Copy of letter No.55/WTT/204/0 dated 30.3.1957 from the Joint Civil Engineering, Railway Board, New Delhi to General Managers, All Indian Railways and CLW, GB Project, ICF.

*****

Regarding : Occupation of Railway Rest Houses/Rooms by Non-Railway Officers.
Reference : This office letter No.55/204/0 dated 18.6.55 and your replies thereto.

*****

The question in connection with the framing of uniform set of rules govering the occupation of Railway Rest Houses and Rest Rooms by Non-Railway Government Officers on tour was under the consideration of the Railway Board and they have now drawn a set of rules, a copy of which is enclosed for information and guidance.

2. The Railway Board desire that any addition or alteration if required to be made in the list of officers (Annexure 'A'), may be made in consultation with the F.A. & C.A.O. of the Railway under advice to this office.

DA/As above.

RULES FOR THE OCCUPATION OF RAILWAY REST HOUSES/ROOMS BY NON-RAILWAY GOVERNMENT OFFICERS ON TOUR.

-:o:-

1. (a) The Railway Rest Houses and Rest Rooms are primarily intended for the use of Railway Officers. These may, however, be occupied by non-Railway Government Officers on tour on payment of charges, as detailed below, provided the accommodation is not required by Railway Officers. The non-Railway Officers may have to vacate the Rest House when required by the Railway in an emergency.

(b) Notwithstanding the provisions made in (a) above, non-Railway Officers detailed in the Annexure A to these rubs will be treated as Railway Officers on duty in the matter of recovery of charges.

2. Non-Railway officers proposing to utilise any of the Railway Rest Houses or Rest Rooms shall communicate their intention of doing so at last 7 days in advance by letter or telegram to the Divisional Engineer concerned or such other officer as may be appointed for the purpose by the Railway concerned, clearly stating the period of proposed occupation and nature of accommodation required.

3. Rest Houses and Rest Rooms may be booked for a period of 4 days only at a time after which occupants may be required to vacate if the accommodation is required by others.

4. No booking can be made more than 1 month in advance.

5. The following charges will be levied on the non-railway Officer for the occupation of Railway Rest House and Rest Rooms as

...2/-

a contribution towards the maintenance of such establishm.

(i) At all stations; except those specified below:
(a) Rs.3/- per day or part of a day for single bed-room or Rs.5/- per day for double bed-room and in addition.

(b) Re.1/- per day for lights and fans per living room occupied.

(ii) Rest Houses in Calcutta, Puri and Waltair:- Rs.5/- for a single bed-room and Rs.7/- for a double bed-room.

(iii) Wood bank Rest House at Simla:- Rs.9/- per day for Suite 'A' and Rs.7/- per day for suite 'B'.

Note:(1) For the purpose of these rules, 24 hours from the time of arrival will be reckoned as a day and charges recovered accordingly.

(2) These rules do not apply to other Rest Houses/Rooms at hil stations and special sea-side resorts.

(3) The rest Rooms at the Victoria Terminus stations are excluded from the scope of allotment to non-Railway Government Officer.

The above charges should be recovered in cash in advance before/at the time of occupation of the accommodation.

6. Officers who book the Rest Houses and Rest Rooms and who for any reason fail to occupy them shall be charged half rates for the period the booking hasbeen made, unless the room is taken up by some other officer.

7. Officers shall be responsible for the safety of the equipment, furniture etc. provided in the rest Houses and Rest Rooms for their use. In the case of any article of equipment or furniture being damaged, broken or lost while in their custody, the cost or repair charges the roof as the case may be shall be recovered in cash from the officers concerned No replacements shall be accepted on any account.

8. All occupants shall enter in the register provided for the purpose in the Rest House/Room their names, the number of beds occupied and the number of persons staying with them and the date and times of their arrival at and departure from the Rest House/Room.

9. All occupants shall see that the Rest House and Rest Room is left in a clean and tidy condition when they vacate it.

10. Arrangements for meals shall have to be made by the occupants themselves.

11. Rest House/Room Servants/Chaukidars/attendants may not be ~~is utilised for private work~~.

.....

ANNEXURE A

List showing the Non-Railway Government Officers who may be allowed the privilege of occupation of Railway Rest Houses/Rooms on the same terms as are applicable to Railway Officers on duty:

(a) Officers of the Posts and Telegraphs Department having free duty passes in the area covered by the (Railway) pass.

(b) Officers of the Special Police Establishment and Government Railway Police working on Railways.

(c) All Officers serving under the conciliation Officers, Railways and Supervisor Railway Labour.

(d) The officers of the Audit Department (Railway Wing) and Special Railway Magistrates.

(e) The Officers of the Industrial Security Inspection Team of the Intelligence Bureau (Ministry of Home Affairs)

(f) The Commissioners of Departmental Enquiries Central Vigilance Commission, New Delhi (vide letter No.74/W2/7/11 dated 23.8.1974).

.....