Government of India
Ministry of Railways
Railway Board

RBA No.:- 37 /2021

No. 2020/AC-II/21/3

New Delhi dated : 05.07.2021

General Managers,
All Zonal Railways/PUs

Sub:- Payment of family pension, gratuity and other dues to the family on the death of a Railway servant during service.

Ref:- Board's letter no. D-43/43/2020-F(E)III dated 04.06.2021(RBE No. 35/1/2021.

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Attention is invited to Board's letter ibid wherein instructions have been issued for expeditious payment of family pension and death gratuity to the family members of the Government servant who had died in the recent surge of the Covid -19 pandemic. in pursuance of DOP&PW's O.M. dated 3.6.2021. These instructions inter-alia envisage submission of details of settled cases by 10th of every month in the following format:-

Name and designation of the employee died since 1.1.2020	Date on which provisional family pension and provisional gratuity has been sanctioned	Date on which PPO was issued	Date on which other entitlements have been paid	Reasons for delay, if any and remedial action taken to avoid such delay in future

It is, therefore, requested to ensure submission of the above said information to Board's Office by 5th of every month so that same could be sent to DOP&PW in time.

05/07/21

(Ajay Bartwal)
Joint DirectorFinance/CCA
Railway Board

:-

भारत सरकार / GOVERNMENT OF INDIA
रेल मंत्रालय / MINISTRY OF RAILWAYS
(रेलवे बोर्ड / RAILWAY BOARD)

आरबीए सं.37/2021

सं.2020/एसी-II/21/3 नई दिल्ली, दिनांक: 05.07.2021

महाप्रबंधक,
सभी क्षेत्रीय रेलें/उत्पादन इकाइयां

विषय:- रेल कर्मचारी की सेवा के दौरान मृत्यु होने पर उसके परिवार को परिवार पेंशन, उपदान और अन्य देय राशि का भुगतान।

संदर्भ:- बोर्ड का दिनांक 04.06.2021 का पत्र सं.डी-43/43/2020-एफ(ई)III (आरबीई सं.35/1/2021).

आपका ध्यान बोर्ड के उक्त पत्र की ओर आकृष्ट किया जाता है जिसमें पेंशन और पेंशनभोगी कल्याण विभाग के दिनांक 03.06.2021 के कार्यालय ज्ञापन के अनुसार उन सरकारी कर्मचारियों, जिनकी हाल ही में कोविड-19 वैश्विक महामारी के कारण मृत्यु हुई है, के परिवार के सदस्यों को परिवार पेंशन और मृत्यु उपदान का यथाशीघ्र भुगतान करने के लिए अनुदेश जारी किए गए हैं। अन्य बातों के साथ-साथ, इन अनुदेशों में निपटाए गए मामलों के विवरण को प्रत्येक माह की 10 तारीख तक निम्नलिखित फॉर्मट में प्रस्तुत करने का उल्लेख किया गया है:

01.01.2020 से मृत कर्मचारियों का नाम और पदनाम	अनंतिम परिवार पेंशन और अनंतिम उपदान स्वीकृत करने की तारीख	पीपीओ जारी करने की तारीख	अन्य हकदारियों के भुगदान की तारीख	विलंब के कारण, यदि कोई हों, और भविष्य में विलंब से बचने के लिए उपचारी कार्रवाई

अत: अनुरोध है कि उक्त सूचना को प्रत्येक माह की 5 तारीख तक बोर्ड कार्यालय में प्रस्तुत करना सुनिश्चित किया जाए ताकि पेंशन और पेंशनभोगी कल्याण विभाग को यह सूचना समय पर भिजवाई जा सके।

(अजय बर्तवाल)
संयुक्त निदेशक, वित्त/सीसीए
रेलवे बोर्ड

RBE No. 35/1 (2021)

GOVERNMENT OF INDIA (BHARAT SARKAR)
MINISTRY OF RAILWAYS (RAIL MANTRALAYA)
(RAILWAY BOARD)

No. D-43/43/2020-F(E)III **New Delhi, dated: 04.06.2021.**

The GMs/Principal Financial Advisors,
All Zonal Railways/Production Units,
(As per mailing list)

Sub: Payment of family pension, death gratuity and other dues to the family on the death of a Railway servant during service – reg.

