Government of India
Ministry of Railways
(Railway Board)

RBA No. 84/2008

No. 2004/ ACII/ 21/ 1 (Vol.II)

New Delhi , dated 23.6.2008

FA&CAOs/ CPOs,
All Zonal Railways/PUs.

Sub: Operationalisation of New Pension Scheme.

***

Please connect Board's letter of no. dated 7.5.08 regarding operational modalities of New Pension scheme. The matter was discussed further with National Securities and Depository Limited (NSDL), the Central Record Keeping Agency for NPS. The scheme for registration is required to be partially modified as under:

1. Registration process: Registration process will comprise of the following stages:

Stage 1: In stage one, the Railways are required to register Principal Accounts Offices (FA&CAOs in case of Railway) as per registration form enclosed (Ann.1). The guidelines for filling up the form are as under:

- S.No.1-Pr.A.O AIN: The field is optional.
- S.No.2-Existing Pr.A.O. code: Principal Accounts office code shall be as per the instructions issued vide letter dated 7.5.08.
- S.No.3- Pr.A.O.type: The box provided for Railway shall be tick marked.
- S.No 4- Name of Pr.A.O: FA&CAO's designation shall be indicated.
- S.No.5- Complete postal address of FA&CAO along with phone and fax no. shall be indicated.
- S.No.6- Official email ID: Official e-mail ID of FA&CAO at Government of India site shall be indicated, e-mail ID on Non Government site will not be accepted.
- S.No.7- Authorized contact person's designation: The designation of Dy.FA&CAO/G or Dy. FA&CAO in charge of NPS will be mentioned.
- S.No.8- No. of PAOs attached: No. of Associate Accounts Offices of the Railway will be mentioned. It may be ensured that all existing Accounts Offices of the Railway are included. A list of all such accounts offices giving details of PAO code, PAO designation and Ministry shall be invariably enclosed with the registration form.
- S.No.9- Name of the "respective railway/Ministry of Railways" shall be mentioned.
- The form shall be signed by the signatory authority as mentioned in S.No.7 with official stamp at relevant space provided in the registration form.
- The form shall be submitted to NSDL along with requisite enclosures by **24.6.08** positively by speed post/ through special messenger. NSDL will allot unique Principal Accounts Officer registration number to Pr.A.O. after registration within two days of receipt of the registration form by post and through e-mail.

Stage 2: In stage two the Railways shall register Pay and Accounts Offices, (Associate Accounts offices on Railways) as per registration forms enclosed (Ann.2). The guidelines for filling up the form are as under:

- S.No.1- PAO/AIN: This field is optional.
- S.No.2- PAO type: The box provided for Railway shall be ticked.
- S.No.3- PAO office name: The designation of both Associate Accounts Office viz Sr.DFM/ DFM/ WAO/ Sr.AFA etc. for SCF upload and the designation of Sr.DPO , Dy. CPO, etc. for administrative upload shall be filled in the field as under:

- Row 1: 1- SR DFM/ DFM etc-SCF.
- Row 2: 2- Sr.DPO/ Dy. CPO etc-ADMIN.
- Personnel Office shall be the nodal administrative office for all bill drawing units i.e., Personnel, Executives, Security etc. except Accounts for which PAO shall be nodal office also for administrative upload.

- S.No.4- PAO address: This shall contain complete postal address of along with phone no. of Sr.DPO/ Dy. CPO etc.
- S.No.5- Official ID: This field shall contain Official e-mail ID of SR DFM/ Sr AFA etc. Official email ID at Government of India site may be advised. E-mail ID on Non Government site shall not be accepted.
- S.No.6- Authorised contact person's designation: Designation of concerned Sr.DFM/ Sr.AFA etc shall be mentioned.
- S.No.7- Name of department served by PAO: Name of the Railway shall be indicated.
- S.No.8A- Name of Ministry: The name of Ministry of Railways shall be mentioned.
- 8B- Code no. allotted by Railway to PAO as per instructions contained in Board's letter dated 7.5.08 shall be mentioned.
- 8C- Pr. AO registration No.: Pr.AO's registration no. allotted by NSDL shall be indicated.
- Application form shall be signed by authorized signatory of PAO and countersigned by authorized signatory of Pr.A.O i.e FA&CAO on Railways.
- The form shall be submitted to NSDL along with requisite enclosures by **10.7.08** positively by speed post/ through special messenger through Pr.A.O.
- NSDL shall allot a unique PAO registration no. to each PAO after registration within two days of receipt of the registration form by post and through e-mail.

