RBV No.21/2005

Government of India
Ministry of Railways
(Railway Board)

No. 2005/V-1/DAR/1/3 New Delhi, dated 6th October, 2005

The General Managers,
CR, ER, ECR, ECOR, NR, NCR, NER,
NFR, NWR, SR, SCR, SER, SECR,
SWR, WR, WCR, CLW,
DLW, ICF, RCF, RWF, CORE,
METRO & NF/Const.,

The Directors,
IRIEEN, IRIMEE, IRICEN,
IRISET & IRITM

Chief Administrative Officers,
DLMW & COFMOW

Director General,
RDSO & RSC

The Managing Directors,
RITES, IRCON, KRCL, CONCOR,
IRFC, MRVC, IRCTC, RAILTEL,
CRIS, RVNL & IRWO.

Others
CCRS/LKO

Sub: **Representation against Administrative Action – Procedure regarding.**

Please refer to Board's letter of even No. dated 16.08.2004 (RBV No.19/2004) laying down that a Railway Servant has a right to appeal against an order of recorded warning.

2. Since the word 'appeal' is liable to be equated with the Appeal admissible under The Railway Servants (Disciplinary & Appeal) Rules, which is not the intention, it has now been decided that the word 'appeal' may be read as 'representation'.

3. Accordingly, the last line of Para 2 of Board's letter ibid may be replaced as 'The person also has a right to represent against an order of recorded warning'.

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4. It may also be noted that the superior authority, authorized to issue Recorded Warning, Counseling, Admonishing etc proposed to be placed in the CR dossier of the employee, should be the Reporting Officer. The employee, however, would be entitled to represent against such administrative action.

5. The contents of this letter may be noted by all concerned for strict compliance.

DA/Nil

(R. S. Sharma)
Director Vigilance (M)
Railway Board

Copy to:-
All Board Members, All Additional Members, All Director Generals, All Advisors, All Executive Directors, All Joint Secretaries/Inspector Generals, All Constituents of PREM Group, The Secretary, RBSS (Group-A) Officer's Association, The Secretary, RBSS (Group-B) Officers' Association, The Secretary Railway Board Ministerial Staff Association and the Secretary Railway Board (Group-D) Employees' Association.

All Officers and the Branches of Vigilance Directorate.

Copy to :- E(D&A), ERB(D), ERB(V), ERB(I) & E(O)I branches.

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