भारत सरकार (GOVERNMENT OF INDIA)
रेल मंत्रालय (MINISTRY OF RAILWAYS)
रेलवे बोर्ड (RAILWAY BOARD)

No.2020/E(GR)II/7/3 New Delhi, dated 15.10.2020

The General Managers (P)
All Indian Railways including PUs, RDSO and NAIR

Subject: Policy for Zonal Allocation and Transfer of ADMO Probationers recruited in Indian Railways Health Service (IRHS) through Combined Medical Services Examination (CMSE).

Hon'ble MR has approved policy for Zonal Allocation and Transfer of Assistant Divisional Medical Officer (ADMO) (Probationers) in Indian Railways Health Service. Salient features of the Policy are summarised at **Annexure-1** and detailed procedure for Zonal Allocation is at **Annexure-2**.

2. The following has also been approved by Hon'ble MR and may please be noted for strict compliance:

- No probationer/officer shall communicate directly with Board for transfer/zonal allocation.
- Probationers to whom offer of appointments are to be issued/ probationers who join after availing extension in joining time in absence of scheduled Foundation Course (FC) shall be directed for Field Training at a Railway Hospital near their location after undergoing online joining formalities with NAIR subject to physical verification of requisite documents at the time of FC by NAIR. (This is to ensure joining of IRHS probationers even if there is no Foundation Course (FC) scheduled before automatic lapse of offer of appointment). Also these probationers shall be allotted zones towards the end of their Field Training. FC for these probationers would be conducted on priority by NAIR subsequently in consultation with Railways concerned wherein these probationers are posted.
- Transfer request of ADMO (P) directly addressed to Hon'ble MR, MoS(R), other dignitaries and senior officials of Railway Board i.e. without it being forwarded through proper channel and without joining allotted zone, shall be viewed seriously and action shall be initiated against them under relevant Service/Conduct Rules. As such, NAIR should counsel the ADMO (P) on this aspect during the Foundation Course/Induction Programme.
- Health Directorate's letter No.2020/H/16/2/Doctor Posting dated 05.05.2020 regarding filling-up of posts of Doctors who are on unauthorised absence from duty stands withdrawn. (In such cases, action as envisaged in Board's letters No. 99/E(GR)II/7/47 dated 26.07.2000, No.2018/E(GR)II/16/3 dated 20.05.2019 and No. E(G) 2007/LE 2/4 dated 03.06.2011 (Para 6 of DoP&T's OM No.13026/3/2010-Estt(Leave) dated 22.06.2010) (copies enclosed) may please be initiated forthwith under intimation to Board).

3. It may be noted that unless the issue of Unauthorised Absence of IRHS Doctors is addressed expeditiously they continue to be on rolls. Board has, therefore, desired that PCMDs should review all cases of unauthorised absence of IRHS Doctors in close coordination with PCPOs and furnish action taken report to Board at the end of every month for kind perusal of CRB so that by the end of May, 2021 all such cases could be brought down to zero on Railways.

3.1 Attention is also drawn to Board's letter No. E(P&A)-2013/CPC/LE 2 dated 05.02.2016 (copy enclosed) (Amendment to the Indian Railway Establishment Code, Volume I, 1985 Edition – Reprint Edition 2008, Chapter V – Leave Rules, Advance

15/10/2020

Correction Slip 129) wherein Rule 510 has already been substituted by (1) no Railway Servant shall be granted leave of any kind for a continuous period exceeding five years (2) unless the President, in view of the exceptional circumstances of the case otherwise determines, a Railway Servant who remains absent from duty for a continuous period exceeding five years other than on foreign service, with or without leave, shall be deemed to have resigned from the Railway Service; Provided that a reasonable opportunity to explain the reasons for such absence shall be given to that Railway Servant before provisions of sub-rule (2) are invoked.

4. Board has decided that the Zonal Allocation Policy approved by Hon'ble MR shall also be applicable to Assistant Divisional Dental Surgeon (ADDS) recruited through UPSC.

5. Further, Zonal Railways/PUs are advised to expedite confirmation of IRHS Doctors immediately after successful completion of their Probation Period.

6. NAIR is advised to upload on their official website list and status of candidates of CMSE 2014 to CMSE-2017 who availed EOL (for higher study of PG) immediately after joining, as on date. Candidates who have failed to report to NAIR on completion of EOL may be issued notice forthwith as per Rule 301 of IREC Volume I (In all such cases, action as envisaged in Board's letter No. 99/E(GR)II/7/47 dated 26.07.2000, No. 2018/E(GR)II/16/3 dated 20.05.2019 and No. E(G) 2007/LE 2/4 dated 03.06.2011 (Para 6 of DoP&T's OM No.13026/3/2010-Estt(Leave) dated 22.06.2010) may also please be initiated forthwith under intimation to Board).

7. The transfer policy for ADMO(P) in IRHS shall supplement item (ix) of Board's Order No. E(O)III/2014/PL/05 dated 31.08.2015 (Comprehensive Transfer Policy), pertaining to IRHS and Dental Doctors as far as ADMO/ADDS (Probationers) are concerned. Details of the same are illustrated in Annexure-I (Transfer Policy column).

8. As in other organised Gr. 'A' Services, ADMO (P) recruited against Persons with Benchmark Disability (PwBD) vacancies, who could not be allotted zone of their preference, may be considered for transfer (subject to feasibility) by Cadre Controlling Authority (CCA) on priority, immediately after their joining allotted Railway Zone, provided the request is forwarded to Board through proper channel.

9. The Zonal Allocation and Transfer Policy and related Guidelines shall come into effect immediately i.e. from the date of this letter.

Kamal Kishor 15/10/2020

(Kamal Kishor)
Deputy Director/Estt.(Gaz. Rectt.)-II
Railway Board
Tel: 011-23047261
Email: kamal.pandey14@gov.in

No. 2020/E(GR)II/7/3 New Delhi, dated: 15.10.2020

Copy to:-

1. PS to MR, EDPG to MR, PS to MoSR, EDPG to MoSR,
2. PPSs to CRB, M/O&BD, M/Infra, M/TRS, MF, DG/HR, DG/RHS, DG/RPF, Secy./RB
3. DG/NAIR, Vadodara. ADMO Probationers during their Foundation Training at NAIR may be apprised of the above policy.
4. PCMD/CMDs of All Indian Railways including PUs & RDSO
5. E(O)III Branch is advised to maintain Transfer Priority Register (TPR) in respect of Transfer requests of confirmed ADMO/ADDS/IRHS Doctors forwarded by Railways concerned immediately.
6. E(Trg.), E(O)I, Confidential Cell, Health Directorate of Railway Board

Annexure – 1

Salient features of Transfer and Zonal Allocation policy approved by Hon'ble MR

Transfer Policy (approved by Hon'ble MR)

(I)

No request for Transfer of a Probationer shall be considered unless the Probationer has been confirmed (except on PwBD or Spouse Grounds).

i. Request on PwBD or spouse grounds shall be considered as per directions of Government of India issued from time to time.

ii. Such requests shall be considered only after joining allotted Zone and should be forwarded through proper channel. No lien is effected without joining allotted Zone.

iii. Priority shall be assigned to the transfer requests received from ADMOs belonging to PwBD Category

iv. Candidates whose spouse is working in Central Govt. or any State Govt. shall be given higher priority. Case of candidates whose spouse is working in private sector or on contract basis would be decided by the CCA (i.e.DG/RHS) on case to case basis and on merits.