2.Transfer of legacy data:

- After completion of Stage 1 and 2, Railway shall transfer legacy data to NSDL (as per format prescribed in Table I enclosed with Board's letter dated 7.5.08; Mapping between drawing office and PAO (Table -II) and registration of drawing office (Table -IV) to NSDL in soft form by CD/ floppy.
- The data should be transferred centrally by Pr.A.O. after consolidating the data received from all PAOs.
- The data as mentioned in these tables shall be provided in ('^') separated .txt file.

The guidelines for filling up these tables are as under:

- Table I- Legacy data: The table is self explanatory. As regard DDO code, the numeric code may be allotted to each drawing office by the Railway in terms of instructions contained in Board's letter dated 7.5.08. The covering letter forwarding the legacy data shall accompany PAO Contribution Control Sheet (Ann.3). Based on the above, PRAN no. shall be allotted to each subscriber by NSDL and communicated to nodal administrative office.
- Table II- Mapping between drawing office and PAO: The fields are self explanatory and may be filled up as per instructions contained in Board's letter dated 7.5.08.
- Table IV- The fields are self explanatory and may be filled up as per instructions contained in Board's letter dated 7.5.08. However, filling up of the details of drawing office, email address (S.No.8) and TAN (S.No. 9) is not mandatory. However E-mail address wherever available may be given.
- All three mandatory tables are required for any set of data and these tables should be provided in separate text files.
- However, there is no need of submission of Table III, V and VI.
- Legacy data (Table I along with table II and IV shall be sent to NSDL in two tranches: Ist one consisting of data till March 2008 (for salary drawn till Feb/ 08)

and next containing data from April/08 upto Sep/08 (for salary drawn till Aug/ 08) **by 31.7.2008 and 30.9.2008 respectively** in soft form i.e. CD / Floppy only.

- The data and funds transferred should exactly match and difference, if any, will result in rejection of the file. In such an eventuality, if funds transferred fall short of data, a cheque for balance amount be deposited immediately and reconciled data sent to NSDL. In reverse case, the excess amount paid may be adjusted in subsequent month's funds transfer and reconciled data be sent to NSDL. In case of excess amount paid, the Ist tranch of legacy data shall have to be sent to NSDL after such adjustment.
- After completion of transfer process, the nodal administrative offices shall arrange to get the Subscriber registration forms (Ann.4), except Section-D i.e., Subscriber Scheme Details, filled up by subscribers and send the same to NSDL in one lot **by 31.10.08**.

For any clarifications, officers of Accounts and Personnel Department be advised to contact Shri S.N. Mathur, DF/CCA, Ph. 011-23382424.

Separate instructions shall be issued for data flow after registration and transfer of legacy data.

Please acknowledge receipt and ensure compliance.

DA: As above

(D.M.Gautam)
Executive Director (Accounts)
Railway Board

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Annexure N1

CENTRAL RECORDKEEPING AGENCY

PRINCIPAL ACCOUNTS OFFICE REGISTRATION FORM

(To avoid mistake(s), please read the accompanying instructions carefully before filling up the form)

This form is to be used for the purpose of registration of Principal Accounts Office (Pr.AO) and equivalent entities in Central Civil Ministries / Railway / Post / Telecom / Civil Defence.

Pr.AO Registration Number :
(To be allotted by CRA)

We are pleased to inform you that our Principal Accounts Office has decided to join the New Pension System. The details required for registration in the CRA system are provided below:

1. Pr.AO AIN (Optional): (Refer to instruction No.5)

2. Principal Accounts Office Type*: (Please Tick)

Civil Postal Telecom Railways Civil Defence

3. Existing Principal Accounts Office Code*: (Allotted by CGA/Respective Accounting Formations)

4. Name of the Principal Accounts Office*

5. Principal Accounts office Address*:

Flat/Unit No, Block no. *

Name of Premise/Building/Village

Area/Locality/Taluka

District/Town/City *

State / Union Territory *

Country *

Pin Code *

Phone No. * (STD code) (Phone No.)

Alternate Phone No:

Fax No:

6. Official Email ID* (Refer to instruction No.6)

7. Authorised contact person's Designation *:

8. No. of PAOs attached*:
(Refer to instruction No. 7 and 10)

Principal accounts office stamp
& signature of authorised signatory

9. Ministries being currently served by Pr.AO*(Refer to instruction No. 8):

i)

ii)

iii)

iv)

v)

I/We hereby agree and declare that the information provided in the application, is complete and true.

