Government of India (भारत सरकार)

Ministry of Railways (रेल मंत्रालय)

(Railway Board) (रेलवे बोर्ड)

No.TC-I/2020/103/efile/1(3326889) New Delhi, Dt.12.03.2021

Pr. Chief Commercial Manager
All Zonal Railways

Sub: Guidelines for preparation of RRs and Clearance of Outstanding dues before closure of FY2020-21

In order to ensure accountal of all rakes loaded before 23:59 Hours on 31st March 2021 and for clearance of outstanding dues including Demurrage and Wharfage before closure of the financial year 2020-21 , following may be ensured:

A:

i. All rakes originating from any terminal which are loaded well before 23:59 Hours of 31.03.2021 should be accounted for in the current financial year 2020-21 itself, if required by issuing Railway Receipts(RRs) in TMS on 'Sender Weight Accepted (SWA)' basis. Undercharge, if any, will be collected on subsequent rakes from the concerned party.

ii. In case freight payment of any rake is to be done through Demand Draft (DD), then concerned party should be advised to submit DD well in advance.

iii. Location wise details of SWA RRs generated on date (31.03.2021) should be kept on record. After weighment of rakes, Punitive Charge, if accrued on the aforesaid rakes, will have to be collected from the respective parties on their subsequent rakes.

iv. Records of variations between RRs issued on PCC/SWA basis must be kept rake wise, customer wise and any realization particulars on account of punitive charges and other charges should be endorsed and intimated to Commercial Department of Zonal Railway with complete details.

These instructions are applicable only for the rakes loaded on 31.03.2021.

B:

i. Coordinate/organize and take all possible action to maximize realization of outstanding dues including Demurrage and Wharfage Charges before closure of the financial year 2020-21.

ii. Commercial officials may be deputed to closely monitor Major Depots to ensure timely issue of Railway Receipts against loading done on the last day of the current month.

Necessary instructions may be issued to Sr.DCMs accordingly.

12 Mar 2021.

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