Transfer Priority Register (TPR) of Probationers and Confirmed Officers would be maintained separately and that too only in cases where requests are duly forwarded by Railway concerned.

TPR in respect of ADMO (P) not confirmed will be maintained in E(GR)II Branch and that of confirmed in E(O)III Branch, Railway Board.

Zonal Railway/PUs may forward transfer requests of IRHS Doctors in terms of Board's instructions contained in E(O)III-2007/PL/06 dated 01.05.2007 (copy enclosed). While doing so, attention of concerned official by name may please be drawn to ensure timely receipt of the same in Board's office.

Zonal Allocation Policy (approved by Hon'ble MR)

(II)

I. Zonal Allocation in respect of ADMO (Probationers) regardless of possessing higher degree of PG, who join IRHS before lapse of their offer of appointment and on the verge of completion of their FT or FC (i.e. other than EOL cases upto CMSE-2017 and Revival Cases), shall be done in accordance with UPSC merit position, candidates position in the priority list (to be drawn by Railway Board as per principle enunciated below), and preferences exercised. Railway-wise slots for zonal allocation shall be finalised by the CCA, DG(HR) and Board Member concerned.

S. No.	Priority List	
1.	1/3rd General/UR candidates	First cycle
	1/3rd OBC	
	1/3rd EWS (applicable from CMSE-2019 onwards)	
	½ SC	
	½ ST	
2.	Remaining General/UR (i.e. 2/3rd)	Second Cycle
	Remaining OBC (i.e. 2/3rd)	
	Remaining EWS (i.e. 2/3rd) (applicable from CMSE-2019 onwards)	
	Remaining SC (i.e. ½)	
	Remaining ST (i.e. ½)	

Detailed procedure is at **Annexure – 2**

II. Candidates who join after revival of offer of appointment (i.e. on successful completion of their PG Degree) and candidates who have availed EOL for pursuing PG degree (i.e. candidates upto CMSE-2017) shall be allotted Zonal Railway based on the recommendation of CCA (i.e. DG/RHS) to be approved by Board Member concerned, keeping in view preference of Zonal Railway exercised (except revival candidates), specialization obtained and administrative requirement as per higher degree of the candidate. No priority list as above shall be drawn in their case.

CA-III references requesting to allot a particular Rly. Zone to a candidate or for change of zone or transfer of IRHS Probationers shall not be considered and dealt as per Rule 20 of Railway Servants (Conduct) Rules, 1966, which provides that "no Railway servant shall bring or attempt to bring any political or other influence to bear upon any superior authority to further his interests in respect of matters pertaining to his service under the Government". (Instructions have also been reiterated vide Board's D.O. letter No. E(O)III-2013/PL/01 dated 14.06.2013.)

Note: No transfer of lien is permissible. After allocation of Zone to ADMO (P) no request for change of zone is permissible. This supersedes para (iii) of Board's letter No. 2018/E(GR)II/8/3 dated 08.10.2018 (i.e. cases where the ADMO Probationers are yet to report to Zonal Railways/PUs, requests for change of zone allocation should be forwarded by NAIR/Vadodara stands withdrawn). However, requests for transfer can be considered subject to terms and condition in column (I).

15/10/2020

Annexure – 2

Detailed procedure for Zonal Allocation

- After joining NAIR, IRHS Probationers shall submit their preferences for zonal allocation.
- Railway-wise slots for probationers, based on number of probationers available for zonal allocation (and not the actual indent size) and vacancies intimated by Zonal Railways, shall be finalised by DG(RHS), DG(HR) and Board Member concerned.
- Reserved category candidates (SC, ST, EWS and OBC) who qualify on general merit without claiming any relaxation at any stage of the examination and who are recommended against UR/GEN vacancy by MoH&FW shall be counted as UR/GEN candidates for purpose of zonal allotment.
- For reckoning the total number of UR/GEN candidates among the candidates available for zonal allocation, the reserved category candidates who were selected against UR/GEN vacancy as per merit list declared by UPSC but allotted to Railway Health service against vacancy of their own category due to non-availability of UR/GEN vacancies are treated as UR/GEN candidates only. It is pertinent to mention here that for the purpose of zonal allocation, the category of CMSE candidate is the same as given in the merit list declared by UPSC and not the category under which Railway service is allotted to the CMSE candidate.
- After calculating the total number of candidates in each category (UR/OBC/EWS/SC/ST), priority list shall be drawn in two parts (a) 1st cycle, and (b) 2nd cycle. While drawing up the priority list, the merit position of the candidates irrespective of the categories to which they belong to will not be disturbed. In the 1st cycle, 1/3rd of Unreserved (UR/GEN), 1/3rd of OBC, 1/3rd of EWS, 1/2 of SC and 1/2 of ST and in the 2nd cycle, the remaining ones i.e. 2/3rd of UR, 2/3rd of OBC, 2/3rd of EWS, 1/2 of SC and 1/2 of ST shall be reckoned.

S.No.	Priority List	Remarks
1.	1/3rd General/UR candidates	First cycle
	1/3rd OBC	
	1/3rd EWS (applicable from CMSE-2019 onwards)	
	½ SC	
	½ ST	
2.	Remaining General/UR (i.e. 2/3rd)	Second Cycle
	Remaining OBC (i.e. 2/3rd)	
	Remaining EWS (i.e. 2/3rd) (applicable from CMSE-2019 onwards)	
	Remaining SC (i.e. 1/2)	
	Remaining ST (i.e. 1/2)	

- While drawing up priority list for zonal allocation, the reserved category candidates recommended by UPSC against UR/GEN vacancy shall be counted as UR/GEN candidates only irrespective of whether they are allotted to Railway service against UR/GEN vacancy or their own category vacancy (in order to get higher preference of service). In the event, however, such candidates do not figure in 1/3rd UR candidates in the priority list, they shall be included in the 1/3rd OBC or 1/3rd EWS or 1/2 SC or 1/2 ST list, as the case may be, as per their position in the merit list to further extend to them the benefit of their category as per reservation policy.
- The Zonal Allocation once done shall be final.

15/10/2020

Government of India (भारत सरकार)
Ministry of Railways (रेल मंत्रालय)
3rd Floor, Railway Board (तृतीय तल, रेलवे बोर्ड)
Supreme Court Metro Station Building Complex
(सुप्रीम कोर्ट मेट्रो स्टेशन भवन परिसर)

No. 2020/H/16/2/Doctor Posting **New Delhi, Dated 05.05.2020.**

The General Managers,
All Indian Railways/All Production Units
DG/RDSO & NAIR
CAO/Rail Wheel Plant,Bela/DMW.