I/We understand that there would be PFRDA approved ***Terms and Conditions*** on the CRA website ***governing Nodal Office's use of I-Pin (to view and transact online) to access CRA / NPSCAN***. I/We agree to be bound by the said terms and conditions and understand that CRA may, as approved by PFRDA, amend any of the services completely or partially without any new Declaration/Undertaking being signed.

	Signature of Authorised Signatory
Principal Accounts Office Stamp	**Name:** _____ **Place:** _____ **Designation:** _____ **Date:** _____

(To be filled at CRA)	**Received on** _____ **Name of the officer:** _____ **Signature of the officer:** _____
CRA Stamp	

Instructions for filling the form:

1. The form is to be submitted to the address – Central Recordkeeping Agency, National Securities Depository Limited, 4th Floor, 'A' Wing, Trade World, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel (W), Mumbai - 400 013.
2. Form to be filled legibly in BLOCK LETTERS and in BLACK INK only.
3. The form should be filled up completely. **Details marked with (*) are mandatory fields.**
4. Each box, wherever provided, should contain only one character (alphabet/number/punctuation mark) leaving a blank box after each word.
5. AIN is Account Office Identification Number allotted by Income Tax Department.
6. Email ID should be official Email ID of the Principal Accounts Office at any of Government of India or similar website & not of any individual person or non government website like yahoo.com and rediffmail.com.
7. **Kindly mention the total number of PAOs attached to the Principal Accounts Office and also attach the list of PAOs on official stationary giving details of PAO Code, PAO Name and Ministry name of the PAO.**
8. **In case of additional ministries, please provide an annexure to the form mentioning the details of the additional ministries.**
9. The application form in the format prescribed by PFRDA (Pension Fund Regulatory & Development Authority) can be freely downloaded from the CRA website **(http://www.npscra.nsdl.co.in).**
10. **If you function as PrAO cum PAO, kindly submit Form N2 (PAO registration form) also for registration as a PAO.**
11. For more information contact CRA at 022-24994200 or write to CRA at Central Recordkeeping Agency, National Securities Depository Limited, 4th Floor, 'A' Wing, Trade World, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel (W), Mumbai - 400 013.

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Annexure N2

CENTRAL RECORDKEEPING AGENCY

PAO/CDDO REGISTRATION FORM

(To avoid mistake(s), please read the accompanying instructions carefully before filling up the form)

This form is to be used for the purpose of registration of Pay and Accounts Office (PAO) or Cheque Drawing and Disbursing Officer (CDDO) or equivalent entities in Central Civil Ministries / Railways/Post / Telecom /Civil Defence.

PAO/CDDO Registration Number :
(To be allotted by CRA)

We are pleased to inform you that our Pay and Accounts Office / Cheque Drawing and Disbursing Officer has decided to join the New Pension System. The details required for registration in the CRA system are provided below:

1. PAO/ CDDO AIN **(Optional)**: **(Refer instruction no. 4)**

2. PAO/CDDO Type*: Civil Postal Telecom Railways Civil Defence
(Please Tick √)

3. Name of the PAO/CDDO Office*:

4. PAO/CDDO Address*:
Flat/Unit No, Block no.*
Name of Premise/Building/Village
Area/Locality/Taluka
District/Town/City*
State / Union Territory*
Country*
Pin Code*
Phone No.*: (STD code) (Phone No.)
Alternate Phone Number:
Fax Number:

5. Official Email ID*: (Refer instruction no.5)

6. Authorised contact person's Designation*:

7. Name of the Departments currently served by the PAO/CDDO*: (Refer instruction no.6)
i)
ii)
iii)
iv)

PAO/CDDO stamp & Signature of Authorised signatory

v)

8. (a) Name of the Ministry*: (Refer to instruction no. 7)

(b) Existing PAO/CDDO code*: (Refer instruction no. 8)

(c) Pr.AO Registration Number*: (Refer instruction no. 9)

I/We hereby agree and declare that the information provided in the application, is complete and true.

I / We understand that there would be PFRDA approved ***Terms and Conditions*** on the CRA website ***governing Nodal Office's use of I-Pin (to view and transact online) & T-pin to access CRA / NPSCAN.*** I /We agree to be bound by the said terms and conditions and understand that CRA may, as approved by PFRDA, amend any of the services completely or partially without any new Declaration/Undertaking being signed.