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A copy of Department of Pension & Pensioners' Welfare (DOP&PW's) O.M. No. 1/11/2021-P&PW(E) dated 3rd June, 2021 along with Annexure-I and Annexure-II is enclosed for compliance and guidance. These instructions shall apply *mutatis mutandis* on the Railways also. Rule 54(3), 80-A, Forms 12, 14 and 18 of the Central Civil Services (Pension) Rules, 1972 correspond to the Rules 75(4), 96 and Forms 13,10 & 16 of the Railway Services (Pension) Rules, 1993, respectively.

2. Rule 39-A of the CCS (Leave) Rules, 1972 and the provisions of GPF correspond to Rule 549 and Chapter 9 of the Indian Railway Establishment Code –Vol.I (1985-Edition). DOP&PW's O.M. No.1/11/2020-P&PW(E) dated 29th July, 2020 mentioned in the O.M. dated 03.06.2021 was adopted on Railways vide letter of even number dated 25.08.2020.

3. The details desired by the Department of Pension & Pensioners' Welfare (DOP&PW) in para 7 of the O.M. dated 03.06.2021 may be sent to the Accounts Directorate of the Railway Board.

G. Priya Sudarsani

(G. Priya Sudarsani)
Director, Finance (Estt.),
Railway Board.

D.A.: as above

No. D-43/43/2020-F(E)III **New Delhi, dated, 04 .06.2021.**

Copy to: Deputy Comptroller and Auditor General of India (Railways), Room No. 224, Rail Bhawan, New Delhi.

G. Priya Sudarsani

For Member Finance/Railways

O/C

9/6/21

No. D-43/43/2020-F(E)III **New Delhi, dated:04 .06.2021.**

Copy to:-

1. The General Secretary, NFIR, Room No. 256-E, Rail Bhawan, New Delhi.
2. The General Secretary, AIRF, Room No. 253, Rail Bhawan, New Delhi.
3. The Members of the National Council, Departmental Council and Secretary Staf f Side,National Council, 13-C, Feroze Shah Road, New Delhi.
4. The Secretary General, FROA, Room No. 256-A, Rail Bhawan, New Delhi.
5. The Secretary, RBSS, Group "A" Officers Association, Rail Bhawan.
6. The Secretary, RBSS, Group "B" Officers Association.
7. The General Secretary, RBSSSA, Room No. 451-A, Rail Bhawan, New Delhi.
8. The Secretary General, IRPOF, Room No. 268, Rail Bhawan, New Delhi.
9. The Secretary, Railway Board Ministerial Staff Association.
10. The Secretary, Railway Board Class IV Staff Association.
11. The Secretary General, All India RPF Association, Room No. 256-D, Rail Bhawan, NewDelhi- 110001.
12. The Secretary, Railway Board Promottee Officers Association, Room No. 341-C, Rail Bhawan.
13. The General Secretary, All India SC/ST Railway Employees Association, Room No. 7,Ground Floor, Rail Bhawan, New Delhi.
14. The General Secretary, All India O.B.C. Railway Employee's Federation (AIOB CREF),Room No. 48, Rail Bhawan.

For Secretary/Railway Board.

Copy to:-

PS to MR, EDPG to MR, PS to MoS(R), EDPG to MoS(R), EDPG-II to MoS(R), DPG to MoS(R), APS to MoS(R).

PSOs/Sr. PPSs/PPSs/PSs to Chairman & Chief Executive Officer/Railway Board, Member(Finance), Member (Infrastructure), Member (Traction & Rolling Stock), Member (Operations & Business Development), Secretary/Railway Board. DG(RHS), DG(RPF), DG(HR). All Additional Members, Principal Executive Directors, All Executive Directors, IG/RPSF, JS, JS(G), JS(E), JS(E)-II, JS(G)-II/ Railway Board.