Sub: Filling-up of posts of Doctors who are on unauthorised absence from duty.

There are large No. of Doctors who are on un-authorised absence from duty. This is causing imbalance in the strength of Doctors in many zones. In view of this, it has been decided to fill-up the vacancies of Doctors who are on un-authorised absence.

As and when a Doctor on un-authorised absence reports back for joining, such Doctors would be directed by Zones to report to DG/RHS for their further posting.

However, necessary disciplinary action wherever under process should be completed early and if still not processed, should be processed on priority.

This has the approval of Board(MS).

05/05/2020
(Dr. Vijay Kumar)
Executive Director/Health (P)
Railway Board.

Copy to: 1. PCMDs/PCMOs, All Indian Railways /PUs including RDSO &NAIR.
2. PCPOs All Indian Railways /PUs including RDSO & NAIRS- A list of Such Doctors on un-authorised absence should be provided at the earliest with details of action taken/ proposed to be taken

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GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)

REGISTERED

New Delhi 110001

CONFIDENTIAL

No. 99/E(GR)II/(1)47

Dated: 26.7.2000

The General Managers (P)
All Indian Railways & P.Us

Subject: Review of the performance of Railway doctors (IRMS) selected through the Union Public Service Commission, during probation.

In terms of the earlier Recruitment Rules and the Conditions of appointment, the IRMS doctors selected through the Union Public Service Commission are placed on probation for two years from their date of joining Railways. However, after the notification of revised Recruitment Rules w.e.f. 11.3.2000, the probationary period has been rationalised to one year from the date of joining, applicable to doctors selected as per these Rules, i.e, from CMSE 2000.

2 Past experience shows that in many cases, the working/ training of IRMS doctors is not found satisfactory during probationary period on account of several reasons including unauthorised absence from work. With a view to streamline the system of review of progress of probation of IRMS doctors, Board have decided that the following procedure be followed invariably:

2.1 The training and on the job working of each IRMS doctor should be watched carefully by the Head of the Organisation, i.e, the Medical Director/ Medical Superintendent, etc in which the doctor is posted during probation. The cases of the IRMS probationers posted in the Production Units should also be taken into account by the cadre-controlling Contiguous Zonal Railway for reviewing their performance during probation.

2.2 The progress should be reviewed by the Head of the Organisation i.e, MS/MD, one month after the probationer joins duty. If the progress is not found satisfactory, the probationer should be properly counselled. In case the probationer abstains from probation, the matter should be taken up with the Personnel Department and the Probationer should immediately be called back to complete his probation by giving a proper notice (as per standard form-I attached), issued by the Personnel Department.

2.3 The above exercise at the level of MS/MD should be repeated every quarter thereafter. A final warning may be given by the Personnel Department on the recommendation of MS/MD to those who fail to respond to the earlier notice(s).

After completing six months probation, the progress should be reviewed by a Committee consisting of CMS/MD/CMD and CPO or his representative. This Committee may recommend issue of a notice as a final warning (copy of the form-II enclosed) or termination of services of those who, despite the notices, continue to

remain absent from duty for completion of their probation satisfactorily. Such proposals for termination may be forwarded to Board's office, by the Personnel Department with the approval of the CMD and General Manager. This exercise may be repeated on a half-yearly basis or more frequently as situation warrants.

2.4 The reports of the above Review Committee should be considered by the DPC consisting of CPO, CMD and CPO(IR) or any other officer of equalivalent status, at the time of confirmation of the probationers. The Confirmation DPC may recommend confirmation or extension of period of probation or termination of services when the progress during probation is not found satisfactory. A report of the DPC for Confirmation along with their recommendations should be forwarded to the Railway Board.

(Ashok Bhandari)
Director Estt.(Gaz)
Railway Board.

Encl: As Above.

Railway's letter No /E(GP)/II

made to

For General Mana

the addresses available in re

FORM-I

(Registered with Acknowledgement Due Card)

No. Dated:

MEMORANDUM

On a review of the progress of probation of the doctors on probationary training conducted on....., it has been noticed that you have been abstaining from prescribed probation with effect from ..... and the progress of your probation is, therefore, not considered satisfactory.

You are, therefore, advised to join back the probation forthwith and complete the stipulated probation to the satisfaction of Railway Administration.

Your failure to join back and complete the probation satisfactorily within the stipulated period/ extended period, your services will be liable to termination in accordance with para 4.2 and 4.4 of the terms and conditions of appointment issued to you vide Ministry of Railway's letter No. ../E(GR)II/7/....dated....., without any further reference being made to you on the subject.

For General Manager

To
Dr.....
Address: (To all the addresses available on record)

FORM-II

Registered with Acknowledgement Due Card.

No. Dated:

MEMORANDUM

The undersigned is directed to invite your attention to this Railway's Memorandum of even number dated ....., advising you to join back the Railway for completion of the prescribed probation, failing which your services were liable to termination in accordance with the terms of appointment.

Since you have failed to report back to duty for satisfactory completion of the prescribed probation, please explain as to why you should not be discharged from probation and your services terminated.

If no reply is received within fifteen days, your services will be terminated without any reference.

For General Manager

To
Dr.....
Address: (To all the addresses available on record)

Government of India
Ministry of Railways
(Railway Board)

No.2018/E(GR)II/16/3 New Delhi, dated 20.05.2019.

The General Managers,
All Indian Railways & PUs

(Kind Attn: Principal Chief Personnel Officers)

Sub: - Unauthorized absence of ADMO Probationers.

References have been received from many Zonal Railways stating that a number of ADMO Probationers have been unauthorizedly absent for a very long time. As a result, though these ADMO Probationers are on the rolls of the Railways against the sanctioned strength of IRMS, they are not practically working on Zonal Railways for a very long time hampering the health care system on Railways. Based on the details of the unauthorizedly absent ADMO Probationers provided by Zonal Railways, the issue of unauthorized absence of ADMO Probationers has been examined in consultation with Establishment and Finance Directorates of Ministry of Railways and the Competent Authority has decided as under:-

S.No.	Category of ADMO Probationers	Decision taken by the Competent Authority
1.	Absentees who have **not** undergone Institutionalized training and have submitted resignation from service but D&AR proceedings have not been initiated yet.	Resignation may be accepted at Railway's level under GM's power without going through D&AR Procedure. Thereafter, Railway may file civil suit for recovery of one month's salary in lieu of notice period and other dues if any.
2.	Absentees who have **not** undergone Institutionalized training and have **not** submitted resignation from service but D&AR proceedings have not been initiated yet.	Railway may send proposals to Board for termination of services without going through D&AR Procedure. Thereafter, Railway may file civil suit for recovery of one month's salary in lieu of notice period and other dues if any.
3.	Absentees who have undergone Institutionalized training and have submitted resignation from service but D&AR proceedings have not been initiated yet.	Resignation may be accepted at Railway's level under GM's power without going through D&AR Procedure. Thereafter, Railway may file civil suit for recovery of cost of Institutionalized training, one month's salary in lieu of notice period and other dues if any.

