GOVERNMENT OF INDIA (BHARAT SARKAR)
MINISTRY OF RAILWAYS (RAIL MANTRALAYA)
(RAILWAY BOARD)

No. E(MPP)/2020/3/15 **New Delhi, Dated: 19 .06.2020**

The General Managers,
All Zonal Railways/ Production Units/CORE
DG/RDSO,DG/NAIR/Dir/CTIs and others.

Sub: Online Training on Indian Railways.

Presently, many training are being conducted online due to situation of Covid-19 pandemic. Taking this experience further, it has been decided with the approval of Board(DG/HR), to convert all the feasible classroom and on the job trainings online, on regular basis.

2. Accordingly, GM/All Indian Railways and PUs may start all feasible online training as well as feasible 'on the job training' for Railway employees immediately. For the implementation of online training, action on the following lines may be taken:

(i) identify trainings which can be done online including feasibility of online examinations;

(ii) For safety related trainings, online training may be adopted for the theoretical portion only. **For practical portion where hands on training and physical demonstration is required, suitable arrangements needs to be made keeping in view safety aspects.**

(iii) to prepare training materials deliverable online for the training modules;

(iv) to prepare a knowledge pool of all the online training material prepared for various training modules with the purpose of making it accessible to Railway employees from any location at any time. Periodical upgradation may also be made in the knowledge pool; and

(v) as a measure of system improvement, for proper monitoring, it may be ensured that training data of every employee is entered in HRMS module.

3. The aforesaid activities for implementing online trainings will be under overall supervision of PCPO in charge of training who may have a bi-monthly review on the implementation of online training in their Railway/PU.

4. The aforesaid activities may be completed with the approval of GM by 15.7.2020 and a status report on nos. of training being conducted online may be submitted for perusal of Board by 31.7.2020 in the following format:

Nos. of Trainings finalised to be done completely online	Nos. of Trainings finalized to be done partly online	No. of trainings started online(as per trg. Calendar)	Remarks

5. Many of Group 'A' trainings in CTIs are already being done in online mode. DG/NAIR may kindly ensure that all feasible online trainings of Group 'A' officers are now conducted online. A status report in the above format may provided for perusal of Board. DG/NAIR is also requested to assist Railways in providing online training materials prepared, if any, for the training modules for non-gazetted staff, recently finalized and uploaded on Railway Board website at E(MPP) training circulars at railnet.

A Jha

(Ajay Jha)
Jt. Director/MPP
Railway Board