged and Duplex Laser Printers may preferably be provided on the network which may be shared by a number of users, especially amongst the non-gazetted users or where confidentiality is not an issue.

3. Standard configurations of PCs will be as per Railway Board's letter no. A-15013(12)/11/2020-RBCC dated 27.12.2024, as modified from time to time. In case of any specific requirement that require high compute or memory intensive infrastructure, Railways may procure high specification desktop PCs with prior concurrence of associate finance and the approval should be taken from GMs in concerned Zonal Railways. Only licensed and legally valid software should be installed in computer systems. Instructions for valid software has been circulated in Indian Railways ICT Security Policy 2019.

4. For purchase of non-stock consumables (viz. storage media (including Pen drives)) the procurement to be done through GeM portal. However, in case of non-availability of these items on GeM, the provisions contained in Finance Code as also the directives given in Rule 154 of General Financial Rules 2017 reproduced below may be followed as amended by Ministry of Finance from time to time:
"Rule 154. Purchase of goods without quotation: Purchase of goods upto the value of Rs. 50,000/- (Rupees Fifty Thousand only) on each occasion may be made without inviting quotations or bids on the basis of a certificate to be recorded by the competent authority in the following format. "I, _____, am personally satisfied that these goods purchased are of the requisite quality and specification and have been purchased from a reliable supplier at a reasonable price".

5. It may be ensured that all PCs are connected to the Railnet unless for security reasons or otherwise they have to be kept away from Railnet, for which specific approval of the GM/DRM may be taken. The powers for sanctioning procurement and setting-up Local Area Network Infrastructure (preferably secured wireless) are also fully delegated to GMs.

As per Board's letter No. 2023/F(X)-I/33/Misc/4 dated 06.04.2023, the cost of these is to be charged to the projects, to be sanctioned as per delegation of powers.

6. Full Powers for planning and awarding of AMC contracts are delegated to GMs/DRMs/SAG officers (Independent charge). The cost for this is to be charged to revenue.

7. The powers for procuring/replacing the overaged PRS/UTS/UTS-cum-PRS and FOIS equipment such as monitors, terminals, keyboards, printers, UPS etc. after their codal life and/or age-cum-condition basis upto Rs 5 Crore are also covered in Board's letter No. 2014/F(X)II/10/6-Part(1) dated 08.05.2024. Expenditure on these items are chargeable to Capital.

8. IT equipment must be maintained in running conditions on 24X7 basis especially in case of 'on-line critical' and 'flagship' applications (PRS/UTS/FOIS) and any breakdown in these systems and their associated datacom networks etc. may be treated at par with the breakdown in through communication of Railway traffic and may be got attended to with the same seriousness and urgency by the GMs/DRMs/Unit Heads, under the provisions of the instructions already issued for the purpose of restoration of through communication.

9. The following officers are nominated to ensure that necessary technical standards/guidelines as and when issued by C&IS Dte are always adhered to and to ensure that the plant holders maintain full record of the systems and their components within their jurisdiction:

S.No.	Jurisdiction	Officer nominated
1.	Zonal HQ	Sr. EDPM
2.	Divisions	Sr. EDPM or, in his absence, any other suitable officer so nominated by DRM /ADRM in charge
3.	PUs/Independent Units	Sr. EDPM or, in his absence, any other suitable officer so nominated by the unit in-charge.
4.	Traffic Commercial related projects like PRS/UTS/PRS-cum-UTS, NTES, PMS etc.	CCM/PM or, in his absence, any other suitable officer so nominated by PCCM.
5.	Traffic Operations related projects like FOIS, ICMS, CMS & COA etc.	CFTM or, in his absence, any other suitable officer, so nominated by PCOM.

10. This issues with the concurrence of Finance Directorate of Ministry of Railways.

11. Please acknowledge receipt.

Digitally signed by Bharat Bhushan Harit
Date: 19-12-2025 20:28:36

Director ME (C&IS)

No. 2006/C&IS/Oth./Delegation of Powers/36 **New Delhi, Dated: As signed**

Copy forwarded for information to:

1. Principal Financial Advisors, All Zonal Railways.
2. Dy. Comptroller and Auditor General of India (Railways), Room No.224, Rail Bhawan, New Delhi.

Digitally signed by Sanjay Kumar Singh
Date: 20-12-2025 13:18:49

For Member/Finance

Copy to:

1. Executive Director/ME/Transformation, Railway Board – for necessary modifications in the MSOP.
2. F(X)-II and Budget Branches of Railway Board.