भारत सरकार GOVERNMENT OF INDIA
रेल मंत्रालय MINISTRY OF RAILWAYS
रेलवे बोर्ड RAILWAY BOARD

No. 2019/APP/6-2/2018-19. New Delhi, dated 10-10-2019.

To,

1) M/s. Aravali Printers & Publishers (P) Ltd.
W - 30, Okhla Industrial Area, Phase - II, New Delhi-110020.

2) M/s. Brijbasi Art Press Ltd.,
A- 80/81,Sector V, Noida-201301.

3) M/s. Delhi Press,
E-3, Jhandewalan Estate. Rani Jhansi Road,New Delhi - 110055.

4) M/s India Offset Press,
A-1, Mayapuri Industrial Area, Phase-I, New Delhi – 110064.

5) M/s. International Print-O-Pac Ltd.,
C-4 to 11, Hosiery Complex, Phase-II Extension, NOIDA-201305.(UP).

6) M/s. Nu-tech Print Service,
Regd. Office -B-25/3, Okhla Industrial Area, Phase - II, New Delhi - 110020.

7) M/s. Paras Offset Pvt. Ltd.,
C-176, Naraina Industrial Area, Phase - I, New Delhi –110028

8) M/s. Rave Scans Pvt. Ltd.,
A-27, Naraina Industrial Area, Phase – II,New Delhi – 110028.

9) M/s Rakmo Press (P) Ltd.,
C-59, Okhala Indutrial area, Phase – I,New Delhi -110020.

10) M/s Universal Offsets,
B - 3, sector – 67, Noida, U.P. - 201301.

11) M/s Salasar Imaging System.
D-31, SMAIndustrial Area, Near JahangirPuri Metro Station,
New Delhi-110033.

12) AP India
D-15/1, Okhla Industrial Area, Phase-I,New Delhi-110020.

13) Batra Art Press,
A-41,Naraina Industrial Area,Phase-II, New Delhi-110028.

14) Chaar Dishayen Printers,
C-42, Gulmohar Park, New Delhi-110049.

15) M/s Gita Offset Printers (P) Ltd,
C-90, Okhla Industrial Area, Phase-I, New Delhi-110020.

16) Haploss Priters Pvt Ltd,
A-33, Mayapuri Industrial Area,Phase-II, New Delhi – 110064

17) **I.G Printers Pvt Ltd**
104,DSIDC Comlex,Okhla Industrial Area, Phase-I, New Delhi-110020.

18) **J.K.Offset Graphic Pvt.Ltd,**
B-278, Okhla Industrial Area, Phase-I, New Delhi-110020.

19) **Kriti,**
B-279, Okhla Industrial Area, Phase-I, New Delhi-110020.

20) **Niyogi Offset Pvt. Ltd,**
D-78,Okhla Industrial Area, Phase-I, New Delhi-110020.

21) **Sita Fine Arts,**
A-16, Naraina Industrial Area,Phase-II, New Delhi-110028.

22) **M/S VIBA Press (P) Ltd**
C-66/3, Okhla Industrial Area, Phase-I, New Delhi-110020.

Sub: - Quotations for Printing of Appropriation Accounts – 2018-19.

Firm quotations in lump-sum are invited, per bearer / post, separately for the printing of:-

i) 'Indian Railways Appropriation Accounts Part.I - REVIEW – 2018-2019.
ii) 'Indian Railways Appropriation Accounts Part.II- DETAILED APPROPRIATION ACCOUNTS - 2018--2019.
iii) 'Indian Railways Appropriation Accounts Part.II - DETAILED APPRO-PRIATION ACCOUNTS (ANNEXURE - G) – 2018-2019.

1) Your Quotation should be valid for at least 60 days from the date of opening of the quotation.

