(45)

GOVERNMENT OF INDIA (BHARAT SARKAR)
MINISTRY OF RAILWAYS (RAIL MANTRALAYA)
(RAILWAY BOARD)

CONFIDENTIAL

No.E(NG)I-86-CR-5 New Delhi, dt. 4.2.1987.

The General Managers,
All Indian Railways etc. (As per Standard List attached).

Sub: Introduction of performance oriented appraisal system - C.R.Formats for non-gazetted Railway employees.

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It has been decided by the Government that Confidential Reports for all Central Government employees should be revised in the context of the introduction of performance oriented appraisal system and the revised formats should be used for writing C.Rs for reporting year 1986. Revision of the C.R. Formats for non-gazetted Railway employees is accordingly under consideration of the Ministry of Railways. As it is likely to take sometime to finalise the revised formats, you are requested to advise all concerned that pending revision of formats, Confidential Reports for the reporting year 1986 should not be written in the old forms unless in any particular case or cases it becomes unavoidable for any reason. Such cases should indeed be rare particularly as CRs for non-gazetted staff on Railways are generally written for the financial year.

2. Receipt of this letter may please be acknowledged.

(K.B.LALL)
Jt. Director, Estt.(N)
Railway Board.

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भारत सरकार
रेल मंत्रालय(रेलवे बोर्ड) गोपनीय

सं0 ई(एन जी) I-86-सी आर-5 नई दिल्ली, दिनांक 4-2-1987

महाप्रबन्धक,
सभी भारतीय रेलें आदि
(संलग्न मानक सूची के अनुसार)

विषय:- कार्य-निष्पादन उन्मुख मूल्यांकन प्रणाली लागू करना-
अराजपत्रित रेल कर्मचारियों के लिए गोपनीय रिपोर्ट
फार्म ।

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सरकार ने यह विनिश्चय किया है कि सभी केन्द्रीय सरकारी कर्मचारियों की गोपनीय रिपोर्ट, लागू की गयी कार्य-निष्पादन उन्मुख मूल्यांकन प्रणाली के संदर्भ में संशोधित की जायें और वर्ष 1986 की गोपनीय रिपोर्ट लिखने के लिए संशोधित फार्मों का इस्तेमाल किया जाये । अराजपत्रित रेल कर्मचारियों की गोपनीय रिपोर्ट फार्म का संशोधन तदनुसार रेल मंत्रालय के विचाराधीन है । चूंकि फार्मों के संशोधन को अन्तिम रूप देने में कुछ समय लग सकता है, इसलिए आपसे अनुरोध है कि सभी संबंधितों को सूचित करें कि फार्मों का संशोधन होने तक वर्ष 1986 की गोपनीय रिपोर्ट पुराने फार्मों में न लिखी जाय जब तक कि किसी विशेष मामले या मामलों में ऐसा करना किसी कारण से अपरिहार्य न हो । ऐसे मामले कम ही मिलेंगे क्योंकि विशेषतौर पर रेलों पर अराजपत्रित कर्मचारियों की गोपनीय रिपोर्ट आमतौर पर वित्तीय वर्ष तक लिखी जाती है ।

2. कृपया इस पत्र की पावती दें ।

(के0 बी0 लाल)
संयुक्त निदेशक, स्थापना(अराज0)
रेलवे बोर्ड ।

STANDARD LIST

1. The General Managers, All Indian Railways, C.L.W., D.C.W., I.C.F., Metro Railway, Calcutta and Wheel & Axle Plant, Bangalore.
2. The General Managers(Construction), Northeast Frontier Railway, Maligaon and Southern Railway, Bangalore.
3. The Chief Administrative Officer(Construction), Central Railway, Bombay.
4. The Director General, R.D.S.O., Lucknow.
5. The Officer on Special Duty, Rail Coach Factory(Kapurthala), BMC Chowk, Mahay Market, Jalandhar City (Punjab).
6. The Chairman, Railway Recruitment Boards, Allahabad, Bombay, Calcutta, Madras, Muzaffarpur, Secunderabad, Gauhati, Bangalore, Patna, Trivandrum, Bhopal, Bhubaneswar, Chandigarh, Ajmer, Ahmedabad, Jammu, Malda, Ranchi and Gorakhpur.
7. The Chief Administrative Officer(R), COFMOW, New Delhi.
8. The Additional General Manager, Railway Electrification, Allahabad.
9. The Chief Project Managers, Railway Electrification, Kota, Mathura, Vadodra, Nagpur and Ranchi.
10. The Chief Administrative Officers(R), Metropolitan Transport Project (Railways), Delhi, Bombay and Madras.
11. The Principal, I.R.I.S. & T.E., Secunderabad.
12. The Principal, C.E. Institute, Pune.
13. The Principal, I.R.I.M. & E.E., Jamalpur.
14. The Principal, Railway Staff College, Vadodra.
15. The Secretary, Railway Rates Tribunal, Madras-28.
16. The Railway Liaison Officer, New Delhi.
17. The Director (Movement) Railways, 17 - N.S. Road, Calcutta.
18. The Joint Director, Rail Movement, Mughalsarai.
19. The Chief Administretive Officer(R), D.C.W., Patiala.
20. The Joint Director, Iron & Steel, 3-Koilaghat Street, Calcutta.
21. The Chief Project Administrator, Central Organisation for Operation Information System Safdarjung Railway Station, Chanakyapuri, New Delhi - 110021.
22. The Chief Administrative Officer, Central Organisation for Freight, Operational Information Centre, Lok Nayak Bhavan, New Delhi.
23. The Chief Project Administrator, Central Organisation for Freight Operations & Central System for I.R.(BG), 9th Floor, 'A' Wing, Lok Nayak Bhavan, Khan Market, New Delhi 110003.
24. The Addl. General Manager, Central Organisation for Railway Electrification, Allahabad.