GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
RAILWAY BOARD

No. F(X)II/2016/PW/3 **New Delhi, dated 14 .9.2016.**

The General Managers,
All Indian Railways,
Including CLW, DLW, ICF, RCF & Rail Wheel Factory.
Metro Railway, Kolkata.

The General Manager (Const.),
N.F. Railway, Guwahati.

CAOs (Constn), All Indian Railways (except NF Railway)

The Director General and Ex-Officio General manager, RDSO, Lucknow.
The General Manager,
Central Organisation for Rly. Electrification, Allahabad.
CAO, MTP/Mumbai.
CAO/DLMW, Patiala and COFMOW, New Delhi.

Sub: Delegation of powers to General Managers.
Ref: Board's letter No.F(X) II/2010/PW/2 dated 11.10.2010

A proposal for enhancement in General Managers' powers was under consideration in Board for quite sometime. In partial modification to Board's letter No.F(X)II/2010/PW/2 dated11.10.2010, as amended from time to time, Ministry of Railways has now decided to enhance the powers of General Managers on certain items which are indicated in annexure enclosed herewith.

This has sanction of the President.

Please acknowledge receipt.

DA: As above.

(Rohit Parmar)
Director/Finance (Exp)-II
Railway Board.

No. F(X)II/2016/PW/3 **New Delhi, dated 14 .9.2016.**

Copy to:

Dy. Comptroller & Auditor General of India (Railways), Room no. 224, Rail Bhawan, New Delhi with 45 spares.
FA & CAOs, All Indian Railways including Production units.
FA & CAO(C)s, All Indian Railways.

(Rohit Parmar)
Director/Finance (Exp)-II
Railway Board.

Annexure to Board's letter No. F(X)II/2016/PW/3, dated 14.9.2016.

Delegation of Powers to General Managers

Item no.16:-

To the reimbursement of legal expenses of a Railway servant –

(a) who institutes a suit in a Court of Law without the prior approval of the Railway Administration; or

b) If the suit emanates as a result of actions taken by the Railway Servant other than the discharge of official duty.

Item no.17:-

To the purchase of a motor-car, motor cycle, motor boat or any other vehicle.

NOTE:

(1) The General Manager may hire vehicles within the policy instructions issued by Board from time to time. These powers can be further delegated to HODs.

(2) Before hiring of a vehicle is sanctioned, it should be certified that the demand cannot be met by transfer from one of the works on hand or completed.

Item No.27:-

To the write-off of amounts due to the Railways, otherwise than when they are irrecoverable, in excess of Rs. 2 lakh in each case.

NOTE:
Items (26) and (27) do not apply to wharfage, demurrage, storage and lost property charges which may be written off or refunded by Railway Administration without the sanction of higher authority.

Item No.28:-

a) To the grant of rewards in excess of Rs.25,000/- in each case.

b) To the grant of reward in excess of Rs.50,000/- in each case to the persons who have done exemplary work to avert accidents and saved passengers life.

Note:
The powers in item no. 28 (b) above may be re-delegated to DRMs up to Rs.10,000/- in each case.

Item No.29:-

(a) To the incurrence of expenditure on each ceremonial occasion in excess of Rs.2 lakh
(b) To the incurrence of expenditure on important functions which are attended by:

(i) Minister for Railways/Minister of State for Railways: in excess of Rs.10 lakh in each case,
(ii) President/Prime Minister: in excess of Rs.15 lakhs in each case.

NOTE:
(i) The powers under item No.29 will be exercised by the General Managers subject to an annual ceiling of Rs.25 lakh for Production Units and Rs.50 lakh for Zonal Railways.

(ii) The power under item No.29(a) will cover the expenditure on Railway week celebration also, the limit for which will be Rs.2 lakh for a Zonal Railway/Production Unit as a whole.

Item No.30:-

(a) To the incurrence of expenditure in engaging/obtaining consultancy services from outside bodies in excess of Rs.2 crore for PPP projects (other than property development schemes) and Rs.1 crore for other works in each case or in excess of Rs.6 crore in a year.

(b) To the incurrence of expenditure in engaging/obtaining consultancy services connected with property development schemes, i.e. for commercial exploitation only, from outside bodies in excess of Rs.2.5 crore in each case or in excess of Rs.12.5 cr. in a year for Zonal Railways, Production Units and RDSO.

NOTE :-

i) It may be ensured that no contracts are awarded by the Railways for activities which can be carried out in-house.

ii) Details of consultancy contracts awarded by each Zonal Railways for commercial exploitation should be endorsed to all other General Managers for information to avoid duplication.

iii)The General Managers will evolve, in consultation with FA&CAO, a suitable mechanism to ensure that the limits laid down herein are not exceeded under any circumstances.

iv)For consultancy contracts, the minimum level of Tender Committee shall be SAG.
v)All cases decided by the Zonal Railways should be reported to Board through the PCDOs to CRB and FC, to enable assessment of the exercise of these powers.

vi)The agency/consultant is renowned/Government approved and has sufficient experience in the relevant field.

vii) The powers delegated to the officers below the GM are as under:

(a) **CAO:** Rs.50 lakh in each case with annual ceiling of Rs.3 crore with concurrence of FA&CAO/FA&CAO(C). These powers of CAOs will be in addition to and separate from the powers delegated to General Managers. Also, the level of Tender Committee shall be SAG.

(b) **PHOD:** Upto Rs.10 lakh in each case with annual ceiling of Rs.20 lakh with concurrence of FA&CAO/FA&CAO(C).

(c) **DRM:** Upto Rs.5 lakh in each case with annual ceiling of Rs.10 lakh. These powers will be exercised by DRMs in consultation with associate finance. In the tender committee, JAG/SG level officers may be nominated. In cases where JAG/SG level officers are not available from Finance side in the Division, DFM may be nominated as Finance member of the tender committee.

However, with reference to delegation as per (a), (b) & (c) above, if the consultancy contract is to be fixed only on a single tender basis due to special circumstances, GM's personal approval would be required irrespective of the value of the contract.

Note below Item No.39 (a):-

(i) Despite the provisions of Items No. 37 and 38 above, General Managers can sanction works upto Rs.1 crore per case in Planhead 17 under List of Approved Works for replacement of the overaged IT equipments for IT related works. While replacing these assets, Railways will ensure that the equipments procured conforms to the latest specifications issued by Railway Board. However, these powers shall be exercised with the personal concurrence of FA&CAO and personal approval of General Manager.

(iii) **Extension/Upgradation/Strengthening of LAN:** GMs can sanction extension/upgradation/strengthening of LAN upto Rs. 20 lakh in each case.

Item No.44:-

To the write off of irrecoverable losses of cash, stores, tools and plant –

(i) exceeding Rs.5 lakh in value when a Railway employee is in any way responsible for the loss.

(ii) exceeding Rs.5 crore in value when a Railway employee is not in any way responsible for the loss.

NOTE:

(1) Every important case of loss should be brought to the notice of the Railway Board, as soon as possible, after its discovery. When the loss involved does not exceed Rs.50,000/- the case need not be reported unless it represents unusual features or reveals serious defects in procedure.

(2) In efficient balances under Suspense Heads not exceeding Rs.1 lakh can also be written off by the General Manager.

Item No.45:-

To the incurrence of expenditure in excess of Rs.5 lakh per year in connection with the entertainment of distinguished visitors, i.e. distinguished official or non-official personages, representatives of foreign technical associates, foreign technical experts, representatives of Trade and Industry including overseas companies.

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