PAO/CDDO Stamp	**Signature of Authorised signatory of PAO/CDDO** Name: _____ Place: _____ Designation: _____ Date: _____
Pr.AO Stamp Pr.AO Reg. No. (Allotted by CRA) (Refer instruction no.10)	**Signature of Authorised signatory of Pr.AO** Name: _____ Place: _____ Designation: _____ Date: _____
CRA Stamp	Received on : _____ Name of the officer : _____ Signature of the officer : _____

Instructions for filling the form:

1. The form is to be submitted to the address - Central Recordkeeping Agency, National Securities Depository Limited, 4th Floor, 'A' Wing, Trade World, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel (W), Mumbai - 400 013.
2. Form to be filled legibly in BLOCK LETTERS and in BLACK INK only.
3. Each box, wherever provided, should contain only one character (alphabet/number/punctuation mark) leaving a blank box after each word. Details marked with (*) are mandatory fields.
4. AIN is the Account Identification Number allotted by Income Tax Department.
5. Email ID should be the official Email ID of the PAO/CDDO at any of Government of India or similar websites & not of any individual person or non government websites like yahoo.com and rediffmail.com.
6. In case of additional departments, please provide an annexure to the form mentioning the details of the additional departments.
7. Kindly mention the administrative ministry under which PAO/CDDO office is functioning.
8. Kindly mention the PAO/CDDO code allotted by CGA (Controller General of Accounts) or Respective accounting formations.
9. Kindly mention Pr.AO Reg. No. allotted by CRA to the Principal Accounts Office.
10. Form has to be duly authorised by Pr.AO registered at CRA. Till it has been registered, it shall retain the forms.
11. The application form in the format prescribed by PFRDA (Pension Fund Regulatory & Development Authority) can be freely downloaded from the CRA website (http://www.npscra.nsdl.co.in).
12. If you function as PAO/CDDO cum DDO, kindly submit Form N3 (DDO registration form) also for registration as a DDO.
13. For more information contact CRA at 022-24994200 or write to CRA at Central Recordkeeping Agency, National Securities Depository Limited, 4th Floor, 'A' Wing, Trade World, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel (W), Mumbai - 400 013.

Formati

CONTRIBUTION CONTROL SHEET FOR PAO

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A. PAO DETAILS

Sr No	Descriptions	Remarks
1	PAO Name	
2	PAO Address	
3	PAO Code	
4	Contact Person Telephone no.	
5	PrAO Code	

B. File Details

Sr No	Descriptions	Remarks
1	Contribution details pertaining to the period	
2	Total number of employees for which data has been provided	
3	Sum of employees' contribution	
4	Sum of Government's contribution	
5	Total contribution	

C. Funds Transfer Details

Sr No	Descriptions	Remarks
1	Amount transferred to Trustee Bank	
2	Date of Transfer	
3	Mode of transfer (cheque/RTGS/NEFT)	
4	Cheque no.(if applicable)	
5	UTR details with name of the sender bank (in case of RTGS/NEFT, if applicable)	
6	If funds transfer is a part of the consolidated funds transfer from another entity, details of the same	

Signature
Name and designation of the authorized signatory **Office Seal:**

Validations:

- ✓ File should be readable
- ✓ File should be a carat ('^') separated text file in the PFRDA prescribed format.
- ✓ The CD should contain all the information with respect to legacy data as per the format provided PFRDA.
- ✓ Individual Employee Contribution should be equal to Government Contribution.
- ✓ Amount transferred should be equal to the Total Contribution.
- ✓ File details provided in control sheet should match with the actual files in the CD
- ✓ In case of rectification of any data in a file, the complete file incorporating the rectification is required to be provided.

Ann. 4

Application for Allotment of Permanent Retirement Account Number (PRAN)

(To avoid mistake(s), please follow the accompanying instructions and examples carefully before filling up the form)

To affix recent Coloured photograph (3.5 cm × 2.5 cm)

Acknowledgement No.
(To be filled by FC)

Permanent Retirement Account Number :
(To be filled by FC after PRAN generation)

Sir/Madam,

I hereby request that a permanent retirement account number be allotted to me.

