S.No 2

GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)

No.2016/M(N)/951/ 12 New Delhi, date: 03.4.2017

Chief Mechanical Engineers
All Indian Railways (open line) including
CAO/COFMOW, Tilak Bridge, New Delhi
CAO/RCF/RBL,Kishanganj,Delhi-7
CAO/WPO, Chamber Bhawan, J.C. Road, Patna.
DG(RM), Mil Rail, Army Headquarters, Sena Bhawan, New Delhi

Sub: Implementation of paperless office at Railway Board : E-Office.

Railway Board shall be switching over to implementation of paperless office; e-office w.e.f. 01.4.2017. Receipt of letters, memorandum and other communications from all Railways would need to be strictly in the electronic form and no hard copies need to be sent henceforth.

The letters which are addressed to any officer of Railway Board are to be sent duly scanned with enclosures, if any, directly at the official e-mail ids. of the concerned officers by designation.

It may be noted that hard copies of letters sent to Railway Board henceforth are likely to be ignored and not acted upon.

(Ajay Nandan)
Exe. Director/Mech.Engg.(Frt.)
Railway Board

Copy to:

(i) AM/ME, AM/PU. }
(ii) All EDs of Mech. Engg. Directorate } for kind information please.
(iii) PPS to MRS : for kind information of MRS.

Please see
11/4/2017

11/04/17