No. D-43/43/2020-F(E)III **New Delhi, Dated :04.06.2021.**

Copy to:-

1. The Director General and Ex. Officio General Manager, RDSO/Lucknow.
2. The General Manager and FA&CAO, Metro Railway/Kolkata.
3. The Director General, National Academy of Indian Railways (NAIR)/Vadodara.
4. The General Manager, Modern Coach Factory, Lalganj, Raebareli, U.P.-229120.
5. The Director, IRICEN/Pune, IRIEEN/Nasik Road, IRIMEE/Jamalpur, IRISET/Secunderabad.
6. The CMDs, IRCON, IRFC, MRVC, IRC&TC, CONCOR, RITES, KRCL, RVNL, RAILTELand the Managing Director, CRIS, IRWO.
7. The Chairman, RCC, Lok Sabha Secretariat/New Delhi.
8. The Chairman, RCT/Delhi.
9. The Chairman, RRB/Ajmer, Ahmedabad, Allahabad, Bangalore, Bhopal, Bhubaneshwar, Chandigarh, Chennai, Kolkata, Jammu, Gorakhpur, Guwahati, Malda, Mumbai, Muzaffarpur, Patna, Ranchi, Secunderabad and Trivandrum.
10. The Pay & Accounts Officer, Ministry of Railways (Railway Board).
11. The Chief Commissioner of Railway Safety/Lucknow.
12. The Vice Chairman, Rail Land Development Authority, Near Safdarjung Railway Station, Motibagh-1, New Delhi-110021.
13. The CAO, Indian Railway Organization for Alternate Fuels, 12th Floor, Core-1, Scope Minar, District Centre, Laxmi Nagar, Delhi-92.

(Copy to Department of Pension & Pensioner's Welfare w.r.t. their O.M. No. 1/11/2021-P&PW(E) dated 03.06.2021)

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1/11/2021-पी एंड पी डब्लू (ई)
भारत सरकार
कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय
पेंशन और पेंशनभोगी कल्याण विभाग
(डेस्क-ई)

तीसरा तल, लोक नायक भवन
खान मार्केट, नई दिल्ली-110003
दिनांक 3 जून, 2021

कार्यालय ज्ञापन

विषय:-Payment of family pension, death gratuity and other dues to the family on death of a Government servant during service – Regarding.

The undersigned is directed to say that the Covid-19 pandemic has claimed lives of several Government employees during the recent surge. In many cases, the deceased employees were the sole bread-winners of their family and the casualties have left families devastated and in an urgent need for funds for livelihood. It is, therefore, incumbent on the Government to ensure that the family pension and other entitlements in respect of the deceased employees are released to their families expeditiously.

2. The completion of the process for sanction of family pension and its disbursement through the Bank may take some time, as it involves reference to PAO and CPAO. To deal with such situations, Rule 80-A of the CCS (Pension) Rules, 1972 provides for payment of provisional family pension and also provisional death gratuity, pending issue of the Pension Payment Order (PPO).

3. Department of Pension & Pensioners' Welfare has issued instructions vide OM No. 1/11/2020-P&PW (E) dated 29th July, 2020 for sanction of provisional family pension by the Head of Office immediately on receipt of a claim for family pension and death certificate from the eligible family member, without waiting for forwarding of the family pension case to Pay & Accounts Office (PAO). Rule 80-A provides for payment of provisional death gratuity by the Head of Office once the family pension/death gratuity case has been forwarded to the PAO.

4. In view of the above, all Ministries/Departments and their attached and subordinate offices are requested to strictly comply with the rules/instructions as brought out above and to ensure that payment of provisional family pension is commenced by the Head of Office immediately on receipt of the claim (with death certificate) from the eligible family member and payment of provisional death gratuity is made to the nominees/family members immediately after forwarding the case to the PAO.

5. Simultaneously, the action may be taken on priority basis for disbursement of regular family pension through the Bank and for payment of other entitlements of the family on death of the Government servant. ***It may be ensured that the PPO for family pension is issued and disbursement of regular family pension is commenced by the Bank not later than one month of the receipt of the claim for family pension.***

6. For facilitating expeditious disbursement of all the entitlements of the family on death of a Government servant, two separate notes- one in respect of the employees under Old Pension Scheme and the other in respect of the employees under National Pension System – are also enclosed as Annexure-I and Annexure-II, respectively.

7. All Ministries/Departments and their attached and subordinate offices will submit a monthly statement on 5th of every month to the Secretary of the Administrative Department in the following format:

Name & Designation of Government servant died since 1.1.2020	Date on which provisional family pension and provisional gratuity were sanctioned	Date on which PPO was issued	Date on which other entitlements were paid	Reasons for the delays, if any, and remedial action taken to avoid delays in future

8. A consolidated statement in respect of the Ministry/Department and its attached and subordinate offices may be sent by each Ministry/Department to this Department by 10th of each month.