I give below necessary particulars :

Signature/Left Thumb Impression of Subscriber in black ink

Section A - Subscribers Personal Details (* Indicates Mandatory Field)

1. Full Name (Full expanded name: initials are not permitted)
Please Tick as applicable, Shri Smt . Kumari
First Name *

Middle Name

Last Name

2. Gender * Please Tick as applicable, Male Female

3. Date of Birth *

D D M M Y Y Y Y (Date of Birth to be Certified by DDO)

4. PAN

5. Father's Full Name:
First Name *

Middle Name

Last Name

6. Present Address:
Flat/Unit No, Block no. *

Name of Premise/Building/Village

Area/Locality/Taluka

District/Town/City *

State / Union Territory *

Country *

Pin Code *

7. Permanent Address: If same as above, Please Tick else,
Flat/Unit No, Block no. *

Name of Premise/Building/Village

Area/Locality/Taluka

District/Town/City *

State / Union Territory *

Country *

Pin Code *

8. Phone No.
STD Code Phone No.

9. Mobile No.

10. Email ID

11. Subscribers Bank Details: Please refer instruction no. f (4) Savings A/c Current A/c

Bank A/c Number

Bank Name

Bank Branch

Bank Address

Pin Code

Bank MICR Code (Wherever applicable)

12. Value Added Services: i) SMS Alert Yes No

ii) Email Alert: Yes No

I _____ , the applicant, do hereby declare that what is stated above is true to the best of my information & belief.

Date :

D D M M Y Y Y Y

Signature/Left Thumb Impression of Subscriber

Section B - Subscribers Employment Details to be filled and attested by DDO (All Details are Mandatory)

1. Date of Joining

D D M M Y Y Y Y

2. Date of Retirement

D D M M Y Y Y Y

3. PPAN (Please refer to instructions No.5.)

4. Group of the Employee (Please Tick) Group A Group B Group C Group D

5. Office

6. Department

7. Ministry

8. DDO Registration Number

9. PAO/CDDO Registration Number

(Please refer to instructions No.6.)

10. Basic Salary

11. Pay Scale

Certified that the above declaration has been signed / thumb impressed before me by _____ after he / she has read the entries / entries have been read over to him / her by me and got confirmed by him / her. Also certified that the date of birth and employment details is as per employee records available with the Department.

Rubber Stamp of the DDO

Signature of the Authorised Person

Designation of the Authorised Person : _____

Name of the DDO _____

Date :

D D M M Y Y Y Y

Department / Ministry _____

Annexure SA

Section C - Subscriber's Nomination Details (* Indicates Mandatory Field for nominee)

1. Name of the Nominee *:

1st Nominee	2nd Nominee	3rd Nominee
First Name *	First Name *	First Name *
Middle Name	Middle Name	Middle Name
Last Name	Last Name	Last Name

2. Date of Birth (In case of a minor)*:

1st Nominee	2nd Nominee	3rd Nominee

3. Relationship with the Nominee*:

1st Nominee	2nd Nominee	3rd Nominee

4. Percentage Share *:

1st Nominee	2nd Nominee	3rd Nominee
%	%	%

5. Nominee's Guardian Details (in case of a minor)*:

1st Nominee's Guardian Details	2nd Nominee's Guardian Details	3rd Nominee's Guardian Details
First Name *	First Name *	First Name *
Middle Name	Middle Name	Middle Name
Last Name	Last Name	Last Name

6. Conditions rendering nomination invalid:

1st Nominee	2nd Nominee	3rd Nominee

Section D - Subscriber Scheme Details

1st Scheme	2nd Scheme	3rd Scheme
Pension Fund Managers Name/Code	Pension Fund Managers Name/Code	Pension Fund Managers Name/Code
Scheme ID No./Name	Scheme ID No./Name	Scheme ID No./Name
Percentage Share %	Percentage Share %	Percentage Share %

Section E - Declaration

I understand that there would be PFRDA approved ***Terms and Conditions*** for Subscribers on the CRA website ***governing I-Pin (to access CRA / NPSCAN and view details) & T-pin***. I agree to be bound by the said terms and conditions and understand that CRA may, as approved by PFRDA, amend any of the services completely or partially without any new Declaration/Undertaking being signed.

I _____, the applicant, do hereby declare that what is stated above is true to the best of my information & belief.

