GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)

No.2009/RS(G)/11/11 New Delhi dated 25.07.2019

GM/ICF, Chennai
PCMM/ICF, PCEE/ICF, Chennai
PCMM/RCF, Kapurthala
PCMM/MCF, Rae Bareili

Sub: **Inspection Note of Shri V.P. Pathak, Member Materials Management, Railway Board on his visit to Shell Depot, ICF on 13.07.2019**

A copy of above mentioned Inspection Note of the Member Materials Management, Railway Board is forwarded herewith for information and further necessary action. Its compliance/action taken may please be intimated to Board's office within a month's time positively. Wherever final disposal is not possible, interim remarks, to be followed by final remarks, may be furnished at the earliest.

(Vinod Kumar)
Director Railway Stores (M)
Railway Board

Encl: As above.

Copy to:

1. OSD to CRB for kind information of CRB,
2. PSO/Sr. PPS/ PPSs to MTR, MRS, MST, MMM, ME for kind information of respective Members
3. EDCC, Railway Board
4. AM(RS), PED/RS(P), EDRS(G), EDRS(C) & EDRS (S), Railway Board

	functioning well and Dy.CMM/SD informed that AMC is available with M/s. Godrej. Dy.CMM/SD as also informed that the location of each item in the ASRS pallet is available in the system and material of one PL can be stocked in different pallets at different locations and when the delivery has to be effected, the system would retrieve from the pallets. ii) Dy.CMM/SD explained that while AMC is available with M/s. Godrej, in case of any break down, complaint is recorded in the SAP/ERP system based on which Millwright staff of ICF will attend immediately. Further, AMC holder, M/s. Godrej will also attend and rectify the problem. Further, Dy.CMM/SD explained that, there are preventive maintenance visits by M/s. Godrej at periodic intervals to maintain the ASRS in good condition. The working process and the upkeep was appreciated. 5. A meeting room was inaugurated at Dy.CMM/SD office in the presence of other officers.	
II.	**Furnishing Depot:** During the visit of Member(Materials Mgt.), AM(RS), PCMM, CMM/Furand Dy.CMM/FD were present. **1. Model Ward:** i) In case of shelf life items such as, Rubber items, Paints, Electrodes, etc., Depot should have a data base of date of manufacturing, shelf life and left over shelf life, etc. First-in, first-out method should be followed in a foolproof manner. Where stock of particular item has more than one receipt, the oldest lot should be considered for first issue following "first-in first-out" method. ii) The ICF coach items, which are surplus and not required at ICF should be circulated to Zonal Railways so that such items should not be procured by Zonal Railways until the available stock at ICF are consumed. **2. Ward-31:** i) It was observed that materials, which are under receipt/accountal as well as items already accepted and accounted are kept with the same colour Labels. To avoid possibility of errors, material under inspection/acceptance and the materials, which have already been accepted should have labels with different colour codes, so that the status of items can be identified easily. ii) The ward staff explained the system of stocking of the materials received and the practice followed to identify the items under accountal/inspection and the items which have already been accepted. The DMS of the ward has also explained that in the existing SAP data base, the location details are entered for the supplies. However, it was noted that the entry of location details	All PCMMs All PCMMs PCMM/ICF PCMM/ICF

Inspection Note of Shri V.P. Pathak, Member Materials Management on visit to ICF on 13/07/2019

Inspected Shell Depot at ICF on 13/07/2019, AM(RS), PCMM/ICF, CMM/Shell and other officers of the store department accompanied during the inspection.

S.No.	Item	Action by
I.	**1. RB/IV Ward:** i) The ward is used for safe custody of Non stock items till issue to end user. General upkeep was good. ii) Roof leakage noticed at CDMS office, which needs to be attended.	
	2. B Ward: i) The ward is maintained exclusively by women staff and designated of "Mahila Shakthi Ward". The ward has high reach stacking system with pallets of 1 cubic meter capacity each. The high reach stacker used for stacking of pallets has a camera, so that the operator can view the pallets position while stacking.	PCE/ICF
	ii) In the back side of the rack, support is provided in the form of cross bars. MMM suggested that stopper bracket to be provided at the rear side of the rack to avoid possibility of excess lateral movement of pallets.	
	iii) The functioning of Autonomous Mobile Industrial Robot for movement of material from point to point with customized navigation was demonstrated. The capacity has been customized at 2500 kgs. The Depot officials mentioned that battery charging is required on daily basis. It was advised that the asset should be used at optimum level.	PCMM/ICF
	iv) The cleanliness and upkeep of the ward was appreciated.	
	v) Suitable signage to be provided to prevent movements on the loading and unloading points on the platform.	
	3. A&C Ward: i) Stationary items and some spring items are kept in the ward. Dy.CMM/SD informed that racks with pallet stacking system for 5 layer vertical stacking has been proposed in the ward, which is likely to be completed in next 3 to 4 months.	PCMM/ICF
	4. ASRS (Ward No.12): i) It was mentioned that ASRS was installed in January 2011 with 2600 pallets having capacity of 1.5 MT each. The total capacity of ASRS is 3900 MT. Materials are stocked in 11 levels of material racking. Storage and retrieval from ASRS was found to be	PCMM/ICF

	need to be updated in some applications. It was advised that the details should be kept in a foolproof manner so that, even in the absence of the custodian, only accepted stores can be issued duly following FIFO method. iii) The ward has ASKA high pressure firefighting equipment and another normal fire extinguisher. It was advised that fire drills have to be conducted for the Depot staff, so that the staff are familiar to use the equipment. **3. <u>Traction Ward:</u>** Inspected traction ward with high rise racks and stackers. 4. Inauguration of Cable Harness shed was done. Wherever the materials are procured in kit form, such packages containing the kit should be stored in single location to avoid misplacement or mistakes at the time of issue. 5. Paint stocking shed was inaugurated. The description adopted for paints for LHB coaches in set indicate "One coach set", which appears to be misleading. The description to be modified as "coach set".	PCMM/ICF PCMM/ICF PCMM/ICF
III.	**<u>Flagging off of 5th rake of SL DEMU:</u>** Inspected the interiors of two coaches of SL DEMU, which was flagged off on 13/7/2019 and appreciated the quality.	
IV.	**<u>Discussions with GM and interaction with SAG & above officers of ICF.</u>** During the meeting, the need for iMMS implementation was highlighted and also spoke about the challenges in enhancing the production levels. Also discussed about the actions to be completed in 100 days target. In appreciation to good work, a cash award of Rs.25,000/- for Shell Depot, Rs.25,000/- for Furnishing Depot, Rs.10,000/- for the Mahila Shakthi Ward of Shell Depot and Rs.10,000/- for the commissioning team of SL DEMU/Furnishing workshop.	EDRS(G)/ EDE (G)

24.07.19

(V. P. PATHAK)
Member Materials Management
Dated 24-07-2019

No.2019/MMM/ Insp/ICF
Copy to:
GM/ICF, PCE/ICF, PCMM/ICF, PCMM/RCF, PCMM/MCF
EDCC/Railway Board,
All PCMMs, AM(RS), Adv.(RS),PED/RS(P), PEDRS(C),EDRS(G), EDRS(S)