(संजय शंकर)
भारत सरकार के उप सचिव
टेलीफोन-24644632

TO

1. Secretaries of All Ministries/Departments.
2. Chairman, Railway Board,
3. Secretary D/o Posts, Secretary Telecom,
4. Secretary, Ministry of Defence
5. Secretary, Department of Financial Services
6. O/o Controller General of Accounts
7. O/o Comptroller and Auditor General of India
8. CMDs of All Public Sector/Pension Disbursing Banks

Annexure- 1

ENTITLEMENTS OF FAMILY ON DEATH OF A GOVERNMENT SERVANT DURING SERVICE

(1) Entitlements of family on death of a Government servant under Old Pension Scheme

A. Family Pension :

Amount : 50% of last pay for a period of 10 years from the date following the date of death. Thereafter @ 30% of last pay.

(Enhanced family pension @50% of pay is payable for 10 years in all cases without reference to the length of service of the deceased employee, as per amended Rule 54(3))

Eligibility of family members: : Family pension will be paid to members of family in the following order:;-

Sl. No.	Eligible family member	Conditions of eligibility
1	Spouse of the deceased Government servant	For life or remarriage.
2	In the absence of spouse, unmarried dependant* son or unmarried dependant* daughter below the age of 25 years. (Eldest child shall be eligible first. Other(s) will be eligible only after elder child becomes ineligible.)	Till (i)attaining the age of 25 years or (ii) marriage or (iii) start earning livelihood, whichever is the earliest .
3	In the absence of (1) and (2) above, dependant** child suffering from a mental or physical disability	For life or till starts earning livelihood.
4	In the absence of (1), (2) and (3) above, dependant* unmarried/widowed/divorced daughter (without age limit) (Eldest daughter shall be eligible first)	Till (i)marriage/ re-marriage or (ii) starts earning livelihood, whichever is earlier
5	In the absence of (1), (2), (3) and (4) above, dependent* parents (Mother first)	For life or till start earning livelihood
6	In the absence of (1), (2), (3), (4) and (5) above, dependent** sibling suffering from a mental or physical disability	For life or till starts earning livelihood

*A child (other than a child suffering from a mental or physical disability) and parents shall be eligible, if their income from other sources is less than the minimum family pension (i.e. Rs. 9000/- p.m.) plus dearness relief thereon.

**A child or sibling suffering from a mental or physical disability shall be eligible if their overall income from other sources is less than the entitled family pension admissible on death of Government servant plus dearness relief thereon.

Documents required to be submitted by the claimant for family pension: (i) Application in Form 14, (ii) a copy of death certificate, (iii) proof of relationship, (iv) proof of date of birth, (v) copy of first page of the Pass Book, (vi) copy of PAN card. (vii) Specimen signature and (viii) PP size photographs

Action to be taken By HOO:

- Sanction provisional family pension to eligible family member immediately on receipt of claim, without waiting for forwarding of case to PAO or authorisation by PAO. (Department of Pension & Pensioners' Welfare's OM No. 1/11/2020-P&PW (E) dated 29th July, 2020)
- Separately, process the case for family pension and death gratuity in Bhavishya and forward the case to PAO in Form 18 along with other documents for further processing/authorisation. (Rule 80)
- Government dues such as HBA, licence fee, etc. are to be recovered from death gratuity.

B. Death Gratuity:

Length of qualifying service	Rate of death gratuity
(i) Less than 1 year	2 times of emoluments.
(ii) One year or more but less than 5 years	6 times of emoluments.
(iii) 5 years or more but less than 11 years	12 times of emoluments.
(iv) 11 years or more but less than 20 years	20 times of emoluments
(v) 20 years or more	Half of emoluments for every completed six-monthly period of qualifying service subject to a maximum of 33 times of emoluments.

Maximum amount of death gratuity : Rs. 20 lakh.

Eligibility:

- Gratuity is to be paid to the family member(s)/person(s) in whose favour a valid nomination exists. If there are more than one nominee, amount of gratuity shall be shared by all nominees as specified in the nomination.
- If a nominee has pre-deceased the Government servant, then the gratuity is to be paid to the alternate nominee(s), if any, mentioned in the nomination form.
- If there is no nomination or the nomination made does not subsist, the amount of gratuity is to be equally shared among spouse, son(s), unmarried daughter(s) and widowed daughter(s).
- If none of these family members is available, the amount of gratuity is to be equally divided among other family members, i.e. father, mother, married daughters, brothers below 18 years, unmarried/widowed sisters and children of a pre-deceased son.
- Succession certificate is not to be asked for unless there is no valid nomination and also none of the family members mentioned above is available.

