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GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)

No.2009/RS(G)/11/11 New Delhi dated 04.09. 2018

GM/Central Railway/Mumbai
PCMMs of Central, Southern, Northern,
Eastern & South Central Railways

Sub: **Inspection Note of Shri V. P. Pathak, Director General(RS), Railway Board on his visit to Central Railway Printing Press & Stationery Depot/Byculla on 11.08.2018.**

A copy of above mentioned Inspection Note of Director General (Railway Stores), Railway Board is forwarded herewith for information and further necessary action. Its compliance/action taken may please be intimated to Board's office within a month's time positively. Wherever final disposal is not possible, interim remarks, to be followed by final remarks, may be furnished at the earliest.

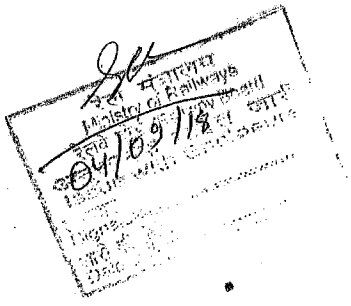
4/9/18

(Kanwalpreet)
Director Railway Stores (IC)
Railway Board

Encl: As above.

Copy to:

1. EDCC,
2. Sr.PPS/DG(RS) – for information of DG(RS) please.
3. PPS to AM(RS) – for information of AM(RS) please.
4. PED/RS(P), EDRS(G), EDRS(C) & EDRS (S), Railway Board.
5. Director(Ptg. & Stny.) Railway Board.



Inspection Notes of Shri V.P. Pathak, Director General (RS), Railway Board during his visit to Central Railway Printing Press & Stationery Depot/Byculla, on 11.08.2018.

Officers present during inspection:

1) Shri O.P. Khare, AM(RS), Rly. Board.
2) Shri V.R.Mishra, PCMM/CR
3) Shri Mahesh Chandra, EDRS(G)/Rly.Board.
4) Shri V.Sudhakara Rao,
5) Shri D.K.Srivastava, CMM(S)/CR
6) Shri Ajay Arora, CMM(C)/CR
7) Shri Aditya Sharma, CMM(E&G)/SR,
8) Shri J.R.Negi, CMM(BI)/ER
9) Shri S.S.Katware, CMM(M)/SWR
10) Shri A.K.Srivastava, CMM(M)SCR
11) Shri Awdesh Kumar, CMM(M)/NR
12) Shri C.Ravindran, Director(Ptg.)/Rly.Board.
13) Shri Y.P.Mittal, DY.CMM/G/CR and
Other officers from various Zonal Railways.

Inspected the Central Railway Printing Press and Stationery Depot/Byculla on 11.08.2018. The observations are as under:

S.N	Observations	Action by
1.0	A part of Printing Press land was handed over for extension of hospital because of which the Time-office of press was to be shifted. The newly constructed Time-office at the entrance of Printing Press, Byculla was formally opened. Bio-metric Attendance System and provision of CCTV camera at the new Time Office should be introduced. The open area in the premises needs to be paved with concrete flooring so as to ease out the movement of vehicles in the area and avoid mudding due to rains.	PCMM/CR
2.0 i)	**General Printing Press:** **Machine Section:** Sud & Waren multi-purpose Rotary offset Printing machine and its online numbering system was working and printing of EFT with online numbering system. Its production capacity can be increased by introducing online gathering system.	PCMM/CR
ii)	**Binding Section:** Performance of Programmable Paper Cutting Machine performing the cutting operation of Reservation Form, which is required in the new format was inspected. The Reservation Form in A4 size is too long in size and possibility of reduction in size should be explored. Printing & Binding Machines, which have become surplus due to closure of the printing activities of General Books & Forms, should be disposed off to their true value (second hand) and not at scrap value, as they are in working condition. For this, prospective buyer may be invited to see the machine in working condition.	PCMM/CR
iii)	**PRS/UTS ticket printing section (ROTATEK machine)** Newly installed ROTATEK Printing Machine was seen. Each and every stage of operations involved in the printing of the UTS tickets was explained. CR should supply the UTS tickets in the formation of Fan-fold instead of Rolls, as is done in various other Railways. This will avoid extra operation	GM/CR

	of spooling, which is an unwanted, time-consuming operation and causes loss of production. Moreover, the receiving official can check the continuity of numbering before using the bunch of tickets. General cleanliness and upkeep of the section was satisfactory, but there is scope for improvement. In order to maintain cleanliness and dust-free atmosphere in the UTS & PRS ticket Printing Section, a Buffer Zone should be created for keeping foot-wears by staff entering into the section.	
3 i)	**Stationery Depot :** Visited one of the wards in Stationery Depot where the printed PRS/ATVM tickets are stored. Carton boxes in which the PRS/ATVM tickets were packed, were kept on the floor without any protection. During monsoon and even otherwise there is possibility of boxes getting damped due to moisture cannot be ruled out. These should be properly stacked on raised wooden platforms and in racks instead of one over another which is causing deformity in boxes at the bottom of the pile. A suitable storage wards should be identified for proper stacking & handling of such important money value items.	PCMM/CR
ii)	Considering high volume of PRS/UTS tickets, there is possibility of wrong issue and resultant mismatch of serial numbers. Hence system improvement for traceability, retrieval and correct issue of Money Value items should be developed. The use of Bar Coding/RFID on the carton boxes for easy identification may also be explored.	PCMM/CR
iii)	Ambience and working condition in the Press needs improvement. Epoxy flooring and replacement of old wooden tables with steel top, work tables may be provided.	PMM/CR
4	AM/RS advised that for T&P item, CCTV and material handling equipments, possibility of making provision in WMS on the pattern of Workshops may be explored. The current status of facilities available to staff may be examined. This printing press to be made as Model Printing Press. Time bound action plan in this regard to be prepared and followed up.	PCMM/CR
5	During inspection, trade unions viz. NRMU & CRMS handed over their memorandum which needs to be examined for suitable action.	PCMM/CR EDRS(G)
6	In appreciation of the overall performance of Byculla Printing Press, a Group Award of Rs.25000/- (Rupees Twenty-five thousand) was announced by DG/RS	PCMM/CR EDRS(G)

31.08.18

(V. P. PATHAK)
Director General (Railway Stores)
Railway Board

No. 2018/DG(RS) Insp/C. Rly.

Dated : 31.08.2018

Copy to :

ED/CC, Railway Board
GM/C RLY
AM/RS, PED RS(P), EDRS(C), EDRS (G), EDRS(S) , Director(Ptg.& Sty.), Railway Board
PCMM/C.Rly , PCMM/S.Rly , PCMM/N.Rly, PCMM/E.Rly, PCMM/SCR,