GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)

GST Circular No. 51 /2017
RBA Circular No. 120 /2017

No: 2017/ACII//1/6(CRIS) Dated: 28-08-2017

General Managers,
All Indian Railways and PUs

Sub: GST related data entry and modification of data

1) CRIS has generated MIS Reports on the manual transactions that were uploaded on to the CRIS Utility for GST purposes. Zone-wise, transaction wise MIS reports have been provided for all GST data relating to manual transactions, related to receipts, captured through online utility. The GST invoiced total number of transactions is enclosed at Annexure A. These are available at: www.gst.indiarail.gov.in. The reports can be viewed either as unit wise, department wise, user wise, and date wise in a summary format as well as individual invoice wise transaction details in excel format. These reports can be downloaded, saved and printed by the users.

2) **GSTIN** wise transaction count is placed at Ann. A. Some of the transactions have several data entry/capture errors. These will need to be corrected IMMEDIATELY, to enable Railways to generate the transaction wise GSTR1 Report.

3) **Modification of GST data relating to manual receipt transactions entered in GST online before transfer from CRIS to NSDL:** Provision of modification, before the data is transferred by CRIS to NSDL, is to be made as below:

a) Based on the MIS reports, Railways can identify invoice wise transactions which need modification;
b) Modification will be permitted through **'Modification' button** on the GST utility by using the same user ID and password, through which data required to be modified was entered;
c) Once invoice no and date of invoice is entered by valid user, data will be auto populated for that invoice;
d) All data can be modified except the invoice number, taxable value, and tax amount entered on the utility. In the event that any transaction has a data entry error related to these fields, matter must be brought to notice of FA&CAO for corrective action, in consultation with CRIS.
e) Modification will be permitted only once, for the purpose of easy audit trail;
f) The GST cells on each Zonal Railway may kindly ensure that each tax related transaction is corrected and confirmed by responsible persons so that there are no errors in GST Tax Liability of IR.

4) **Timeline for modification of data:**

i. **For the month of July 2017:**
New entries and Modification entries on the online utility for the month of July 2017 will be permitted till **31st August 2017 till 16.00 hrs;**

ii. **For the month of August 2017:**
New entries and Modification entries on the online utility for the month of August 2017 will be permitted till **2nd September 2017 till 16.00 hrs;**

iii. **For the month of September 2017:**
New entries and Modification entries for the month of September 2017 onwards on the online will be as under:

For data entered	Data modification window	Transfer of data from CRIS to GSP
Between 1st & 10th of the month	Till 15th of same month	On 16th of same month
Between 11th & 20th of the month	Till 25th of same month	On 26th of same month
Between 21st & last day of month	Till 5th of next month	On 6th of next month

CRIS has also prepared a GST User Manual to facilitate modifications.

Appropriate directions to all concerned Departments for undertaking timely correction in GST data may kindly be issued for strict compliance.

(Anjali Goyal)
Adviser/Accounts
Railway Board

Encl.: As above.

Copy to :

1) FA&CAOs of all Zonal Railways and Production Units.
2) EDs of ED level Empowered Committee of GST
3) Directors of GST Cell of Railway Board.
4) PSOs of all Board Members of Railway Board.

ANNEXURE "A"			
Sr. No.	Railway GSTIN	B2B Data	B2C Data
1	01AAAGM0289C1ZX	2	34
2	02AAAGM0289C1ZV	3	0
3	03AAAGM0289C1ZT	297	759
4	04AAAGM0289C1ZR	80	13
5	05AAAGM0289C1ZP	149	1156
6	06AAAGM0289C1ZN	1171	2785
7	07AAAGM0289C1ZL	1547	2702
8	08AAAGM0289C1ZJ	2704	10949
9	09AAAGM0289C1ZH	2308	20624
10	10AAAGM0289C1ZY	326	10845
11	11AAAGM0289C1ZW	1	0
12	12AAAGM0289C1ZU	5	20
13	13AAAGM0289C1ZS	2	89
14	14AAAGM0289C1ZQ	0	2
15	16AAAGM0289C1ZM	4	17
16	17AAAGM0289C1ZK	1	60
17	18AAAGM0289C1ZI	361	1278
18	19AAAGM0289C1ZG	1762	12472
19	20AAAGM0289C1ZX	258	4286
20	21AAAGM0289C1ZV	321	3804
21	22AAAGM0289C1ZT	387	6330
22	23AAAGM0289C1ZR	2210	17511
23	24AAAGM0289C1ZP	1470	11576
24	25AAAGM0289C1ZN	2	1
25	26AAAGM0289C1ZL	0	1
26	27AAAGM0289C2ZI	727	21819
27	29AAAGM0289C1ZF	1471	10089
28	30AAAGM0289C1ZW	50	82
29	32AAAGM0289C1ZS	504	7396
30	33AAAGM0289C1ZQ	3211	30358
31	34AAAGM0289C1ZO	24	702
32	35AAAGM0289C1ZM	0	3
33	36AAAGM0289C1ZK	111	5814
34	37AAAGM0289C1ZI	257	21106
	TOTAL	**21726**	**204683**