Government of India
Ministry of Railways
Railway Board

RBA No. 54 / 2021

No. 2010/AC-II/21/10/PT.IV

Date: 11.10.2021

General Managers,
All Zonal Railways/Production Units

Sub : - Submission of Annual Life Certificate.

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A copy of Department of Pension and Pensioners' Welfare (DOPPW) O.M No. 1(8)/2021-P&PW(H)-7468 dated 20.9.2021 on the above subject is enclosed for information and necessary action .

DA:As above.

11/10/21

(Ajay Bartwal)
Joint Director Finance/CCA
Railway Board

Copy to :-
1. PFA and PCPOs of all Zonal Railways/PUs
2. All PSBs paying Railway pension, RBI, DFS

सत्यमेव जयते

No. 1(8)/2021-P&PW(H)-7468

भारत सरकार /Government of India

कार्मिक, लोक शिकायत और पेंशन मंत्रालय/Ministry of Personnel, Public Grievances and Pensions

पेंशन और पेंशनभोगी कल्याण विभाग/Department of Pension and Pensioners' Welfare

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8 वीं मंजिल, बी-विंग, 8th Floor, B-Wing,
जनपथ भवन, जनपथ, Janpath Bhawan, Janpath,
नई दिल्ली-110001 /New Delhi-110001
Dated: 20th September, 2021

OFFICE MEMORANDUM

Subject: - Submission of Annual Life Certificate

Every Central Government pensioner has to submit **Annual Life Certificate** in the month of November for further continuation of pension. It has been observed that a large number of Central Government pensioners physically visit bank branches for this purpose.

2. Earlier, as a measure to enable an additional exclusive window to very senior pensioners, this Department, vide its OM No. 1/20/2018-P&PW(E), dated 18.07.2019, allowed the pensioners in the age group of 80 years and above, to submit Annual Life Certificate from 1st October onwards, instead of 1st November onwards, every year.

3. The different modes available to a pensioner for submission of Annual Life Certificate are once again summarized for Pensioners' awareness. An Annual Life Certificate can be submitted manually or digitally as per convenience of the pensioner –

i. Life certificate can be recorded by Pension Disbursing Banks (PDAs), if the pensioner physically appears before the PDA.

ii. Personal appearance of a pensioner will not be required, if the pensioner submits the life certificate form signed by any 'designated official.'In accordance with para 14.3 of the Scheme Booklet issued by CPAO, a pensioner who produces a life certificate in the prescribed form signed by persons specified is exempted from personal appearance. A list of designated officials specified for signing the Life Certificate as per the scheme booklet of CPAO is attached at **Annexure**.

iii. Pensioners can submit Life Certificate online from home through **Jeevan Pramaan Portal**. The process of submission of Digital Life Certificate through "Jeevan Pramaan" may be seen at https://youtu.be/nNMlkTYqTF8. UIDAI has provided details of all biometric devices which are permissible for capturing biometrics of a person. Pensioners may visit the site www.uidai.gov.in to get information of all such devices.

iv. **India Post Payments Bank** (IPPB) of Department of Posts along with Meity have successfully launched the initiative of the Department of Pension & Pensioners' Welfare: **"Doorstep Service for submission of Digital Life Certificate through Postman"** in November 2020. In order to make this facility available across the country, DoPPW roped in the India Post Payments Bank (IPPB) to utilize its huge network of Postmen and Gramin Dak Sevaks in providing doorstep facility to pensioners for submission of life certificate digitally. IPPB is utilizing its national network of more than 1,36,000 access points in Post Offices and more than 1,89,000 Postmen & Gramin Dak Sevaks with smart phones and biometric devices to provide Doorstep Banking Services. For leveraging this facility through Mobile, a pensioner has to download **"Postinfo APP"** from Google Play store. The process of submission of Digital Life Certificate through Postman may be seen at https://youtu.be/cERwM_U7g54.

v. DoPPW was also instrumental in roping in an **Alliance comprising 12 Public Sector Banks which do "Doorstep Banking"** for its customers in 100 major cities of the country under Ease of banking reforms. PSB Alliance has introduced the service for collection of Life Certificates under the umbrella of Doorstep Banking. DSB Agent shall visit the doorstep of Pensioner to render the service. Service can be booked by the pensioner through any of the 3 channels i.e. Mobile App, Website or Toll Free Number.

