Government of India (भारत सरकार)

Ministry of Railways (रेल मंत्रालय)

(Railway Board रेलवे बोर्ड)

No.TC-I/2016/108/2 New Delhi, Dt. 12.03.2019

Principal Chief Commercial Manager
All Zonal Railways

Sub: Guidelines for preparation of RRs for the rake loaded on 31st March 2019
Ref: Board's letter No.TC-I/2016/108/2 dt.11.03.2019

In order to ensure accountal of all rakes loaded before 23:59 Hours on 31st March 2019, following may be ensured:

(i) All rakes originating from any terminal which are loaded well before 23:59 Hours of 31.03.2019 should be accounted for in the current financial year 2018-19 itself, if required by issuing Railway Receipts(RRs) in TMS on 'Sender Weight Accepted(SWA)' basis. Undercharge, if any, will be collected on subsequent rakes from the concerned party.

(ii) In case freight payment of any rake is to be done through Demand Draft(DD), then concerned party should be advised to submit DD well in advance.

(iii) Location wise details of SWA RRs generated on date(31.03.2019) should be kept on record. After weighment of rakes, Punitive Charge, if accrued on the afore-said rakes, will have to be collected from the respective parties on their subsequent rakes.

(iv) Records of variations between RRs issued on PCC/SWA basis must be kept rake wise, customer wise and any realization particulars on account of punitive charges and other charges should be endorsed and intimated to Commercial Department of Zonal Railway with complete details.

(v) One officer and inspector may be deputed in divisional control office to monitor the preparation of RRs of all loaded rakes on 31.03.2019.

These instructions are applicable only for the rakes loaded on 31.03.2019. Necessary instructions may be issued to Sr.DCMs immediately.

Shilpi Bishnoi 12.03.19

(Shilpi Bishnoi)
Director, Traffic Commercial(Rates)
Railway Board