4.	Absentees who have undergone Institutionalized training and have **not** submitted resignation from service but D&AR proceedings have not been initiated yet.	Railway may send proposals to Board for termination of services without going through D&AR Proced e. Thereafter, Railway may file civil suit for recovery of cost of Institutionalized training, one month's salary in lieu of notice period and other dues if any.
5.	In cases of those absentees where **D&AR proceedings have already been initiated and not yet finalized.**	The Disciplinary Authorities may be advised to finalize the D&AR cases expeditiously and further course of action be taken as per outcome of these cases.

All the Zonal Railways/Production Units are advised to take immediate necessary action accordingly under intimation to Board's office.

This issues with the concurrence of Finance Directorate of Ministry of Railways.

(R. K. Sinha)
Joint Director, Estt.(Gaz.)
Railway Board.

No.2018/E(GR)II/16/3 New Delhi, dated 20.05.2019.

Copy to:

1. Principal Chief Medical Directors/All Indian Railways.

(R. K. Sinha)
Joint Director, Estt.(Gaz.)
Railway Board.

No.2018/E(GR)II/16/3 New Delhi, dated 20.05.2019.

Copy to:

1. Principal Financial Advisors, All Indian Railways.
2. Principal Director of Audit, All Indian Railways.
3. Deputy Comptroller & Auditor General of India (Rlys), Room No.224, Rail Bhawan, New Delhi.

For Financial Commissioner/Railways.

Copy to: DG/RHS, EDF(E), DDF(E)II, Health & F(E) Special Branches.

22/9/19

RBE No. 79/2011

150 GLORIOUS YEARS

GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)

Rail Bhawan, New Delhi-110001, dated 3/6/2011

No. E(G)2007/LE 2/4

The General Managers,
All Zonal Railways & Production Units etc.
(As per standard mailing list).

Sub: Regularisation of period of unauthorised absence.

Consolidated instructions on the subject of regularisation of unauthorised absence issued by the Ministry of Personnel, Public Grievances and Pensions (Department of Personnel and Training), vide their O.M. No. 13026/3/2010-Estt. (Leave) dated 22-6-2010, are enclosed. These instructions shall apply mutatis-mutandis on the Railways.

2. The Railway rules corresponding to the CCS rules quoted in the Department of Personnel & Training's instructions are indicated below:-

S.No.	CCS Rules	Railway Rules
i)	Rule 27 of CCS (Pension) Rules, 1972.	Rule 42 of the Railway Services (Pension) Rules, 1993.
ii)	FR 17(1).	Rule 1302 of the Indian Railway Establishment Code Vol. II, 1987 Edition.
iii)	Rule No. 25 and 32 (2) (a) of CCS (Leave) Rules, 1972.	Rule Nos. 518 and 530 (2) (a) respectively of the Indian Railway Establishment Code Vol. I, 1985 Edition.

Please acknowledge receipt.

DA: One

(Madan Lal)
Jt. Director, Estt. (Genl.)
Railway Board

No. E(G)2007/LE 2/4 New Delhi, dated 3.06.2011

Copy (with 40 spares) forwarded to the Deputy Comptroller and Auditor General of India (Railways), Room No. 224, Rail Bhawan, New Delhi.

for FINANCIAL COMMISSIONER/RAILWAYS.

No.13026 /3/2010-Estt. (Leave)
Government of India
Ministry of Personnel, P.G. and Pensions
(Department of Personnel & Training)

New Delhi, the 22nd June, 2010

Office Memorandum

Sub: Consolidated instructions on Regularization of Unauthorized Absence.

.....

The undersigned is directed to say that this Department has been receiving various references from Ministries/ Departments regarding regularization of unauthorized absence for long periods. The references are made basically because the Ministries/Departments do not follow the prescribed procedure for dealing with such unauthorized absence. Guidelines/instructions exist for handling such situations.

2. As per Rule 25 of the CCS (Leave) Rules 1972.

(1). Unless the authority competent to grant leave extends the leave, a Government servant who remains absent after the end of leave is entitled to no leave salary for the period of such absence and that period shall be debited against his leave account as though it were half pay leave, to the extent such leave is due, the period in excess of such leave due being treated as extraordinary leave.

(2) Willful absence from duty after the expiry of leave renders a Government servant liable to disciplinary action. Government of India decisions also exist that a Government Servant who remains absent without any authority should be proceeded against immediately and this should not be put off till the absence exceeds the limit prescribed in Rule 32(2) (a) of the CCS (Leave) Rules, 1972.

3. It is once again stressed that a Govt. servant who remains absent without any authority should be proceeded against immediately. All

Ministries/Departments are requested to ensure that in all cases of unauthorized absence by a Government Servant, he should be informed of the consequences of such absence and be directed to rejoin duty immediately / within a specified date, say within three days, failing which he would be liable for disciplinary action under CCS(CCA) Rules 1965. If the Government Servant does not join duty by the stipulated date the Disciplinary Authority should initiate disciplinary action against him and the disciplinary case should be conducted and concluded as quickly as possible.

4. It is only due to apathy of the Disciplinary Authorities that the situation arises where long pending unauthorized absence leads to delay in other service matters of Government Servants, including promotions. To avoid such situations all Ministries / Departments should advise Disciplinary Authorities to ensure that prompt action is taken against Government Servants who absent themselves with out permission and that Charge-Sheets are issued without delay.

5. The consequences and procedure to be followed in respect of an officer who is absent from duty without any authority has been brought out under FR 17(1) and 17-A. As per FR 17-A(iii) without prejudice to the provisions of Rule 27 of the Central Civil Services (Pension) Rules, 1972, remaining absent without any authority or deserting the post, shall be deemed to cause an interruption or break in the service of the employee, unless otherwise decided by the competent authority for the purpose of leave travel concession, quasi-permanency and eligibility for appearing in department examinations, for which a minimum period of continuous service is required.

6. Comptroller and Auditor General have issued orders that the period of absence not covered by grant of leave shall have to be treated as "dies non" for all purposes, viz., increment, leave and pension. Such absence without leave where it stands singly and not in continuation of any authorized leave of absence will constitute an interruption of service for the purpose of pension and unless the pension sanctioning authority exercises its powers under Article 421, Civil Service Regulations [now

Rule 27 of the CCS (pension) Rules] to treat the period as leave without allowance, the entire past service will stand forfeited.

7. It may be noted that regularization of unauthorized absence for pension purpose is to be considered under the CCS (Pension) Rules. Only in cases where the disciplinary authority is satisfied that the grounds adduced for unauthorized absence are justified, the leave of the kind applied for and due and admissible may be granted to him under the CCS (Leave) Rules.

