CHANNEL OF SUBMISSION: FINANCE (ESTABLISHMENT)-II BRANCH			
AS ORIGINAL HEAD/POLICY			
S.No.	**Subject**	**Level of Approval**	**Channel of Submission in F(E)**
1.	Foreign Service/Deputation in India (Gazetted): Deputation (Duty) Allowance	MR through Board (MF/CRB&CEO)	DF(E) EDF(E) AM(R)
2.	Daily Allowance Abroad	Board (MF/CRB&CEO) Through AM(R)	DDF(E)II DF(E) EDF(E)
3.	Next Below Rule(NBR)	Board (MF/CRB&CEO) Through AM(R)	DDF(E)II DF(E) EDF(E)
4.	Pay Fixation Policy under Fundamental Rules (a) Pay protection of Railway employees on joining other Central govt. office on Technical Resignation. (b) Pay Protection of employees working in PSUs etc. on joining Railways (c) Pay Protection of employees on joining lower post in new organization on their own volition.	EDF(E)	SO DDF(E)II DF(E)
5.	Amendment in the Codal provision w.r.t. pay fixation & Increments as & when amendment is notified in FR	MR through Board(MF/CRB&CEO)	DF(E) EDF(E) AM(R)

PART-I: AS ASSOCIATE FINANCE			
S.No.	**Subject**	**Level of Disposal in F(E)Dte. as Associate Finance#**	**Channel of Submission in F(E)**
1.	Deputation (Visit Abroad)	AM(R) through EDF(E)	SO DDF(E)II DF(E)
2.	Training Abroad	AM(R) through EDF(E)	SO DDF(E)II DF(E)

3.	Staff Car's- Procurement policy reg.	EDF(E)	SO DDF(E)II DF(E)
4.	Awards/Rewards, Prizes & Raj Bhasha Puruskar.	EDF(E)	SO DDF(E)II DF(E)
5.	Next Below Rule (NBR)	EDF(E)	SO DDF(E)II DF(E)
6.	Training of foreigners in India	AM(R) through EDF(E)	SO DDF(E)II DF(E)
7.	Fees and Honorarium	EDF(E)	SO DDF(E)II DF(E)
8.	References from referring Dte on Daily Allowance abroad/Foreign Allowance.	EDF(E)	SO DDF(E)II DF(E)
9.	References from referring Dte on Deputation (Duty) Allowance.	EDF(E)	SO DDF(E)II DF(E)
10.	Vetting of Terms & Conditions of deputation of IR Officers to Centre/State Govt./PSUs etc under CSS/normal.	DDF(E)II (w.r.t. the approval of competent authority)	SO DDF(E)II
11.	Vetting of Terms & Conditions of Appointment of personal staff of MR/MoSR	EDF(E)	SO DDF(E)II DF(E)
12.	Vetting of Terms & Conditions of Appointment of IR Officers to PSUs on absorption basis.	DF(E) (w.r.t. the approval of competent authority)	SO DDF(E)II
13.	Proposals regarding implementation of PRC in Railway PSUs.	AM(R) through EDF(E)	SO DDF(E)II DF(E)
14.	Patents	AM(R) through EDF(E)	SO DDF(E)II DF(E)
15.	Membership of Professional Bodies & reimbursement of membership fee.	EDF(E)	SO DDF(E)II DF(E)
16.	Fixation of Pay under RS(RP)	AM(R) through EDF(E)	SO

	Rules under various Pay Commissions.		DDF(E)II DF(E)
17.	Appointment of Chairman/Members of Commissions/Committee/service Commissions & claims Commissioners	EDF(E)	SO DDF(E)II DF(E)
18.	Officiating Pay under FR 35 (a) Policy File for Officiating Pay (b) proposals related to officiating pay	EDF(E)	SO DDF(E)II DF(E)
19.	Personal Pay	EDF(E)	SO DDF(E)II DF(E)
20.	Special Pay		
21.	Date of Next Increment under RS(RP) Rules	EDF(E)	SO DDF(E)II DF(E)
22.	Incentive in the form of personal pay.	EDF(E)	SO DDF(E)II DF(E)
23.	Allowance (i) Special Allowance @10% of Basic Pay to Teaching Staff of Oak Grove School, Jharipani. (ii) Risk Allowance (iii) Extra Work Allowance (erstwhile Rajbhasha Allowance) to Sr. Scale, JA Grade and SA Grade Officers entrusted with the administrative control of Hindi Work after completion of the period of one year. (iv) Railway Accounts Examination Allowance. (v) Annual Allowance etc.	EDF(E)	SO DDF(E)II DF(E)
24.	Assured Career Progression (ACP)/ Modified Assured Career Progression (MACP)/Dynamic Assured Career Progression (DACP)	EDF(E)	SO DDF(E)II DF(E)
25.	Implementation of	AM(R) through EDF(E)	SO

	recommendations of Pay Commission for various pay commissions		DDF(E)II DF(E)
26.	Investigation of Arrear Claims of Railway servants in cases where the amount of the claim for the period beyond three years exceeds Rs. 10,000	AM(R) through EDF(E)	SO DDF(E)II DF(E)
27.	Incentives on acquiring higher qualification.	EDF(E)	SO DDF(E)II DF(E)
Approval of MR/Board (as the case may be) will be obtained by the referring Dte as and when required.			