- Mobile App i.e **"Doorstep Banking (DSB)"** can be downloaded from Google Playstore.
- Pensioners can access through Web Browser I.e https://doorstepbanks.com/ & https://dsb.imfast.co.in/doorstep/login
- Through Toll free Number:- 18001213721, 18001037188

4. All Pension Disbursing Authorities are requested to take note of this OM for compliance and give wide publicity of the same amongst pensioners.

This issues with the approval of the competent authority.

Rajesh Kumar
(Rajesh Kumar)
Under Secretary to the Govt. of India
Tel. No. 23310108

To,

1. CMDs/CPPCs of all Pension Disbursing Banks
2. Central Pension Accounts Office (CPAO), Ministry of Finance, Department of Expenditure, Trikoot-II, BhikajiCama Place, New Delhi
3. Chairman, Railway Board, Ministry of Railways, Rail Bhawan, New Delhi.
4. Secretary, Ministry of Defence, South Block, New Delhi.
5. Secretary, Department of Ex-Servicemen Welfare, South Block, New Delhi.

6. Secretary, Department of Financial Services, Jeevan Deep Building, Sansad Marg, New Delhi.
7. Secretary, Department of Telecommunications, Sanchar Bhavan, New Delhi.
8. Secretary, Department of Posts, Dak Bhavan, New Delhi
9. All Chief Secretaries of States.
10. NIC: -for posting on website of this Department.
11. All Pensioners' Association under Pensioners' Portal: - for giving vide publicity among pensioners.

Annexure

List of persons specified for signing the Life Certificate (para 14.3 of Scheme Booklet by CPAO)

i. A person exercising the powers of a Magistrate under the Criminal Procedure code;
ii. A Registrar or Sub-Registrar appointed under Indian Registration Act;
iii. A Gazetted officer of the Government;
iv. A Police Officer not below the rank of Sub-Inspector in-charge of a Police Station;
v. A Postmaster, a departmental Sub-postmaster or an Inspector of Post Offices:
vi. A Class-I officer of the Reserve Bank of India ,an officer (including Grade II officer) of the State Bank of India or its subsidiary;
vii. A Justice of Peace;
viii. A Block Development Officer, Munsif, Tehsildar or NaibTehsildar;
ix. A Head of Village Panchayat, Gram Panchayat, Gaon Panchayat or an
x. Executive Committee of a Village;
xi. A Member of Parliament, of State legislatures or of legislatures of Union Territory Governments/Administration
xii. Treasury Officer.

भारत सरकार / GOVERNMENT OF INDIA
रेल मंत्रालय / MINISTRY OF RAILWAYS
(रेलवे बोर्ड / RAILWAY BOARD)

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आरबीए सं.54/2021

सं.2010/एसी-II/21/10/पार्ट-IV

नई दिल्ली, दिनांक: 11.10.2021

महाप्रबंधक,
सभी क्षेत्रीय रेलें/उत्पादन इकाइयां

विषय: जीवन प्रमाण-पत्र प्रस्तुत करना।

उक्त विषय पर पेंशन और पेंशनभोगी कल्याण विभाग के दिनांक 20.09.2021 के कार्यालय ज्ञापन सं.1/8/2021-पी एंड पीडब्ल्यू (सी)-7468 की प्रतिलिपि सूचना और आवश्यक कार्रवाई के लिए संलग्न है।

संलग्नक: यथोक्त।

(अजय बर्तवाल)
संयुकत निदेशक, वित्त/सीसीए
रेलवे बोर्ड

प्रतिलिपि:

1. प्रधान वित्त सलाहकार और प्रधान मुख्य कार्मिक अधिकारी, सभी क्षेत्रीय रेलें और उत्पादन इकाइयां।
2. रेलवे पेंशन का भुगतान करने वाले सभी पीएसबी, आरबीआई, डीएफएस।