8. Hindi version will follow.

(Simmi R. Nakra)
Director

To

All Ministries/Departments o f the Govt. of India, etc.
(As per standard mailing list).

भारत सरकार /**GOVERNMENT OF INDIA**
रेल मंत्रालय /**MINISTRY OF RAILWAYS**
(रेलवे बोर्ड /**RAILWAY BOARD**)

RBE No. 14 /2016.

No.E(P&A)I-2013/CPC/LE-2 New Delhi, dated.05.02.2016

The General Managers/FA&CAOs,
All Indian Railways and Production Units etc.

Sub: Amendment to the Indian Railway Establishment Code, Volume I, 1985 Edition (Reprint Edition 2008) Chapter V - Leave Rules.

*****

In exercise of the powers conferred by the proviso to Article 309 of the Constitution, the President is pleased to direct that Rule 510 of the Indian Railway Establishment Code, Volume-I, 1985 edition (Reprint Edition-2008) may be amended as in the enclosed Advance Correction Slip No. 129 .

2. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

3. Please acknowledge receipt.

DA: Correction Slip.

(S. R. Kanaujia)
Joint Director Estt.(P&A)
Railway Board

No. E(P&A)I-2013/CPC/LE-2 New Delhi dated 05.02.2016

Copy to the Deputy Comptroller and Auditor General of India (Railways), Room No.224, Rail Bhawan, New Delhi (with 40 spares).

DA: Correction slip.

For Financial Commissioner/Railways

No. E(P&A)I-2013/CPC/LE-2 New Delhi dated 05.02.2016

Copy forwarded to:-

1. The General Secretary, AIRF, R.No.253, Rail Bhawan, New Delhi. (with 35 spares).
2. The General Secretary, NFIR, R.No.256-E, Rail Bhawan, New Delhi.(with 35 spares).
3. The Members of the National Council, Departmental Council and Secretary, Staff Side, National Council, 13-C, Ferozeshah Road, New Delhi.(with 60 spares).
4. The Secretary General, FROA, R.No.256-A, Rail Bhawan, New Delhi.(with 5 spares).
5. The Secretary, RBSS, Group 'A' Officer Association, R.No.402, Rail Bhawan (with 5 spares).
6. The President, Railway Board Class II Officers' Association.
7. The Secretary General, IRPOF, Room No.341-C, Railway Board.
8. The President, Indian Railway Class II Officer Association.

...2/-

9. The Secretary, Railway Board Ministerial Staff Association.
10. The Secretary, Railway Board Class IV Staff Association
11. The Secretary General, AIRPF Association.
12. The General Secretary, All India SC/ST Railway Employees Association, R.No.8, Ground Floor, Rail Bhawan, New Delhi-110001.
13. The General Secretary, Retired Railway Employees Welfare Association (Regd.), 490A/16, Gurudwara Raod, Gurgaon.
14. The Chief Commissioner of Railway Safety, 16, Ashok Road, Lucknow.

For Secretary, Railway Board

Copy to : PSOs/Sr.PPSs/PPSs/PSs/PAs to :- MR, MSR,

CRB, FC, ME, ML, MM, MS, MT, AM(B), AM(CE), AM(C), AM(C&IS), AM(Elec), AM(F), AM(Plg), AM(Projects), AM(Sig), AM(MS), AM(Mech.), AM(PU), AM(RS), AM(T&C), AM(Telecom), AM(T), AM(Vig), AM(Works), Adv(AR), Adv(F), AM(Staff), Adv. (Safety), Adv(IR), DG/RHS, DG/RPF, Secretary., ED(Plg.), ED(A), EDF(BC), EDCE(B&S), EDCE(G), EDCE(Plg.), ED(Chg.), ED(CC), ED(C&IS), ED(E&R), EDEE(Dev.), EDEE(G), EDEE(RS), EDE, EDE(RRB), EDE(N), EDE(Res.), EDF(C), EDF(E), EDF(S), EDF(B), EDF(RM), EDF(X)I, EDF(X)II, ED(H), ED(LM), ED(MIS), EDE(GC), EDT(MPP), EDME(Chg.), EDME(FR), EDME(Tr.), EDME(TOT), EDME(Dev.), EDME(W), EDPC-I, EDPC-II, ED(PP), ED(Proj.), ED(Proj.)-DMRC, ED(RE), EDRE(S&T), EDRE(S), ED(Safety), ED(Sig.), ED(S&E), EDRS(C), EDRS(G), EDRS(P), EDRS(S), EDRS(W), ED(TD), EDTrack(M), EDTrack(MC), EDTrack(P), ED(T&C), ED(CP), ED(PM), ED(PG), EDT(R), EDTC(FM), EDTT(M), EDTT(FM), EDTT(M), EDTT(S), EDV(A), EDV(E), EDV(S), EDV(T), ED(W), IG/RPF(HQs), IG/RS, JS, JS(C), JS(D), JS(E), JS(G), JS(P), DPC-I, DPC-II, DE(N), DF(A/Cs), DE(G), DE(N), DPR, JDE(G), JDE(L), JDE(LL), JDE(W), JDF(B), JDF(E), JDE(N), JDE(Res.),DS(G), DS(Parl.), US(A), DDE(D&A), DDE(P&A), DDE(LR)I, DDF(E)I, DDF(E)II, DDF(E)III, DDE(R)I (with 2 spares), DDE(W), DDPC-VI, DDE(Trg.) & PAO,

Branches : Accounts III (with 10 spares), Budget, Budget(Com)I, Cash- I, II, III, Chasing C&IS, E(P&A) II, ERB-I, ERB-II, ERB-III, ERB -IV, ERB -V & ERB -VI, E(LR)I/II/III, E(RRB), E(Rep)I, II, III, E(MPP), E(W), E(G), E(NG)I & II, E(Coop), E(LL), E(Sports), E(ML), E(SCT)I, II, E(D&A), E(GC), E(GR)I & II E(O) I, II, III & E(O)III(CC), , F(E)-I, II & III, F(E) Spl, G(Pass), G(Acc.), Issue(D), M(L), Parl.), PC-III, IV & V, PC-VI, PC-VII, Project Cell, PR, Sec.(E) & Sec.(ABE).

(DOP&T's OM No. 13026/3/2012-Estt.(Leave) dated 28.03.2013 and their ID No. 13026/1/2013-Estt.(Leave) dated 21.04.2015)

.....3/-

ADVANCE CORRECTION SLIP TO THE INDIAN RAILWAY ESTABLISHMENT CODE, VOLUME-I, 1985 Edition- (THIRD REPRINT EDITION - 2008)

Advance Correction Slip No. 129

The following amendments may be made to Rule 510 of the Indian Railway Establishment Code, Volume-I, 1985 Edition (Reprint Edition - 2008):-

Rule 510 may be substituted as under:-

510- Maximun amount of continuous leave.

