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Government of India
Ministry of Railways
(Railway Board)

RBA No. 51 /2008

No.2004/C-II/21/1 (Vol.II)

New Delhi, dated 31 .10.08

FA&CAOs,
All Indian Railways and PUs etc.

Sub: Operationalisation of New Pension Scheme.

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Please refer Board's letter dated 23.6.08 wherein detailed procedural instructions were issued regarding registration of the PrAO / PAO and transfer of legacy data to NSDL.

Some of Railways have already completed the above phase of work and NSDL has despatched the details for DDO Registration no. and PRANs for the subscribers to the registered PAOs. NSDL has also issued I-Pin to access CRA website (for uploading of data) along with the registration details. References are being received from these railways for transfer of the funds and subscriber data from September 2008 onwards.

The matter has been examined in consultation with NSDL and following guidelines are issued for strict compliance by Railways which have already completed first phase of work:

- The PAOs shall login to the NPSCAN website (www.npscan-cra.com) using the I-Pin allotted by NSDL to upload the SCF file in the prescribed format (available on website-www.npscra.nsdl.co.in). Before uploading, each PAO will ensure that the SCF figure arrived at tallies with the amount to be remitted to the trustee bank.
- A system generated acknowledgement (Contribution Submission Form–CSF) would be available for record of PAO after successful upload of the SCF. Each PAO shall submit the CSF along with the funds to the remitting bank.
- After upload of data to the CRA website, each PAO shall remit the NPS wealth (both Employees and Government contribution) to the trustee bank- Bank of India (A/c no.60161011000285 3) by RTGS/NEFT. In case RTGS/ e-payment facility does not exist at that location, an account payee government cheque may be issued.
- In case of electronic transfer, PAO should intimate the remitting bank the details regarding PAO Registration Number and Transaction id should be quoted in field 7495 (Sender to receiver information, line No.4) of RTGS Message or in Field 7002 (Origination of remittance) of NEFT Message. The same message is also displayed in point no. 3 at the bottom of CSF.
- The intimation of transfer of funds to trustee bank and uploading of data shall be invariably sent to FA&CAO by each PAO for information and MIS purpose.

The Railways which have not yet completed first phase of work may immediately complete the same.

Further, NSDL has also advised that they have received queries from some of the Railways about the deadline of sending the physical forms for subscriber registration and submission of second tranche of data. NSDL has already clarified these railways that the second tranche of data and the physical registration forms should be sent only after Department of Expenditure, Government of India issues a notification, which is expected shortly. Moreover, the physical forms should be sent to the nearby CRA Facilitation Centre (CRA-FC). Action may be taken accordingly.

Kindly acknowledge receipt and ensure compliance.

(S.N.Mathur)
Director Finance (CCA)
Railway Board

Copy for information to Sh.Amit Sinha, Sr.Vice President,NSDL,Trade World, 4th Floor, A Wing, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel (West), Mumbai.