2) Quotation form to submit financial bid for printing of Appropriation Accounts is enclosed in prescribed form (Annexure 'A') .Quotation may please be sent per bearer along with an Earnest money deposit of ₹ 6,270/- (₹ Six thousand Two Hundred Seventy) only through a Bank Draft drawn in favour of Secretary, Railway Board, New Delhi payable at New Delhi. Earnest money shall have to be deposited irrespective of the fact whether any such amount as Earnest money deposit or Security deposit has been previously deposited with the Railway Board. Those firms, which are exempted from submission of EMD under certification from NSIC or MSME, may need not submit Demand Draft. Instead they have to provide copy of valid certificate issued by NSIC or MSME etc.

alongwith the Tender documents. The firm has also to enclose copy of their PAN and GST No.

3) The designs of the cover pages of the above three books will be supplied by this Ministry.

4) The quotation shall include the cost of paper for text and cover.

5) One sample sheet each of art paper and art card (full size sheets of 8.1/2"X11") of the specifications indicated in Annexure 'A', to be used in the aforesaid publications, should be submitted indicating the size, weightage, mill brand etc. duly signed by the tenderer at the right hand bottom corner of the sheet. The sample sheet may be submitted together with the quotations in a separate cover with appropriate reference to the quotation submitted by the tenderer.

6) A specimen copy each of the 2017-2018 edition of the three publications indicating the rough lay-out of tables/text matters etc (in bilingual), is enclosed to give an idea of the general get-up etc. This is, however, not to be treated as a 'sample'.

7) The tenderer will have to give a declaration (as per Annexure 'B') that he has facilities of photo-type setting and off-set printing for bilingual i.e. both English and Hindi versions of each of the publications under the same roof, failing which his quotation is liable to be treated as invalid.

8) The manuscripts are likely to be made available to the printer in piecemeal. Job is required to be completed within 7 days from the date of final clearance. The printed copies are to be delivered to Accounts Officer (APP.), Room No.564 (H), Rail Bhawan, New Delhi, properly packed in suitable bundles by the selected printer himself at his own cost.

9) **(i)** The proof reading will be done by the printer himself. However, the final proof will be approved by this office.

(ii) After completing the printing, the CD in which type-setting/composing has been done, shall have to be handed over to this Ministry along-with the manuscripts.

10) The Government reserves the right to reject/cancel any/all the quotations without assigning any reason.

11) The printer selected for undertaking the work should give his unconditional acceptance of all the terms and conditions governing the contract.

12) On acceptance of the quotation, the selected printer shall deposit a sum not less than 10 % (ten percent) of the total quoted value of the work through

an irrevocable Bank Guarantee (in the prescribed format)/Fixed Deposit Receipt from a nationalized bank in favour of Secretary, Railway Board, New Delhi, as security for the performance of the contract to the full satisfaction of this Ministry.

13) The Earnest Money deposited is liable to be forfeited, if the printer withdraws or amends, impairs or derogates from the offer in any respect within the period of validity of his offer or in the event of refusal to undertake the job once the rates have been accepted or to furnish the required security within the appointed time after acceptance of his offer. No interest shall be payable on the amount of Earnest Money Deposit furnished by the printer. The earnest money deposited by the successful printer, if he so desires, may be appropriated towards the amount of security provided by him. This amount shall be refunded to unsuccessful printers within 60 days of finalization of the quotation.

14) The printing press has an office and its press located in Delhi / NCR. Details should be submitted in the form enclosed as Annexure – C.

15) A certificate may be issued stating that the printing press thoroughly read the Quotation documents and would abide its terms and conditions. The certificate should be issued as per Proforma as Annexure-D.

16) The printing press must submit a self declaration that it is not blacklisted either for a particular period of time or had a work withdrawn by State / Central Govt. / PSU. The detail must be submitted as Annexure – E.

17) Sitting Arrangements will be provided by the press for our team for checking of data for finalization of proof on daily basis, if needed.

18) After the work has been completed, the bill for the work, in triplicate, prepared on the basis of the accepted rates should be submitted to the Director Finance (Accounts) for payment, together with receipted delivery vouchers for supplies made.