(1) *No Railway servant shall be granted leave of any kind for a continuous period exceeding five years.*

(2) *Unless the President, in view of the exceptional circumstances of the case otherwise determines, a Railway servant who remains absent from duty for a continuous period exceeding five years other than on foreign service, with or without leave, shall be deemed to have resigned from the Railway service;*

Provided that a reasonable opportunity to explain the reasons for such absence shall be given to that Railway servant before provisions of sub-rule (2) are invoked.

Railway Ministry's Decisions -

1. *In the case of all Group 'C' including erstwhile Group 'D' railway employees, the power to grant the leave beyond maximum period of 5 years is delegated to concerned GMs. However, the leave should be sanctioned only with financial concurrence of FA&CAO and personal recommendation of CPO with the rider this power shall not be delegated further down below.*

2. *The power be excercised in rare and exceptional cases only, for which a speaking order clearly bringing out the circumstances as to why it is being proposed are brought out.*

3. *In case of other Groups, the existing provisions will continue'.*

(Authority Board's letter No. E(P&A)I-2013/CPC/LE-2 dated 05.09.2016 based on corresponding instructions of DOP&T contained in OM No. 13026/3/2012-Estt.(Leave) dated 28.03.2013 and their ID No. 13026/1/2013-Estt.(Leave) dated 21.04.2015)

*****

301. **Termination of service and period of notice**—(1) **Temporary railway servants.**—When a person without a lien on a permanent post under Government is appointed to hold a temporary post or to officiate in a permanent post, he is entitled to no notice of the termination of his service if such termination is due to the expiry of the sanction to the post which he holds or the expiry of the officiating vacancy, or to his compulsory retirement due to mental or physical incapacity or to his removal or dismissal as a disciplinary measure after compliance with the provisions of Clause (2) of Article 311 of the Constitution of India. If the termination of his service is due to some other cause, he shall be entitled to one month's notice provided he was engaged on a contract for a definite period and the contract does not provide for any other period of notice; and to a notice of 14 days if he was not engaged on a contract. Temporary railway servants with over three years continuous service, shall, however, be entitled to a month's notice. The periods of notice specified above shall apply on either side, and steps should be taken to bring this condition to the notice of the railway servants concerned.

Note.—(1) Show cause notice is necessary for the termination of the service of permanent railway servants.

(2) Apprentices.—Except as otherwise provided in his service agreement, the service of an apprentice shall be liable to termination on one week's notice.

(1) **Certain other railway servants.—**The services of certain other railway servants specified below shall be liable to termination on notice on either side for the periods shown against each. Such notice is not, however, required in cases of dismissal or removal as a disciplinary measure after compliance with the provisions of clause (2) of Article 311 of the Constitution and compulsory retirement due to mental or physical incapacity.

(a) Probationary officers and Group A & Group B railway servants on Probation	3 month's notice
(b) Gazetted railway servants on probation in the Medical department.	1 month's notice
(c) Group C and Group D railway servants on probation	1 month's notic

(4) The service of any of the railway servants mentioned in clauses (1), (2) and (3) who is entitled to a notice of stipulated period may be terminated forthwith and on such termination the railway servant shall be entitled to claim a sum equivalent to the amount of his pay plus allowances for the stipulated period of notice at the same rates at which he was drawing them immediately before the termination of his service, or, as the case may be, for the period by which such notice falls short of the stipulated period of notice.

Note.(i)—The appointing authorities are empowered to reduce or waive, at their discretion the stipulated period of notice to be given by a railway servant but the reason justifying their action should be recorded. This power cannot be re-delegated.

(ii) However , in respect of Group 'A' probationers of railway services undergoing probationary training at the Centralized Training Institutes, this power may be exercised by the heads of Centralized Training Institutes where their probationary training has been centralized.

(Authority: Railway Board's letter No. E(Trg.)2004(13)/2 dated 08.12.2004)

(5) The notice of termination of service or order of forthwith termination of service as the case may be, under this rule should be given by an authority not lower than the appointing authority.

(6) Notwithstanding anything contained in clauses (1), (2) and (4) of this rule, if the Railway servant or Apprentice is one to whom the provisions of the Industrial Disputes Act 1947, apply, he shall be entitled to notice or wage in lieu thereof in accordance with the provisions of that Act.

Note.—No notice of termination will be necessary in a case where temporary railway servant is deemed to have resigned his appointment and ceased to be in employment if such a person remained absent on extraordinary leave beyond a limit of 5 years for whom no show cause notice is required as in the case of permanent railway servants.

GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)

No.E(O)III/2014/PL/05 New Delhi, dated 31 .08.2015

General Managers
All Indian Railways/Production Units
(As per Standard List)

Sub: COMPREHENSIVE TRANSFER POLICY FOR RAILWAY OFFICERS

1. The transfer policy for Railway Officers has been reviewed by the Ministry of Railways. In supersession of all existing instructions. Ministry of Railways have now decided to formulate a Comprehensive Transfer Policy for Railway Officers. The salient features of the Comprehensive Transfer Policy are given in the succeeding paragraphs:

(i) Ordinarily a Group 'A' officer will not be transferred out of his allotted Zone/Unit till Selection Grade.

On empanelment to Group 'A', there may be inter-Zonal transfer of a Group 'B' officer with residual service of more than 3 years.

(ii) Officers, will be considered for posting to Railway Board/RDSO/ CTIs/PUs/Other Units in administrative interest after completion of minimum of 5 years in allotted zone.

(iii) No request for transfer will be considered till completion of 5 years in assigned zone.

(iv) Transfers and postings will be done against clear vacancy of a sanctioned post. The present policy of posting officers to the Eastern Region on return from deputation abroad will continue to be followed.

(v) Posting in Railway Board/CTI/RDSO/RRB is tenure posting having maximum tenure of 5 years and not a deputation post. Hence, normal procedure for inter Railway/Unit transfers be followed.

(vi) A cooling off period of minimum 3 years between two tenures in Railway Board/RDSO will be required.

(vii) Normally, minimum tenure on a particular post at a time will be 2 years and maximum tenure will be 5 years. For sensitive posts, maximum tenure will be 4 years. Minimum tenure will not be applicable for Junior Scale/Senior Scale officers of Group A. However, in administrative exigencies, relaxation may be granted by cadre controlling officer.

(viii) Total stay at a stretch at a particular station should not be more than 10 years and the total cumulative stay (in broken spells) should not be more than 15 years. Deputation to PSUs and other Ministries will not be counted for this purpose. This will be implemented in a phased manner.

...2

(ix) In case of IRMS doctors (including Dental Cadre) in Railways, the proposed policy will be as per following guidelines :-

(a) The transfer of doctors within and outside the zone should be decided by the Railways/Board at appropriate level on case-to-case basis, keeping in view the administrative interest. Total stay at a stretch/cumulative stay (in broken spells in a particular station) be limited to 15&20 years respectively. However, while issuing such transfer orders the following guidelines should be observed.

