(31)

GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)

No.90/LM(B)/7/14 New Delhi, dt. 6.6.91

The General Managers,
All Indian Railways.

Sub:- Occupation of Rest House accommodation for residential purposes by officers - on transfer.

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For some time past, it has been observed that some officers on transfer from one station to another, tend to keep on occupying the 'Officers Rest Houses' at the new places of posting for unduly long periods. One of the methods adopted is that they do not apply for pooled residential accommodation, as required, on joining duty at a new place. Some of them also continue to draw House Rent Allowance. In some cases, the officers do not even occupy nominated bungalows and continue to stay in Rest Houses. The result is that while on one hand, the Railway Administration is put to financial loss, on the other hand officers in bonafide need of rest house accommodation are deprived of that facility.

2. In order to curb/check such practices, henceforth, the folowing procedure shall be followed;-

(1) In the case of permanent transfers, in the first instance, occupation of the Rest House should be permitted for ten days only.

(ii)a) Use of Rest House accommodation for residential purposes beyond ten days may be permitted only on submission, by the officer, of a certificate from the competent authority to the effect that " the officer has formally applied for allotment of pooled accommodation and that the same is not available."

On allotment of a regular accommodation, the officer shall vacate the rest house within a week.

(b) In case the officer declines to accept the pooled accommodation offered to him, rent at 'damages' rate shall be recovered from him from the date of such an offer of allotment.

(c) Rent and other charges, for occupation of the Rest House accommodation, shall continue to be recovered irrespective of whether the officer goes out of his Headquarters on duty, etc., till such time the allotment is duly cancelled and the Rest House is vacated by the Officer.

(iii) Where an officer is permitted to occupy Rest House accommodation for residential purposes, in terms of para (ii) above, an intimation to this effect must invariably be sent by the concerned officer as well as the Alloting Authority, to the FA&CAO and the Pay Bill Unit to ensure that (i) due rent is recovered and (ii) House Rent Allowance is not paid to the officer.

(iv) Rental liability for such retention of Rest House accommodation shall be fixed by the G.M. in consultation with FA&CAO. The rent must cover the elements like cost of construction of various facilities/services. In addition, charges for use of electricity, water, geyser, air conditioning (if provided), crockery, cutlery, utensils, bedding, linen, other furnishing/furniture etc. shall also be recovered.

(v) (a) An Officer entitled for a nominated bungalow shall not be permitted to stay in the Rest House Accommodation beyond three days, provided the bungalow is ready for occupation.

(b) Where the officer does not occupy the nominated bungalow under any pretext, rent at 'damages' rates shall be charged from the fourth day onwards.

(vi) The above instructions shall also apply mutatis mutandis for use of retiring rooms as residential accommodation.

(vii) These instructions shall not apply in the case of temporary transfers.

(3) This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

4. Please acknowledge receipt.

J. M Sharma

(J.M. SHARMA)
EXECUTIVE DIRECTOR LAND MANAGEMENT
RAILWAY BOARD.

Copy to :-

1. CPO, All Indian Railways.
2. FA&CAO, All Indian Railways.