19) No advance payment either for the job or for procurement of paper or for any other item whatsoever will be made. All payments will be made only after successful completion of the job to the full satisfaction of this Ministry. Further in case of supply of papers less than the requisite criteria of GSM, suitable penalty may be imposed by the Competent Authority.

20) The quotations and sample sheets can also be delivered personally on any working day and put it into a sealed box kept in Room No. 564-H, Rail Bhawan, New Delhi,110001 **not later than 15.00 hrs. on 25-10-2019.** Quotations shall be **opened on the same date at 15.30 hrs**. Entry Pass may be obtained from the Reception Office of Rail Bhawan to ensure submission of the quotation and sample sheets in Room No. 564 H, 5th floor, Rail Bhawan, New Delhi.110001.

Yours faithfully,

(Sanjeev Sharma)
Director Finance (Accounts)
Railway Board.

Encl: i) A copy of each part of Appropriation Accounts - 2017-2018.
ii) Quotation forms - Annexure 'A'.
iii) Declaration form - Annexure 'B'.
iv) Declaration form - Annexure 'C'.
v) Declaration form - Annexure 'D'.
vi) Declaration form - Annexure 'E'.

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Annexure- 'A'

QUOTATION FORM

For Indian Railways Appropriation Accounts - 2018-2019

1) **Description**
Printing of:-

i) Indian Railways Appropriation Accounts Part. I - REVIEW - 2018-19, in Hindi and English.

ii) Indian Railways Appropriation Accounts Part. II – DETAILED APPROPRIATION ACCOUNTS - 2018-19, in Hindi and English.

iii) Indian Railways Appropriation Accounts Part. II – DETAILED APPROPRIATION ACCOUNTS (ANNEXURE-G) - 2018-19, in Hindi and English.

2) **Size**
8.1/2" X 11" (21.5 cms. X 28 cms.)

3) **Print area**
17.8 cms X 26.8 cms.

4) **No. of pages**
Approx. 1004 pages excluding cover pages (**Part. I- 56 pages, Part. II - 380 pages** and **Annexure'G'- 568 pages**)

5) **Additional pages**

i) No additional charges will be paid up to extra 4 pages of each book (i.e. up to 60 pages for Part.I, 384 pages for Part.II and 572 pages for Annexure 'G') nor any reduction in the charges effected if the number of pages are reduced up to 4 pages of each book (i.e. up to 52 pages for Part.I, 376pages for Part.II and 564pages for Annexure 'G').

ii) Deduction for reduction in pages less than 52 pages - Part.I, 384 pages -Part. II and 572 pages-Annexure 'G' or extra charges for increase in pages beyond 60 pages - Part. I, 384 pages- Part. II and 572 pages - Annexure 'G' will be calculated on per page rates (to be quoted at item No.12 (d) for Photo typesetting, Printing and Paper) for the number of pages falling short or exceeding the limit.

6) **No. of copies**
450 copies of each Part i.e. Part.I - 450 copies, Part.II-450 copies and Annexure'G'- 450 copies.

7) **Margins**
Deluxe

8) **Style of Printing**
Entire printing is to be done through offset process. Printing should be of high quality. Text will be in Single colour and Cover will be in multi-colour prints of photographs/transparencies and laminated.

9) **Paper**
Paper to be procured by the printer as per the following specifications:

i) For Text -70 GSM Superior White Maplitho of some "A" grade Mill, like Ballarpur Mill..

ii) For Cover page - Indian Art card 300 GSM (Good quality) of some 'A' grade mill.

Contd.....

10) **Binding** -
Section sewing and cover drawn on

11) **Photo composition**
Manuscript will be provided by Railways.

