Government of India
Ministry of Railways
(Railway Board)
*****

No.2021-B-235 **New Delhi, dated 18.06.2021**

General Managers,
All Indian Railways (Incl. Production Units).

Sub: Economy Instructions- curtailing avoidable expenditure.

MOF's instructions contained in O.M.No.7(1)/E-Coord/2020 dated 10.06.2021 conveying the instructions on curtailing avoidable expenditure: 20% reduction in controllable expenditure are enclosed. These instructions are applicable *mutatis mutandis* on Railways. Strict compliance to these instructions contained therein may be ensured.

DA: As above.

(Puneet Meena)
Jt. Director, Finance (Budget).

Copy to:

1. **Principal Financial Advisors**, All Indian Railways - for ensuring compliance of the instructions contained in the enclosure.
2. Additional Member (Planning) - for ensuring compliance of the instructions contained in the enclosure by all the PSUs under the Ministry of Railways.
3. **Secretary,** Railway Board - for information and necessary action.
4. AM(R), EDF(S), EDF(C), EDF(E), ED (I Audit) and EDF(X)-I&II.
5. **The Managing Director**, CRIS Chanakyapuri, New Delhi.
6. **The Vice Chairman**, RLDA, Moti Bagh, New Delhi.
7. **The Director General,** RDSO, Lucknow & National Academy of Indian Railways, Vadodra.
8. **The Chief Administrative Officers,**

i. Metropolitan Transport Projects (Railways)/ Mumbai & Chennai
ii. Diesel Loco Modernization Works, Patiala.
iii. Rail Wheel Plant, Bela.

9. **The Chairman,** All Railway Recruitment Boards,
10. **The Vice Chairman,** Rail Land Development Authority,
11. **The Directors Generals/ Directors,**

a. Indian Railway Institute of Civil Engineering, Pune-411 001.
b. Indian Railway Institute of Signal Engineering &
c. Telecommunications, Secunderabad-500 017.

d. Indian Railway Institute of Mechanical & Electrical Engineering, Jamalpur, OISH. Munger (Bihar) 811214.
e. Indian Railway Institute of Electrical Engineering, Nasik- 422 101.
f. Indian Railway Institute of Financial Management, Secundrabad.
g. Centralized Training Academy for Railway Accounts, Opposite Rly. Junior College, STC Compound, Tarnaka, Secunderabad.
h. Jagjiwan Ram RPF Academy, Talkatora Road, Alambagh, PO Manak Nagar, Lucknow.
i. Indian Railway Centre for Advanced Maintenance Technology, Gwalior-474 020.
j. National Rail Museum, Chanakyapuri, New Delhi -110021.
k. Indian Railway Institute of Transport Management, Lucknow.
l. Office of Iron and Steel, 3, Koilaghat Street, Kolkata- 700 001.
m. The Chief Mining Advisor, Dhanbad, Jharkhand.

12. **The Secretary,** Railway Rates Tribunal, Egmore, Victoria Crescent Road, Chennai-600 105
13. **The Registrar,** Railway Claims Tribunal, 13/15, Mall Road, Delhi-110054.
14. **The Registrar,** National Rail & Transport Institute, Vadodhra.
15. DG- RPF
16. DIG/RPSF

(Puneet Meena)
Jt. Director, Finance (Budget).

No.7(1)E.Coord/2020
Government of India
Ministry of Finance
Department of Expenditure
*****

North Block, New Delhi
Dated the 10th June , 2021

Office Memorandum

Subject: Curtailing avoidable expenditure: 20% reduction in controllable expenditure.

The Government has decided all Ministries/Departments should take steps to curb wasteful/avoidable expenditure and aim for 20% reduction in controllable expenditure. The Department of Expenditure has been directed to review the progress in the matter

2. Therefore, all the Ministries/Departments are requested to take steps to curtail all avoidable non-scheme expenditure and aim for 20% reduction in controllable expenditure, in compliance of the above decision. Expenditure in 2019-20 may be taken as the baseline for this purpose. A suggestive list of object heads of controllable expenditure is attached.

3. Expenditure related to containment of the Covid-19 pandemic is excluded from the scope of this order.

4. This issues with the approval of Finance Secretary.

(Thanglemlian)
Joint Secretary to the Government of India

1. Secretaries to the Government of India
2. All Financial Advisers of Ministries/Departments

Encl: Suggestive List of Object Heads.

A Suggestive List of Object Heads and their Codes under which expenditure Shall be controlled

Code	Description
03	Overtime allowance
05	Rewards
11	Domestic Travel Expenses
12	Foreign Travel Expenses
13	Office Expenses
14	Rents, Rates and Taxes
15	Royalty
16	Publications
20	Other Administrative Expenses
21	Supplies and Materials
23	Cost of Ration
24	POL
25	Clothing and Tentage
26	Advertising and Publicity
27	Minor Works, Maintenance
30	Service or Commitment Charges
31	Grants-in-aid General
32	Contribution
50	Other Charges