Documents required to be submitted by the claimant for gratuity : (i) Application in Form 12, (ii) Death certificate, (iii) copy of PAN card, (iv)copy of first page of bank pass book and (v) proof of relationship.

Action By HOO:

- Process the case for death gratuity (along with family pension) in Bhavishya and forward the case to PAO in Form 18 along with other documents for further processing/authorisation.

- Sanction provisional death gratuity in accordance with Rule 80-A, after forwarding the case to PAO

C. **Cash equivalent of leave salary (Leave Encashment)**

As per Rule 39-A of CCS (Leave) Rules, 1972, cash equivalent of leave salary for earned leave not exceeding 300 days is payable to the family. If the earned leave in the credit of the deceased Government servant is less than 300 days, half pay leave is encashed to the extent the earned leave is short of 300 days.

Eligibility : One of the available family members in this order -> Spouse, eldest surviving son, eldest surviving unmarried daughter, eldest surviving widowed daughter, father/mother, eldest surviving married daughter, eldest surviving brother below the age of eighteen years, eldest surviving unmarried sister, eldest surviving widowed sister; eldest child of the eldest predeceased son.

Leave encashment is processed/sanctioned by HOO on receipt of death certificate without seeking any application for this purpose.

D. **Central Government Employees Group Insurance Scheme (CGEGIS)**

Amount : In addition to the amount standing in the Savings Fund of CGEGIS, an amount of Rs. 1,20,000, Rs. 60,000/- and Rs. 30000/- is paid to the family of the deceased employee belonging to Group A, Group B and Group C, respectively.

Eligibility of family members:

- CGEGIS amount is payable to family member(s)/person(s) in whose favour a valid nomination exists.
- In the absence of a nomination, the amount is paid to the family members eligible as per the rules applicable for payment of death gratuity.
- The claim for CGEGIS is processed/sanctioned on receipt of death certificate without seeking any application for this purpose.

E. **General Provident Fund (GPF)**

- On receipt of the death certificate, the balance in the GPF account of the deceased Government is sanctioned to the family member(s)/person(s) in whose favour a valid nomination exists. In the absence of a nomination, GPF balance is paid to the family members eligible as per GPF Rules.
- As per the Deposit Linked Insurance Scheme under Rule 33-B of the GPF Rules, in addition to the GPF balance, an additional amount equal to the average balance in the GPF account during the 3 years immediately preceding the death of the Government is also paid, subject to the conditions that the balance at the credit did not, at any time during the three years preceding the month of death, fall below the limits mentioned in Rule 33-B.
- The additional amount to be paid shall not exceed Rs. 60,000/-.
- The claims for GPF/DLIS are to be processed/sanctioned by the office on receipt of death certificate.

Annexure-2

(1) **Entitlements of family on death of a Government servant under National Pension System who had opted for benefits under Old Pension Scheme or in whose case, no option was exercised and the default option is Old Pension Scheme**

- **Family Pension :** Same as under Old Pension Scheme.

  In addition, employee's contributions and returns thereon in the NPS pension Corpus shall also be paid to the family member. HOO will start process to sanction family pension and simultaneously close PRAN under NPS and Government contribution (and returns thereon) would be transferred into the Government account. Remaining amount would be paid in lump sum to the nominee or legal heir as per PFRDA regulations.

- **Death Gratuity** : Same as under Old Pension Scheme
- **Cash equivalent of leave salary (Leave Encashment) :** Same as under Old Pension Scheme
- **Central Government Employees Group Insurance Scheme (CGEGIS) :** Same as under Old Pension Scheme

(2) **Entitlements of family on death of a Government servant under National Pension System:**

(i) **who had specifically opted for benefits under NPS based on accumulated pension corpus or**

(ii) **who had opted for Old Pension Scheme or in whose case default option is Old Pension Scheme but there is no family member eligible for family pension under Old Pension Scheme**

- **Benefits based on NPS Corpus:** Concerned office would take action to close PRAN under NPS of the deceased Government servant and grant benefits of lump sum (maximum 20% of accumulated pension wealth) and annuity from the remaining pension wealth to the eligible family member from annuity service provider registered with PFRDA, in accordance with PFRDA (Exits and Withdrawals under NPS) Regulations, 2015
- **Death Gratuity** : Same as under Old Pension Scheme
- **Cash equivalent of leave salary (Leave Encashment) :** Same as under Old Pension Scheme
- **Central Government Employees Group Insurance Scheme (CGEGIS) :** Same as under Old Pension Scheme.