12) Price Quoted

(a)	**Part. I - REVIEW – 2018-19**	**Amount (₹)**	**Amount (In words)**
	Basic Price (for 450 copies, containing 56 pages each)		
	GST …… %		
	Total Price Part. I (450 copies)		
(b)	**Part. II - Detailed Appropriation Accounts-2018-19**		
	Basic Price (for 450 copies, containing 380 pages each)		
	GST ….. %		
	Total Price Part. II (450 copies)		
(c)	**Part. II -Detailed Appropriation Accounts (Annexure 'G') - 2018-19**		
	Basic Price (for 450 copies, containing 568 pages each)		
	GST ….. %		
	Total Price Part. II (450 copies)		
	Grant Total (a+b+c)		
(d)	**Rate per page per copy for the pages falling short or exceeding the limit (as quoted at item no.5) for photo typesetting, printing and paper.**		

1) The basic price shall be inclusive of the entire operations involved, including cost of paper and delivery of the printed books, duly packed, in the Board's office.
2) If GST is not quoted separately, the rates shall be deemed to be inclusive of GST.
3) L-1 will be decided on the basis of the lump sum amount quoted by the agency in respect of a, b & c, above put together in case of increase or decrease in number of pages, L-1 rates obtained against (d) only will be payable w.r.t. item no. 5.
4) Printer has to provide GSTIN No. in the Bill. Railway Board's GST NO. 07AAAGM0289 C1ZL should be incorporated in bills.
5) Payment shall be made through RTGS, after successful completion of the work. Firm has to provide Bank details alongwith the bill.

Date: -
Place: -

Signature: -
Name of the Firm (With Stamp): -
Full Address: -

Annexure- 'B'

DECLARATION

I/We hereby declare that this firm has facilities of photo-type setting and offset printing for English and Hindi versions (bilingual) of 'Indian Railways Appropriation Accounts - 2018-2019 under the same roof.

Signature

(Stamp)

Dated

Firm

Full Address:

_____

_____

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Annexure-'C'

(On the Letter Head of the Bidding Printing Press.

To

The Director Finance (Accounts),
Ministry of Railways, Railway Board,
Rail Bhawan, Room No. 454-A ,
New Delhi.-110001.

Ref:- Tender File No. _____dated._____.

Subject:- Certificate in respect of location of office and location of Printing Press.

This is to certify that our Composing Unit and Printing Press is located in Delhi.

The Address of our Composing Unit and Printing Press:

_____,

_____,

_____,

_____,

Name of the Owner of the Printing Press.

_____,

Signature of the Owner with stamp.

Date _____

Place_____

_____.

Annexure-'D'

(On the Letter Head of the Bidding Printing Press.

To

The Director Finance (Accounts),
Ministry of Railways, Railway Board,
Rail Bhawan, Room No. 454-A ,
New Delhi.-110001.

Ref:- Tender File No. _____dated._____.

Subject:- Certificate of Conformity and Non-Deviation..

This is to certify that I/we have thoroughly read the tender documents and by signing this certificate, I/we hereby submit our token of acceptance to abide by all the tender terms & conditions without any deviations.

Thanking you.

Name of the Owner of the Printing Press.

_____,

Signature of the Owner with stamp.

Date _____

Place_____

_____.

Annexure-'E'

(On the Letter Head of the Bidding Printing Press.

To

The Director Finance (Accounts),
Ministry of Railways, Railway Board,
Rail Bhawan, Room No. 454-A ,
New Delhi.-110001.

Ref:- Tender File No. _____ dated._____.

Subject:- Declaration in respect of fairness of documents and not being blacklisted.

In respect of the above mentioned tender, as owner/partner/director of the company I/we hereby declare that any documents or information submitted under this bid is without any doubt, true and fair, to the best of my/our knowledge.

Further, I/we hereby declare that presently our Company/firm is having unblemished record and is not declared ineligible for corrupt & fraudulent practice blacklisted either indefinitely or for a particular period of time, or had work withdrawn by any Central/State Government/Public Sector Undertaking.

If this declaration found to be incorrect then without prejudice to any other action that may be taken, my security deposit may be forfeited in full and the tender if any to the extent accepted may be cancelled.

Thanking you.

Name of the Owner of the Printing Press.

_____,

Signature of the Owner with stamp.

Date _____

Place_____

_____.