Date : D D M M Y Y Y Y

Signature/Left Thumb Impression of Subscriber

INSTRUCTIONS FOR FILLING PRAN FORM

a) Form to be filled legibly in BLOCK LETTERS and in BLACK INK only.
b) **Details Marked with (*) are the mandatory fields.**
c) Each box, wherever provided, should contain only one character (alphabet/number/punctuation mark) leaving a blank box after each word.
d) 'Individual' Subscriber should affix a recent colour photograph (size 3.5 cm x 2.5 cm) in the space provided on the form. The photograph should not be stapled or clipped to the form. (The clarity of image on PRAN card will depend on the quality and clarity of photograph affixed on the form.)
e) Signature /Left thumb impression should only be within the box provided in the form. The signature should not be on the photograph. If there is any mark on the photograph such that it hinders the clear visibility of the face of the Subscriber, the application will not be accepted.
f) Thumb impression, if used, should be attested by a Magistrate or a Notary Public or a Gazetted Officer under official seal and stamp.

Sr. No.	Item No	Item Details	Guidelines for Filling the Form
Section A - Subscribers Personal Details			
1	3.	Date of Birth	All Dates Should be in "DDMMYYYY" Format
2	6.	Present Address	All future communications will be sent to present address.
3	8, 9, 10	Phone No., Mobile No, & Email ID	It is advisable to mention either "Telephone number" or "Mobile number" or "Email id" so that Subscriber can be contacted in future for any discrepancy.
4	11	Subscriber's Bank Details	If Subscribers mentions any of the bank details, except MICR Code all the bank details will be mandatory.
Section B - Subscribers Employment Details			
It is mandatory to fill the Subscriber's Employment details in the application. The employment details should be filled by the respective DDO of the Subscriber and should be verified by the Authorised Signatory. DDO should ratify Overwriting / Striking off of any of the employment details.			
5	3.	PPAN	Kindly provide the PPAN (Permanent Pension Account Number), if it has been allotted to the subscriber by the concerned PAO.
6	8 & 9	PAO/CDDO Reg. No. & DDO Reg. No.	PAO/CDDO Reg. No. and DDO Reg. No. is the unique Registration number allotted by Central Recordkeeping Agency.
Section C - Subscriber's Nomination Details			
7	4.	Percentage Share	Subscriber can nominate maximum of three nominees. Subscriber can not fill the same nominee details more than once. Percentage share value for all the nominees must be integer. Fractional value will not be accepted. Sum of percentage share across all the nominees must be equal to 100. If sum of percentage is not equal to 100, entire nomination will be rejected.
8	5.	Nominee's Guardian Details	If a nominee is a minor, then nominee's guardian details will be mandatory.
Section D - Subscriber scheme details			
If the Subscriber is unable to mention the Scheme details i.e. PFM Name, Scheme Name & Percentage Allocation he can contact the nearest Facilitation Centre (FC) for information or the Subscriber can also search for the scheme details on http://www.npscra.nsdl.co.in			
9	Scheme		Subscriber can select maximum three schemes. Details of the schemes are available on http://www.npscra.nsdl.co.in Subscriber can not fill the same scheme details more than once. If a scheme name is filled in the form for scheme setup there must be a PFM name and percentage contribution filled for that scheme. If the Scheme details are not filled, default scheme as approved by PFRDA will be applicable.
10	Percentage Share		Scheme Contribution Value will be in terms of percentage. It cannot be in terms of amount. Percentage contribution value for all the schemes must be integer. Fractional value will not be accepted. If the sum of contributions (in percentage) across all the schemes is not equal to 100, the balance will be allotted to the default scheme approved by PFRDA.

GENERAL INFORMATION FOR PRAN SUBSCRIBERS

a) Subscribers can obtain the application form for PRAN in the format prescribed by PFRDA (Pension Fund Regulatory & Development Authority) from DDO or can freely download from the CRA website (http://www.npscra.nsdl.co.in).
b) The request for a reprint of PRAN card with the same PRAN details or/and changes or correction in PRAN data can be made by filling up 'Request for change/correction in subscriber master details and/or re-issue of I-Pin/T-Pin/PRAN card' or/and 'Request For change in signature and/or change in photograph'. The form is available from the sources mentioned in (a) above.
c) The Subscriber can obtain the status of his/her application from the CRA website or through the respective PAO/CDDO.
d) For more information
Visit us at http://www.npscra.nsdl.co.in
Call us at 022-24994200
e-mail us at info.cra@nsdl.co.in
Write to: Central Recordkeeping Agency, National Securities Depository Limited, 4th Floor, 'A' Wing, Trade World, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel (W), Mumbai - 400 013.