(1) Super specialist doctors can only be transferred from one super speciality centre to another super specialty center of same specialities.

(2) Senior specialist of Central Hospital of the Zone or Division should be transferred to another Divisional or Zonal Centre of equal status.

(3) General Duty Medical Officers and Dental Surgeon can be shifted from one such post to equivalent post in other places.

Note : The idea behind these guidelines is that specialist services are not disturbed while keeping the administrative interest in mind.

(x) Transfer of RPF/RPSF personnel will be in terms of Railway Board Standing Order No.102 and 110 issued by DG/RPF. Total stay at a stretch at a particular station should not be more than 10 years and the total cumulative stay (in broken spells) should not be more than 15 years.

(xi) In terms of para 124 of IREC, Vol.I, GMs have full powers to make rules with regard to non-gazetted Railway Servants. No change is recommended. Maximum tenure on sensitive posts will however be 4 years. In case of non-gazetted Railway employees, no inter railway transfer request will be considered till completion of 5 years of joining Railway.

(xii) Deputation of Railway Officers will be governed by DOP&T's guidelines as adopted by Ministry of Railways vide letter No.2010/F(E)II/1(1)/1 dated 28.07.2010.

(xiii) Transfers other than those caused due to promotion, deputation/return from deputation, retirements etc. will be generally issued from January to March. However, in administrative exigencies, transfer orders may be issued as and when required.

(xiv) The controlling officer will ensure that the officer transferred will be relieved within a maximum period of one month.

(xv) A government servant who is also a care giver of disabled child may be exempted from the routine exercise of transfer/rotational transfer subject to administrative constraints as per OM No.42011/3/2014-Estt.(Rs.) dated 6.6.2014

(xvi) Every effort will be made to post the husband and wife at the same station as detailed in DOP&T's Circular No. F.No.28034/9/2009-Estt(A) dated 30th September 2009.

...3

(xvii) All fresh transfer orders will be governed by this policy.

(xviii) In future, requests for inter railway transfers from officers will be done online for which a system will be developed separately and circulated.

(N.Soman)
Joint Secretary (Gazetted)
Railway Board

Copy to :-

1. PS/MR, EDPG/MR, PS/MOS(R), Adv(PG)/MOS(R), ED(Innovation)/MOS(R).
2. PSO/Sr.PPSs./ PPSs/ PSs to CRB, FC, MS, ME, MM, ML, MT, Secretary, DG/RPF, DG/RHS, All Additional Members/Advisers, OSD/PRI, All Executive Directors, JS(G), JS(E), JS(E)-II, JS, JS(Dep), JS(P), JS(C)/P, ADG/PR, Dir(E), Dir(GA), Dir(A), DIP, Dir(C)/CRB, US(C), US(A), US(A)-II, US(Prot.), Railway Board.
3. Director Generals RDSO Lucknow and NAIR, Vadodara
4. CAO/COFMOW, New Delhi
5. Pay and Accounts Officer, Railway Board.
6. Secretary General, FROA &IRPOF, Rail Bhawan, New Delhi
7. Secretary General AIRPFA, Rail Bhawan, New Delhi
8. General Secretary, AIRF and NFIR, Rail Bhawan New Delhi
9. General Secetary, All India SC & ST Association, Rail Bhawan
10. Railway Board Secretariat Service Group 'A' Officers Association, Rail Bhawan.
11. Railway Board Computer Centre: for updating the information on website.

Government of India (Bharat Sarkar)
Ministry of Railways (Rail Mantralaya)
(Railway Board)

No. E(O)III-2007/PL/06 New Delhi, dated 1/5/07

The General Managers
All Indian Railway/Production Units

(Attn: CPOs)

Sub: Forwarding transfer requests of doctors to Railway Board.

****

Several instances have come to the notice of Railway Board where Railway doctors, under order of transfer, were not relieved by their Zonal Railways/PUs within a reasonable timeframe. In some cases this delay spilled over to a period of more than a year. It is also observed that in most cases the delay was due to Railway's reluctance to relieve the officer till a suitable relief / Contract Medical Practitioner is appointed vice him.

2. While accepting transfer requests of doctors, if no relief is available, Railways are normally advised to engage Contract Medical Practitioners vice them. However, as the engagement of CMP is a time consuming and lengthy process, Railways often desist to relieve the officer unless a CMP is finally appointed vice him This defeats the very purpose of a transfer order from Board's level as the officer getshis actual relieving orders after a very long wait. Further, as most requests for transfers are based on pressing family circumstances, a long delay in implementing transfer orders defeats the purpose for which transfer is sought by the officer.

3. In view of the above and in order to streamline the transfer-implementation process in case of IRMS officers, it has been decided that all Railways/PUs, before forwarding the inter-zonal transfer request of doctors to Board's office, should make an inner evaluation of their IRMS cadre strength and make advance arrangement for managing their hospital work without the doctor, whose application is to be forwarded to Board's office. The transfer request of IRMS officers should be forwarded only after ensuring that your Railway/PU will be able to manage it's hospital work without the doctor (whose transfer request is under consideration) for the period till a CMP/suitable relief is posted vice him. This fact should be included in your forwarding application in the form of an assurance.

4. This issues with the concurrence of Director General/Railway Health Services.

5. Please acknowledge receipt.

(SMT B K MINZ)
JOINT SECRETARY (GAZ.)
RAILWAY BOARD

Copy to : Sr. PPSs to MS, PS to Secretary, DG/ RHS, AM(Vig), JS(C), JS(G), EDE(GC), ED(Health), Vig(C), ERB-I, E(O)III-Spl., Health Branch & RBCC Railway Board

CONFIDENTIAL

भारत सरकार
रेल मंत्रालय, (रेलवे बोर्ड)
नई दिल्ली-११० ००१
GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)
NEW DELHI-110001

S No 15
S No

H.K. Jagga
सचिव रेलवे बोर्ड
Secretary, Railway Board

D.O. No. E(O)III-2013/PL/01. Dtd. 14.06.2013.

Sub.: Officers attempting to further their interests in service matters in violation of Rule 20 of Railway Servants (Conduct) Rules, 1966 --- instructions regarding.

...

As per Rule 20 of Railway Servants (Conduct) Rules, 1966, *"no Railway servant shall bring or attempt to bring any political or other influence to bear upon any superior authority to further his interests in respect of matters pertaining to his service under the Government."* Instructions have been issued in the past vide my predecessor's letters No. E(O)III-94/AE/232 dtd. 31.10.1994, E(O)III-96/PL/1 dtd. 22.01.1996, 06.09.1996 and 20.07.1999, as well as Chairman, Railway Board's D.O. letter dtd. 24.02.1998, drawing attention to this Rule so as to discourage Railway officers from bringing in political influence to further their service matters. Copies of earlier instructions are enclosed for ready reference. The Government of India has also been issuing similar instructions through the Department of Personnel & Training for guidance/compliance in respect of Central Government officers.

