Details of Channel of Submission of cases pertaining to Parliament Branch in lines with the Office Order No. 33 of 2018 & 31 of 2021

Parliament Branch

S. No.	Details of Subjects	Dealing Officer	Channel of Submission	Level of Final Disposal
1	Legislative/Non-legislative business proposed by M/o Railways	Section Officer	DS(Parliament)/Director(Parliament) JS/Parliament Secretary Chairman & CEO	MR
2	Matters regarding President's address to both the Houses of Parliament	Section Officer	DS(Parliament)/Director(Parliament) JS/Parliament Secretary Chairman & CEO	MR
3	Matters regarding Committees on **Government Assurances,** Committees on **Subordinate Legislation,** etc. (except **Standing Committee** dealt with by Budget Committee Branch)	Section Officer	DS(Parliament)/Director(Parliament) JS/Parliament Secretary	Chairman & CEO
4	Parliament Questions (Files received from Chairman & CEO Railway Board)	Concerned Branch	DS(Parliament)/Dir(Parliament) MoSR(D)	MR
5	Assurances given in both Houses of Parliament (Files received from concerned Dtes duly approved)	Concerned Branch	DS(Parliament)/Dir(Parliament)	MoSR(D)
6	Matters raised **under Rule 377 in Lok Sabha,** by way of **Special Mentions in Rajya Sabha** and **Zero Hour in both Houses** (Files received from concerned Dtes duly approved)	Concerned Branch	DS(Parliament)/Dir(Parliament)	MoSR(D)
7	Parliament Debates in Lok/Rajya Sabha w.r.t. Railway Budget	Section Officer	DS(Parliament)/Dir(Parliament) JS/Parliament Secretary Concerned Board Member	MR
8	Replies to MPs w.r.t. Budget Points	Section Officer	JS/Parliament Secretary Concerned Board Member CRB & CEO	MR
9	Matters regarding **Consultative Committee of MPs** for Ministry of Railways	Section Officer	DS(Parliament)/Dir(Parliament) JS/Parliament Secretary Chairman & CEO	MR
10	Verbatim proceedings of Starred Questions	Section Officer	JS/Parliament Secretary Concerned Board Member CRB & CEO	MoSR/MR

11	Issues likely to be raised during Parliament sessions	Section Officer	DS(Parliament)/Dir(Parliament) JS/Parliament Secretary Chairman & CEO	MR
12	Papers to be laid in Lok/Rajya Sabha	Concerned Branch	DS(Parliament)/Dir(Parliament)	MoSR(D)
13	a) Private members bills & Resolutions b) Calling Attention Notices c) Privilege Motions	Concerned Branch	DS(Parliament)/Dir(Parliament)	MR
14	Passes for officials and Labels for vehicles	Section Officer	DS(Parliament)/Dir(Parliament)	DS(Parliament)/ Director(Parliament)
15	Applications filed under RTI Act, 2005.	Section Officer	DS/Parliament JS/Parliament	DS/Parliament as PIO JS/Parliament as Appellate Authority
16	Reminders regarding Parliamentary matters	Section Officer	DS(Parliament)/Dir(Parliament) JS/Parliament Secretary	CRB & CEO

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