794206/2021/O/o DDPC-VII

GOVERNMENT OF INDIA (भारत सरकार)
Ministry of Railways (रेल मंत्रालय)
Railway Board (रेलवे बोर्ड)

File No. PC-VII/2020/HRMS/6(Pt.) New Delhi, dated: 22.12.2020

The General Manager/CAOs(R),
All India Railways & Production Units,
(As per mailing list)

Sub: Rollout of new Modules of HRMS w.e.f. 01.01.2021

The following modules of Human Resource Management System (HRMS) were launched by CRB & CEO on 26.11.2020 for use by the employees and pensioners of Indian Railways.

1. PF Loan & Advance Module
2. Settlement Module
3. Employee Self Service (ESS)
4. Post Retirement Complimentary Pass & Widow Pass Module

2. Training for the above modules was imparted by CRIS in 24 online sessions to all the Railway Units and the relevant user guidelines for these modules have also been issued and uploaded on the website of Railway Board vide letters dated 14.12.2020.

3. Accordingly, it has been decided by the Competent Authority that **w.e.f. 1st January, 2021**, all the aforementioned modules shall become fully operational for carrying out the administrative functions regarding the said modules **exclusively** on the relevant HRMS modules in all the offices of Indian Railways.

4. In view of the above it may please be noted that w.e.f. 01.01.2021, all the applications/requests regarding issuance of Complimentary Pass/PTO for serving employees, PF Loan & Advance, Settlement and various functionalities contained in the Employee Self Service Module shall be made and processed only through the relevant module of HRMS.

5. As regards date of compulsory implementation of e-Pass Module for pensioners, Board's instructions contained in letters of even number dated 16.11.2020 and 17.11.2020 shall continue to apply.

6. This issues with the approval of Competent Authority.

(JAYA KUMAR G)
Deputy Director/ Pay Commission-VII & HRMS
Railway Board
(Ph. No: 011-47845125)

794206/2021/O/o DDPC-VII

File No. PC-VII/2020/HRMS/6(Pt.) New Delhi, dated: 22.12.2020

Copy forwarded to :-

1. PFAs All Indian Railways, PUs, NFR(Const)
2. The Principal, National Academy of Indian Railways, Vadodara.
3. The General Manager, CORE/Allahabad
4. The Director General, RDSO, Lucknow,
5. The General Manager and FA&CAO, Metro Railway
6. The CAO and PFA, COFMOW/New Delhi
7. The CAO(Const), MTP(R)/Mumbai
8. The CAO(MTP(R) Chennai
9. The Director, CAMTECH/Gwalior
10. The Director (a) IRIEEN, Nasik, (b) IRICEN, Pune (c) IRIMEE, Jamalpur (d) IRISET, Secunderabad
11. The Managing Directors RITES, IRCON, CRIS, IRFC, CONCOR, RVNL, DFCCIL, KRCL, RAILTEL Corporation.
12. The Chairman-cum-Managing Director, Konkan Railway Corporation, New Delhi.
13. The Pay & Accounts Officer, Railway Board, Rail Bhawan, New Delhi.
14. The General Secretary, IRCA/New Delhi.
15. The Commissioner, Railway Safety, Lucknow.
16. Executive Director (Finance), RDSO, Lucknow.
17. The Chairman, RCC Lok Sabha Secretariat, New Delhi.
18. The Chairman, RRT, Chennai.
19. The Chairman, RCT.
20. The Chairman RRB/Ajmer, Ahmedabad, Allahabad, Bangalore, Bhopal, Bhubaneshwar, Chandigarh, Chennai, Calcutta, Jammu, Gorakhpur, Guwahati, Malda, Mumbai, Muzaffarpur, Patna, Ranchi, Secunderabad and Trivandrum.
21. The Editor, 'Bhartiya Rail'.
22. The Editor, 'Indian Railways'.
23. The Chairman, Passenger Services Committee.
24. The Chairman, Passenger Amenities Committee.
25. The C.A.O. (A) MTP (G)/ Mumbai (B) MTP (G)/Chennai.
26. Office of the Chief Project Administrator (Telecom), Indian Railway Central Organisation for Telecom Consultancy, Shivaji Bridge, New Delhi.
27. The Chief Mining Advisor, Ministry of Railway, Dhanbad.
28. The C.A.O. (Const.), Central Railway, Mumbai.
29. The Liaison Officer, VII CPC, All Indian Railways and PUs/RDSO/Trg. Institutes Metro Railway/COFMOW/CORE/RSC etc.
30. The Director (Movement) Railways/Calcutta.
31. General Manager/HRMS/CRIS

22/12/20

(Jaya Kumar G)
Deputy Director, Pay Commission-VII
Railway Board

File No. PC-VII/2020/HRMS/6(Pt.) New Delhi, dated: 22.12.2020

Copy forwarded to:-

1. The General Secretary, AIRF, Room No. 253, Rail Bhawan
2. The General Secretary, NFIR, Room No. 256 E, Rail Bhawan
3. Copy to all members of the National Council, Departmental Council and Secretary Staff Side, National Council, 13-C, Ferozshah Road, New Delhi

4. The Secretary General, Federation of Railway Officers' Association.
5. All India SC/ST Railway Employee's Association, Room No. 7, Rail Bhawan.
6. All India O.B.C. Railway Employee's Federation, Room No. 48, Rail Bhawan
7. The Secretary General, AIRPFA, Room No. 256-D, Rail Bhawan.
8. The Secretary General, Indian Railway Promotee Officers Federation
9. The Secretary, Railway Board Secretariat Service, Group 'A' Officers Association, Room No. 402, Rail Bhawan.
10. The Secretary, RBSS Group 'B' Officers Association.
11. The Secretary, Railway Board Ministerial Staff Association.
12. The Secretary, Non-Ministerial Staff Association (Railway Board).