2. In spite of the aforesaid instructions, of late there has been a steady rise in the number of references being received from Public representatives and other dignitaries, recommending/forwarding requests from Railway officers in matters pertaining to their transfers, postings, promotions and other service matters. This is an unhealthy trend and is also an act of indiscipline on the part of the officers concerned. A need has been felt to bring in discipline and objectivity amongst officers and also to keep the decision making process free from external pressures/influences.

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3. It has, therefore, been decided to reiterate the procedure which is to be followed in case of officers adopting political/external influence to further their interests in their service matters :

i. For the first incident, a letter counselling the officer will be issued by the Zonal Railway/Unit and a copy thereof will be placed in the ACR/APAR dossier of the officer;

ii. If the incident is repeated, a letter of warning will be issued to the officer, a copy of which will be kept in the ACR/APAR dossier;

iii. A suitable entry will be made in the ACR/APAR of the officer.

4. The above instructions may be brought to the notice of all the officers working in your Railway/Unit/Organisation.

Kindly acknowledge receipt.

Yours sincerely,

14/6/17

(H. K. Jaggi)

DA/As above.

To,

1. General Managers/equivalent, All Indian Railways, Production Units, Construction Organisations and CORE.

2. The Director Generals, RDSO & NAIR.

3. The Directors, All Training Institutes.

14/6/17

GOVERNMENT OF INDIA (BHARAT SARKAR)
MINISTRY OF RAILWAYS (RAIL MANTRALAYA)
(RAILWAY BOARD)
*****

No.E(O)III-81TR2/318. New Delhi, Dated: 19-10-1982.

The General Managers,
All Indian Railways,
(except NE & NF Rlys),
CLW, DLW, ICF.

The Director General,
RDSO, Lucknow.

Sub: Transfer of officers to Railway Electrification Organisation.

Please refer to this Ministry's letter of even number dated 17.4.1982.

2. The Ministry of Railways have now decided that in addition to Junior Scale/Class-II officers the transfer of Senior Scale officers to the Railway Electrification Project under the administrative control of the respective Railways should henceforth be dealt with directly by the concerned Railways.

(B.B. Bhagat)
Deputy Secretary(E)/Railway Board.

Copy to:-

1. The CPM/RE, Mathura, Vadodara, Nagpur, Vijayawada, Kota & Ranchi
2. The Chief Engineer/RE/Allahabad.
3. Addl. General Managers, Central and Western Railways.
4. PSs to MR, MSR, DMR, CRB, MM, ME, MS, All Advisers, DMS, Secy. DE, DCE, DF(B), DA, DEE, D(S&T), DS, DS(E), JDE(G), E(GP) and ERB-I Branches.

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MM

GOVERNMENT OF INDIA (BHARAT SARKAR)
MINISTRY OF RAILWAYS (RAIL MANTRALAYA)
(RAILWAY BOARD)

SNo 14

No. E(O)III-81TR2/318 New Delhi, dated 22.12.87.

The General Managers,
All Indian Railways
Railway (Construction),
CLW, DLW, ICF,
E/Allahabad, W&AP/Bangalore
and Metro Railway, Calcutta.

The Director General,
RDSO, Lucknow.

Sub: Transfer of officers to Railway Electrification Organisation.

Ref: Railway Board's letter of even no. dated 17.4.1982 and 19.10.1982.

...

Vide letters referred to above, transfers of Junior Scale/Group 'B' and Senior Scale Officers to Railway Electrification projects under the control of a Railway had been delegated to the Railway concerned.

General Manager/Railway Electrification who is in charge of the gazetted cadre of RE projects may transfer such officers from one project to another under control of another Railway. It is clarified that a Junior Scale/Group 'B' or a Senior Scale officer drawn to RE projects when transferred back to the Railways, GM/RE is authorised to order such transfer only to the Railway from where the officer had been drafted. If such officers are to be transferred to other than their parent Railways, Board's prior permission is to be obtained.

The drafting into RE and repatriation to the parent Railway of officers according to this delegation of powers shall be by mutual consent between the Railway concerned and the General Manager/RE and if there is a difference of opinion, the matter shall be referred to Board for issue of orders.

(H.K. Wathoo)
Under Secy. (E)II, Railway Board.

....2/-

SPEED POST/FAX

GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)

No.2018/E(GR)II/8/3 New Delhi dated 08.10.2018

The General Managers,
All Indian Railways/PUs &
DG/RDSO.

The Director General,
NAIR/ Vadodara.

{ Attention : Principal Chief Personnel Officers }

Sub: Instructions regarding requests for inter-zonal transfer of Assistant Divisional Medical Officer (ADMO) Probationers.

It has been observed that direct individual representations for inter zonal transfer from ADMO Probationers addressed to DG/RHS and Board have increased considerably in the recent years. Apart from this, the number of CA-III references from Hon'ble MPs and Ministers addressed to Hon'ble MR/MOS(R) recommending such inter-zonal transfer of ADMO Probationers has also increased. The issue has, therefore, been examined in Board's office in consultation with Health Directorate of Railway Board and Competent Authority has decided as under:-

(i) Request for inter-zonal transfer of ADMO Probationers should be duly forwarded by the concerned Zonal Railways/PUs before the same is considered in Board's office. Zonal Railways/PUs are, however, advised to consider such requests sympathetically for forwarding to Board's office with their comments/remarks, if any, so that Board may take a view while considering the requests for inter-zonal transfer of ADMO Probationers.

(ii) While forwarding the individual requests for inter-zonal transfer, Zonal Railways/PUs should also indicate D&AR clearance as well as status of confirmation.

(iii) In cases where the ADMO Probationers are yet to report to Zonal Railways/PUs, requests for change of zone allocation should be forwarded by NAIR/Vadodara.

(iv) ADMO Probationers should also be advised by Zonal Railways/PUs as well as NAIR to refrain from using political influences for seeking inter-zonal transfer, as per Rule 20 of Railway Service (Conduct) Rules 1966, which stipulates as under:-

*"20. **Canvassing of Non-official or other Influence.** —No railway servant shall bring or attempt to bring any political or other influence to bear upon any superior authority to further his interests in respect of matters pertaining to his service under the Government."*

रेल मंत्रालय
Ministry of Railways
रेलवे बोर्ड/Railway Board
issue with enclosure

...2/-

(v) NAIR/Vadodara is advised to apprise the above instructions to ADMO Probationers during their Foundation Training at NAIR.

(vi) Zonal Railways/PUs may also apprise the ADMO Probationers about the above instructions for their information.

2. This issues with the approval of the Competent Authority.

08/10/2018

(आर. के. सिन्हा)
संयुक्त निदेशक / स्थापना (राजपत्रित)
Joint Director/Estt.(Gaz.)
रेलवे बोर्ड (Railway Board)

Copy to :-

DG/RHS and AM/Staff, Railway Board.

O/C