Issue pol.
83
3/1/77

30

GOVERNMENT OF INDIA (BHARAT SARKAR)
MINISTRY OF RAILWAYS (RAIL MANTRALAYA)
(RAILWAY BOARD)

NO.E(NG)II-75BR/1 NEW DELHI, DATED 3-1-1977.

The General Managers,
All Indian Railways,
except E & SE Rlys.
C.L.W. D.L.W. & I.C.F.

The D.G., RDSO,
LUCKNOW.

Sub:-DATE OF BIRTH- PROCEDURE FOLLOWED BY UNIVERSITIES OF CALCUTTA AND PATNA- CLARIFICATION ARISING OUT OF.

A copy of the O.M.No.19017/2/76-Ests(A) dated 29.11.1976 received from Department of Personnel and Administrative Reforms on the above subject is sent herewith. These instructions shall apply mutatis mutandis to Railway servants who had matriculated from Calcutta and Patna Universities and whose dates of birth have been recorded as first day of the month on the basis of their Matriculation Certificate indicating their age in terms of years and months only. The alteration in recorded date of birth in such cases may be made on production of satisfactory documentary evidence as per O.M. enclosed. This power may be exercised by the General Managers who may re-delegate their powers to Chief Personnel Officers. However, no change on the basis of these orders will be permissible in case of employees whose Matriculation Certificates also indicate the actual date of birth.

(A. ANANTACHARI)
DEPUTY DIRECTOR ESTABLISHMENT(N),
Railway Board.

D.A:One.

No. 19017/2/76-Estt.(A)
Government of India/Bharat Sarkar
Cabinet Secretariat/Mantrimandal Sachivalaya
Department of Personnel and Administrative Reforms
(Karmik Aur Prashasnik Sudhar Vibhag)

New Delhi, the 29 Nov., 1976.

OFFICE MEMORANDUM

Subject: Date of birth- procedure followed by Universities of Calcutta and Patna - Clarification arising cut of -

The undersigned is directed to say that according to the existing provisions, every person appointed to a service or post under Government shall, at the time of his appointment, declare the date of birth and it shall be accepted by the appropriate authority on production of confirmatory documentary evidence like matriculation certificate, extract from Birth Register etc. The date of birth so declared and accepted shall not be subject to any alteration. It has been brought to the notice of this Department that according to the practice which was prevalent in the Universities of Calcutta and Patna, the actual date of birth was not shown in the Matriculation certificate and, instead, the age of the candidate as on 1st March, used to be indicated in terms of years and months only, excluding days. Consequently, the date of birth, reckoned on the basis of such an entry, in the Matriculation Certificate, always happened to be the first day of a month. In view of this position, the Government servants concerned have to retire on the last day of the previous month, irrespective of their actual date of birth. It has, therefore, been decided that in such cases, the administrative Ministry/Department may alter the date of birth recorded in the Service Book to correspond to the actual date of birth, if the official concerned is able to produce evidence to support the fact that Calcutta/Patna University had been following at the relevant time the practice of indicating the age of a person in terms of years and months as on 1st March, excluding days, and is also able to produce acceptable documentary evidence in the form of an extract from the Birth Register in support of the actual date of birth claimed by him.

(R.C. Gupta)
Under Secretary to the Government of India.

To All Ministries/Departments with usual number of spare copies.