Subject:-Channel of submission.
Ref. 2021/O&M/22/1 dated 02.08.2021.

CHANNEL OF SUBMISSION: FINANCE (ESTABLISHMENT)-I BRANCH		
PART-I: AS ASSOCIATE FINANCE		
Category	**Level of approval**	**Channel of Submission in F(E)**
(1) Creation of posts (Revenue & Work-charged)		
(a) Below SAG level	MR/FM through Board (MF, CRB & CEO)	DDF(E)I JDF(E) EDF(E) AM/R
(b) SAG & above	MR/FM/Cabinet through Board (MF, CRB & CEO)	DDF(E)I JDF(E) EDF(E) AM/R
(2) Extension of currency of temporary revenue charged / work charged posts in Railway Board		
(a) Non-gaz posts	EDF(E) / JS (RB)	DDF(E)I JDF(E)
(b) Gazetted posts upto STS level	EDF(E) / Concerned Board Member	DDF(E)I JDF(E)
(3) Continuation of posts on Railways		
(a) Upto SAG level	MR/MoF through Board (MF, CRB & CEO)	DDF(E)I JDF(E) EDF(E) AM/R
(b) Above SAG level	MR/MoF/CoS through Board (MF, CRB & CEO)	DDF(E)I JDF(E) EDF(E) AM/R
(c) Secretary to GOI level	MR/MoF/CoS through Board (MF, CRB & CEO) Thereafter approval of PM	DDF(E)I JDF(E) EDF(E) AM/R
(4) Transfer of post		
(a) Non-gazetted post from Railway to Railway board	Board (MF, CRB & CEO)	DDF(E)I JDF(E) EDF(E) AM/R
(a) Gazetted post from Railway to Railway Board	MR through Board (MF, CRB & CEO)	DDF(E)I JDF(E) EDF(E) AM/R

(b) Gazetted post upto JAG from one Railway / Unit to another Railway / Unit	EDF(E) / Concerned CCA	DDF(E)I JDF(E)
(c) S A G & H A G post from one Railway /Unit to another Railway/ Unit	Board (MF, CRB & CEO)	DDF(E)I JDF(E)
		EDF(E) AM/R
(5) Allowances		
(a) Where financial implications are substantial	Board (MF, CRB & CEO)	DDF(E)I JDF(E) EDF(E) AM/R
b) Where financial implications are nominal / marginal	EDF(E)	DDF(E)I JDF(E)
PART-II AS ORIGINAL POLICY BRANCH		
1. Compensatory Allowances: 1. Special Duty Allowance 2. Special Compensatory (Tough Location) Allowance 3. Hard Area Allowance **2. Conveyance Allowances:** 1. Fixed Conveyance Allowance (including to Med. Officers) 2. Cycle (Maintenance) Allowance **3. Travelling Allowances:** 1. Daily Allowance (TA/DA) 2. Air Travel	through Board (MF, CRB & CEO)	DDF(E)I JDF(E) EDF(E) AM/R

3. Transfer Grants 4. Mileage Allowance **4. Coal Pilot Allowance**		