For Secretary, Railway Board

Copy to:-

PSOs/Sr.PPSs/PPSs/PSs/PAs to:-
MR, MSR(S), MSR(G), CRB & CEO, Member (Finance), Member (Infrastructure), Member (Traction & Rolling Stock), Member (Operations & Business Development), Secretary/RB, DG/HR, DG/RHS, DG/RPF, All Additional Members/ Advisors/ Executive Directors/Joint Secretaries.

Cash - I, II, & III, Budget, E(P&A) I & II, E(G), E(NG) I & II, PC – III, PC-IV, PC-V, PC-VI, E(LR) I & II, F(E) - I, II & III, F(E) Special, Security (E), Accounts III, ERB - I, II, III, IV, V & VI, G(Pass), G(Acc), RB(Welfare), E(SCT) I & II, E(O) I, II III & III(CC), E(GR) I & II, E(GP), E(GC), PR, branches of Railway Board.

भारत सरकार/GOVERNMENT OF INDIA
रेल मंत्रालय/MINISTRY OF RAILWAYS
(रेलवे बोर्ड/RAILWAY BOARD)

फाइल सं. पीसी-VII/2020/एचआरएमएस/6 (पार्ट) **नई दिल्ली, दिनांक: 22.12.2020**

महाप्रबंधक/मुख्य प्रशासनिक अधिकारी (रेलें),
सभी भारतीय रेलें एवं उत्पादन इकाइयां,
(डाक सूची के अनुसार)

विषय: 01.01.2021 से एचआरएमएस के नए मॉड्यूलों का क्रियान्वयन

अध्यक्ष रेलवे बोर्ड एवं मुख्य कार्यकारी अधिकारी द्वारा 26.11.2020 को भारतीय रेल के कर्मचारियों और पेंशनभोगियों के उपयोग के लिए मानव संसाधन प्रबंधन प्रणाली (एचआरएमएस) के निम्नलिखित मॉड्यूल लॉच किए गए थे।

1. भविष्य निधि ऋण एवं अग्रिम मॉड्यूल
2. परिनिर्धारण (सैटलमेंट) मॉड्यूल
3. कर्मचारी स्वयं सेवा (ईएसएस)
4. सेवोत्तर मानार्थ पास एवं विधवा पास मॉड्यूल

2. क्रिस द्वारा उक्त मॉड्यूलों के लिए सभी रेल इकाइयों को 24 ऑनलाइन सत्रों में प्रशिक्षण दिया गया था और दिनांक 14.12.2020 के पत्रों के तहत इन मॉड्यूलों के संगत उपयोगकर्ता दिशानिर्देश भी जारी किए गए थे और इन्हें रेलवे बोर्ड की वेबसाइट पर अपलोड किया गया था।

3. तदनुसार, सक्षम प्राधिकारी द्वारा यह विनिश्चय किया गया है कि 1 जनवरी 2021 से भारतीय रेल के सभी कार्यालयों में संगत एचआरएमएस मॉड्यूल पर विशेष रूप से उक्त मॉड्यूलों से संबंधित प्रशासनिक कार्य करने के लिए उक्त उल्लिखित सभी मॉड्यूल पूरी तरह से क्रियाशील होंगे।

4. उक्त के मद्देनजर कृपया यह नोट किया जाए कि 01.01.2021 से कार्यरत कर्मचारियों के लिए मानार्थ पास/पीटीओ जारी करने, भविष्य निधि ऋण एवं अग्रिम, परिनिर्धारण से संबंधित सभी आवेदनों/अनुरोधों और कर्मचारी स्वयं सेवा मॉड्यूल में अंतर्विष्ट विभिन्न कार्यों को केवल एचआरएमएस के संगत मॉड्यूल के माध्यम से ही पूरा किया जाएगा।

5. पेंशनभोगियों के लिए ई-पास मॉड्यूल के अनिवार्य कार्यान्वयन की तारीख के संबंध में, बोर्ड के दिनांक 16.11.2020 और 17.11.2020 के समसंख्यक पत्रों में अंतर्विष्ट अनुदेश लागू होंगे।

6. इसे सक्षम प्राधिकारी के अनुमोदन से जारी किया जा रहा है।

(जया कुमार जी)
उप निदेशक/वेतन आयोग-VII एवं एचआरएमएस
रेलवे बोर्ड
(फोन नंबर: 011-47845125